

August 16, 2021

Dr. Kevin Walby  
University of Winnipeg, Department of Criminal Justice  
Centennial Hall, 3<sup>rd</sup> Floor, 515 Portage Avenue  
Winnipeg, MN R3B 2E9

Dear Dr. Walby:

Reference is made to your correspondence dated June 2, 2021 as follows:

**Timeframe January 1, 21 to April 30, 21**

**Testing**

I am requesting statistical overviews that track COVID-19 cases amongst prisoners and prison staff, including positive tests, negative tests, inconclusive tests, deaths, recoveries and active cases, as well as memorandums and presentations on these statistics.

**COVID Screening Procedures**

I am requesting standing orders and policy directives documenting correctional institution COVID-19 screening procedures for prisoners, prison staff, oversight body officials, lawyers, and volunteers.

**Daily Average Counts**

I am requesting statistical overviews tracking the average daily counts in your correctional institutions.

**Staffing Counts**

I am requesting statistical overviews tracking the staffing levels in your correctional institutions, including correctional officers, health care staff, administrators and other staff members.

**Prisoner Releases**

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks tracking the number of temporary absences, parole and all releases from your correctional institutions related to COVID-19 pandemic prevention and management broken down by race and gender.

**Health, Hygiene, Cleaning, and Distancing**

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks outlining (a) health and personal hygiene protocols issued to and measures, (b) outlining cleaning protocols issued to and measures adopted and (c) protocols issued to and measures adopted to promote social distancing in your correctional institutions related to COVID-19 pandemic prevention and management.

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***Segregation / Structured Intervention Unit***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks documenting the number and length of placement in segregation / structural intervention units in your correctional institutions.

***Lockdowns***

I am requesting statistical overviews on the number and length of lockdowns in your correctional institutions.

***Incident Reports***

I am requesting all records documenting the number and nature of incidents (e.g. hunger strikes, protests, refusals to stand for inmate counts) involving prisoners in your correctional institutions.

***Health and Mental Health Care***

I am requesting all records outlining protocols issued to and measures adopted or modified by your correctional institutions concerning health and mental health care provision to prisoners and prison staff related to COVID-19 prevention, management and treatment.

***Information Distributed***

I am requesting all documents and electronic materials distributed to prisoners and visitors concerning COVID-19 measures taken in correctional institutions.

***Grievances***

I am requesting all records documenting the number and nature of grievances related to COVID-19 submitted by prisoners and prison staff in your correctional institutions.

***Memorandums, presentations, briefing notes***

I am requesting final copies of all memorandums, presentations, and briefing notes regarding COVID-19 and correctional institutions or parole offices.

***Communications and Meetings with Community Partners***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks pertaining to inter-agency communications and meetings with community partners, including non-profit charities.

***Standing Orders, Directives and Policy Manuals***

I am requesting all modifications to existing and new standing orders, directives and manuals pertaining to the prevention and management of COVID-19 in your correctional institutions.

***Entry and Exit Screening Procedures***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks documenting probation office entry and exit COVID-19 screening procedures for people on probation and other individuals currently on community release, prison staff, oversight body officials, lawyers, volunteers, and other parties.

***Daily Average Counts***

I am requesting statistical overviews tracking the daily counts for people on probation broken down by race and gender.

***Staffing Counts***

I am requesting statistical overviews tracking the staffing levels in your probation offices.

***Health, Cleaning, Distancing, and Contacts***

Related to COVID-19 pandemic prevention and management, I am requesting all records outlining health and personal hygiene protocols, all records outlining cleaning protocols issued to and measures adopted, all records outlining protocols issued to and measures adopted, and all records outlining protocols issued to and measures adopted by your probation offices to restrict community contact for those currently on probation or other forms of community release related to COVID-19 pandemic prevention and management.

***Information Distributed***

I am requesting all documents and electronic materials distributed to people on probation and other individuals currently on community release, staff and visitors concerning COVID-19 measures taken in probation offices.

***Grievances***

I am requesting all records documenting the number and nature of grievances related to COVID-19 submitted by people on probation and other individuals currently on community release, as well as staff in your probation offices.

In correspondence dated July 15, 2021 the time to respond to your request was extended to August 27, 2021.

Section 7(1) of the *Right to Information and Protection of Privacy Act* states that

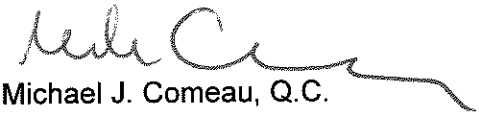
*"Subject to this Act, every person is entitled to request and receive information relating to the public business of a public body, including, without restricting the generality of the foregoing, any activity or function carried on or performed by any public body to which this Act applies."*

It should be noted that some information was provided in the previous request and has not changed. It is indicated in the attachment. Please find enclosed the requested information. I trust this response is satisfactory.

If you are not satisfied with this decision, you may file a complaint with the Ombud under section 67 of the *Act*, or refer the matter to a judge of the Court of Queen's Bench under section 65 of the *Act*. The appropriate forms may be downloaded at [www.gnb.ca/righttoinfo](http://www.gnb.ca/righttoinfo) or you may request hard copies from the Right to Information Coordinator.

Do not hesitate to contact the department's Right to Information Coordinator, Faye Morehouse, at 506-453-5975 if you have any questions.

Sincerely,



Michael J. Comeau, Q.C.  
Deputy Attorney General  
Deputy Minister of Justice and Public Safety

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**RTIPPA – National Study of Measures to Prevent and Manage the Spread of COVID-19 in prison, jails, probation – 2<sup>nd</sup> request**

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MRCC – Madawaska Regional Correctional Centre  
 DRCC – Dalhousie Regional Correctional Centre  
 SRCC – Southeast Regional Correctional Centre  
 SJRCC – Saint John Regional Correctional Centre  
 NBWCC – New Brunswick Women’s Correctional Centre  
 NBYC – New Brunswick Youth Centre

**Correctional Authorities**

***Testing***

I am requesting statistical overviews broken down by race and gender that track COVID-19 cases amongst prisoners and prison staff, including positive tests, negative tests, inconclusive tests, deaths, recoveries and active cases, as well as memorandums and presentations on these statistics.

All testing and tracking is led by the Department of Health and the information is not available to Corrections as it is considered personal health information - Previously provided in response to January 2021 request. Unchanged since then.

***COVID Screening Procedures***

I am requesting standing orders and policy directives documenting correctional institution COVID-19 screening procedures for prisoners, prison staff, oversight body officials, lawyers, and volunteers.

Previously provided in response to January 2021 request. Unchanged since then.

***Daily Average Counts***

I am requesting statistical overviews broken down by race and gender tracking the average daily counts in your correctional institutions.

Institution Average Daily Count - Total Present				
	January 1, 2021 to April 30, 2021			
	Male	Female		
Southeast - Institution	141.25	0		
Miramichi - Institution	0	33.24		
Saint John - Institution	135.01	0		
Dalhousie - Institution	71.6	0		
Madawaska - Institution	58.4	0		
N.B. Youth Centre/Centre pour jeunes du N.-B.	4.84	.46		
CIS obtained 2021/07/28 - Average Institution Population Count.				

**RTIPPA – National Study of Measures to Prevent and Manage the Spread of COVID-19 in prison, jails, probation – 2<sup>nd</sup> request**

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***Staffing Counts***

I am requesting statistical overviews tracking the staffing levels in your correctional institutions, including correctional officers, health care staff, administrators and other staff members.

**Staffing numbers on an average day**

MRCC	DRCC	SRCC	SJRCC	NBWCC/NBYC
25	31	45	42	36

***Prisoner Releases***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks tracking the number of temporary absences, parole and all releases from your correctional institutions related to COVID-19 pandemic prevention and management broken down by race and gender.

Average Daily Count of Adults on Temporary Absences by Gender for period of January 01, 2021 to April 30, 2021:

Male	Female
38.1	8.28

This was obtained on 08/16/2021 from CIS – Daily Institution Population Count Average Report Type.

***Health, Hygiene, Cleaning, and Distancing***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks outlining (a) health and personal hygiene protocols issued to and measures, (b) outlining cleaning protocols issued to and measures adopted and (c) protocols issued to and measures adopted to promote social distancing in your correctional institutions related to COVID-19 pandemic prevention and management.

Previously provided in response to January 2021 request. Unchanged since then.

**RTIPPA – National Study of Measures to Prevent and Manage the Spread of COVID-19 in prison, jails, probation – 2<sup>nd</sup> request**

**Segregation / Structured Intervention Unit**

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks documenting the number and length of placement in segregation / structural intervention units in your correctional institutions.

Total Segregation Admissions and Average Total Placement Days						
	January 2021 to June 30, 2021					
	Male	Female	Average Total Days			
Southeast - Institution	67	0	2			
Miramichi - Institution	0	2	3			
Saint John - Institution	31	0	3			
Dalhousie - Institution	20	0	3			
Madawaska - Institution	0	0	0.0			
N.B. Youth Centre/Centre pour jeunes du N.-B.	0	0	0.0			
Segregation Tracking Obtained 2021/07/28						
Due to data tracking process, errors may occur at data entry level during the calendar year. The data is limited to the data entered in the tracking process.						

**Lockdowns**

I am requesting statistical overviews on the number and length of lockdowns in your correctional institutions.

NIL - Previously provided in response to January 2021 request. Unchanged since then.

**Incident Reports**

I am requesting all records documenting the number and nature of incidents (e.g. hunger strikes, protests, refusals to stand for inmate counts) involving prisoners in your correctional institutions.

NIL - Previously provided in response to January 2021 request. Unchanged since then.

**Health and Mental Health Care**

I am requesting all records outlining protocols issued to and measures adopted or modified by your correctional institutions concerning health and mental health care provision to prisoners and prison staff related to COVID-19 prevention, management and treatment.

Information is not available to Corrections as it is considered personal health information - Previously provided in response to January 2021 request. Unchanged since then.

**Information Distributed to Prisoners and Visitors**

I am requesting all documents and electronic materials distributed to prisoners and visitors concerning COVID-19 measures taken in correctional institutions.

Previously provided in response to January 2021 request. Unchanged since then.

## **RTIPPA – National Study of Measures to Prevent and Manage the Spread of COVID-19 in prison, jails, probation – 2<sup>nd</sup> request**

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### ***Grievances***

I am requesting all records documenting the number and nature of grievances related to COVID-19 submitted by prisoners and prison staff in your correctional institutions.

To date we have not received any grievances related to COVID-19 - Previously provided in response to January 2021 request. Unchanged since then.

### ***Memorandums, presentations, briefing notes***

I am requesting final copies of all memorandums, presentations, and briefing notes regarding COVID-19 and correctional institutions or parole offices.

Briefing materials would be considered advice to a public body and are being withheld pursuant to section 26(1)(a) of the *Right to Information and Protection of Privacy Act*. - Previously provided in response to January 2021 request. Unchanged since then.

### ***Communications and Meetings with Community Partners***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks pertaining to inter-agency communications and meetings with community partners, including non-profit charities.

Collaborative meeting was held with Public Health, Health Authorities and Corrections resulting in the development and release of the COVID-19: Guidance for Correctional Centers.

### ***Standing Orders, Directives and Policy Manuals***

I am requesting all modifications to existing and new standing orders, directives and manuals pertaining to the prevention and management of COVID-19 in your correctional institutions.

Previously provided in response to January 2021 request. Unchanged since then.

## **Probation Services**

### ***Entry and Exit Screening Procedures***

I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks documenting probation office entry and exit COVID-19 screening procedures for people on probation and other individuals currently on community release, prison staff, oversight body officials, lawyers, volunteers, and other parties.

Previously provided in response to January 2021 request. Unchanged since then.

### ***Daily Average Counts***

I am requesting statistical overviews tracking the daily counts for people on probation broken down by race and gender.

The Average Daily Count of Supervised Probation Orders in New Brunswick for the period of 2021/01/01 to 2021/04/30 was 2002.07 (M:1539.1 F: 462.97)

Source CLIENT INFORMATION SYSTEM ADC CASELOAD REPORT – 06/04/2021

### ***Staffing Counts***

I am requesting statistical overviews tracking the staffing levels in your probation offices.

**RTIPPA – National Study of Measures to Prevent and Manage the Spread of COVID-19 in prison, jails, probation – 2<sup>nd</sup> request**

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Previously provided in response to January 2021 request. Unchanged since then.

***Health, Cleaning, Distancing, and Contacts***

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***Information Distributed***

I am requesting all documents and electronic materials distributed to people on probation and other individuals currently on community release, staff and visitors concerning COVID-19 measures taken in probation offices.

Previously provided in response to January 2021 request. Unchanged since then.

***Grievances***

I am requesting all records documenting the number and nature of grievances related to COVID-19 submitted by people on probation and other individuals currently on community release, as well as staff in your probation offices.

None.