

March 6, 2021



Dear 

**Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [JPS/26/2021]**

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On January 4, 2021 the Department of Justice and Public Safety (JPS) received your request for access to the following records:

**Communications and Meetings with Community Partners I am requesting memorandums, briefing notes, information notes, statistics and powerpoint decks pertaining to inter-agency communications and meetings with community partners, including non-profit charities. Timeframe – January 5, 2020 – August 30, 2020.**

On January 29, 2021 you were notified of a 15 day extension. On February 10, 2021, you were notified of an additional 10 day extension.

Please be advised that a decision has been made by the Deputy Minister for JPS to provide access to most of the requested information. However, some information has been refused in accordance with the following exception to disclosure, as specified in the **Access to Information and Protection of Privacy Act, 2015** (the Act):

31. (1) The head of a public body may refuse to disclose information to an applicant where the disclosure could reasonably be expected to
- (a) interfere with or harm a law enforcement matter;
  - (l) reveal the arrangements for the security of property or a system, including a building, a vehicle, a computer system or a communications system;
  - (n) adversely affect the detection, investigation, prevention or prosecution of an offence or the security of a centre of lawful detention;

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible. In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request as set out in section 42 of the Act (a copy of this section has been enclosed for your reference). A request to the Commissioner must be made in writing not later than 15 business days of the date of this letter or a longer period that may be allowed by the Commissioner. The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive

P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section of the Act has been enclosed for your reference).

Please be advised that this request will be published three business days after the response is sent electronically to you or five business days in the case where records are mailed to you. The goal is to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any questions please contact me by telephone at 709-729-7128, or by email at [sonjaelgohary@gov.nl.ca](mailto:sonjaelgohary@gov.nl.ca).

Sincerely,

A handwritten signature in blue ink that reads "Sonja El-Gohary". The signature is written in a cursive style.

Sonja El-Gohary  
ATIPP Coordinator

**Access or correction complaint**

**42.** (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52 (1) or 53 (1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21 ;

(b) a decision respecting an extension of time under section 23 ;

(c) a variation of a procedure under section 24 ; or

(d) an estimate of costs or a decision not to waive a cost under section 26 .

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.

**Direct appeal to Trial Division by an applicant**

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42 , the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner's refusal under subsection 45 (2).



**Department of Justice and Public Safety – Adult Corrections Division**  
**Temporary Safe Work Practice**  
**H.M. Penitentiary**

**Civilian Program Facilitators and Outside Law Enforcement Agencies**

<b>Hazards Identified</b>	Covid-19 exposure
<b>PPE Required</b>	- Disposable protective mask (procedural grade or higher)
<b>Training</b>	None specific to the task
<b>Potentially Exposed Persons</b>	Adult Corrections Staff, Visitors, and Prisoners

**Safe Work Practice**

**Respiratory illnesses like COVID-19 are transmitted through:**

- Respiratory droplets generated when you cough or sneeze
- Close, personal contact, such as touching or shaking hands
- Touching something with the virus on it, then touching your mouth, nose or eyes before washing your hands

To help control the spread of Covid-19, all employees have a shared responsibility to help ensure the cleanliness of shared resources.

**Carriers of the COVID-19 virus may exhibit two or more of the following symptoms:**

- Fever (or signs of a fever, including chills, sweats, muscle aches, lightheadedness);
- Cough;
- Headache;
- Sore throat;
- Painful swallowing;
- Runny nose;
- Diarrhea;

- Loss of sense of smell or taste;
- Unexplained loss of appetite; or
- Small red or purple spots on the hands and/or feet.

### **Post Contact Information:**

The following information should help guide you if, through the course of your duties, you encounter a suspected or confirmed COVID-19 patient:

- You may return home at the end of your shift. Self-isolation is not required unless symptoms are present.
- If at any time you develop symptoms consistent with COVID-19 you should immediately take steps to self-isolate yourself and contact 811 for further advice. Information regarding self-isolation is available by clicking [here](#). You may also complete the online self-assessment tool by visiting the following link: <https://www.811healthline.ca/covid-19-self-assessment/>

### **General Protocol (All Visitors):**

- All visitors to H.M. Penitentiary are required to complete a questionnaire at the gate house upon arrival. This questionnaire is only required to be completed one time; however, if a visitors health status changes, that individual is not permitted to enter the facility, and they are required to notify the Manager of Institutional Programming or the Duty Captain of the change.
- In accordance with the [Mandatory P.P.E. Safe Work Practice](#), civilian program facilitators shall be required to wear a protective mask at all times while on Penitentiary property. Additional P.P.E. such as hand sanitizer and protective masks shall be provided upon request.
- All visitors are expected to maintain physical distancing where possible, and are required to adhere to all posted signage, as well as directional and floor markings.

### **Washroom Access:**

- Civilians and other visitors are encouraged to use “common area” washrooms (EWB, staff lounge, etc.). Control room or other office washrooms should be reserved for the staff working in those areas where possible.
- All persons are expected to follow posted signage regarding single occupancy and hand hygiene.
- Cleaning products are available to any individual who wishes to clean washroom facilities before/after use.

### **Civilian Program Facilitators:**

In order to promote prisoner rehabilitation, civilian program facilitators will be permitted to return to the Penitentiary on Monday, July 27<sup>th</sup>, 2020. To ensure a safe work environment, the following protocol shall be adhered to:

- Program services will be conducted as per the pre-pandemic schedule. The Duty Captain may deny entry if required due to operational requirements.
- Shared surfaces and resources (desks, doorknobs, pens, telephones, etc.) shall be cleaned by program facilitators in between clients/groups, as well as on the conclusion of use of a space. Approved cleaners will be provided by H.M. Penitentiary personnel. Persons requiring cleaners or assistance with cleaning are to notify the Guard Room Officer at 709.729.1203.
- Group programming may take place in the classroom of the Upper Trailer for groups of no more than five (5) prisoners, not including the program facilitator. Group programming for six (6) to eight (8) prisoners shall take place in the Multi-Purpose room. Group programming for more than eight (8) prisoners will not be permitted at this time.
- Outdoor programs (Spirit Horse, etc.) may continue as per the pre-pandemic schedule as long as physical distancing is maintained by all participants and visitors.
- In order to maintain physical distancing, program facilitators meeting with a prisoner one-on-one are to use the program room in the upper trailer for this purpose. One-on-one meetings are not to take place in Penitentiary Offices.
- Program facilitators shall not be permitted to bring food or drink into the Penitentiary at this time. All other items must be pre-approved by the Captain of Institutional Security or the Assistant Superintendent.
- Prisoners are not permitted to use the washroom across from the multi-purpose room. Prisoners who need to use the washroom must return to their living unit to do so.

### **Library:**

- Library services will be conducted as per the pre-pandemic schedule. The Duty Captain may deny entry if required due to operational requirements.
- In order to maintain physical distancing, library staff shall be required to remain at their desk, behind the protective barrier at all times while prisoners are in the library. Prisoners are not permitted behind this protective barrier.
- Library staff are not permitted to perform cataloging, organizing, or stocking of books while prisoners are present in the library.

### **Pastoral Care:**

In order to provide religious services to prisoners, Members of the Pastoral Care Team will be permitted to return to the Penitentiary on Monday, July 27<sup>th</sup>, 2020. To ensure a safe work environment, the following protocol shall be adhered to:

- Pastoral Care services will be conducted as per the pre-pandemic schedule. The Duty Captain may deny entry if required due to operational requirements.
- Shared surfaces and resources (desks, doorknobs, pens, telephones, etc.) shall be cleaned by program facilitators in between clients/groups, as well as on the conclusion of use of a space. Approved cleaners will be provided by H.M. Penitentiary personnel. Persons requiring cleaners or assistance with cleaning are to notify the Guard Room Officer at 709.729.1203.
- Members of the Pastoral Care team are to meet with prisoners in the Chapel. Prisoners will not be permitted to enter the Pastoral Care Office.
- Group chapel (church) services are not permitted at this time.
- Pastoral Care staff shall not be permitted to bring food or drink into the Penitentiary at this time. All other items must be pre-approved by the Captain of Institutional Security or the Assistant Superintendent.
- Prisoners are not permitted to use the washroom across from the multi-purpose room. Prisoners who need to use the washroom must return to their living unit to do so.

### **Outside Agencies:**

To ensure a safe work environment, the following protocol shall be adhered to for representatives of outside agencies (RNC, RCMP, CSSD, CBSA, Lawyers, Parole etc.) entering the Penitentiary:

- In accordance with the [Mandatory P.P.E. Safe Work Practice](#), civilian program facilitators shall be required to wear a protective mask at all times while on Penitentiary property. Additional P.P.E. such as hand sanitizer and protective masks shall be provided upon request.
- All visitors to H.M. Penitentiary are required to complete a questionnaire at the gate house upon arrival. This questionnaire is only required to be completed one time; however, if a visitors health status changes, that individual is not permitted to enter the facility, and they are required to notify the Manager of Institutional Programming of the change.
- Members of outside agencies are encouraged to contact the Duty Captain's office at 709.729.3129 in advance of their anticipated arrival. The Duty Captain may deny entry if required due to operational requirements.
- Outside agency staff who are required to meet with a prisoner are to use one of two available interview rooms outside of the control center (West Wing Bottom) for this purpose. If neither room is available, or if the agency representative requests a more secure environment, the Secure

Interview Room on the East Wing Bottom may be used. General use offices/interview rooms are not to be used by members of outside agencies.

- Parole Officers shall meet with their clients by appointment in the visiting room, from Monday to Friday between the hours 9 a.m. and 11 a.m. The Parole Officer will contact the visiting room (729-1202) and book a time to meet with their client. This appointment will be confirmed in an e-mail to the Captain's Office ([captainsoffice@gov.nl.ca](mailto:captainsoffice@gov.nl.ca)) by the Parole Officer.

**Denial of service:**

- Visitors may refuse to provide in-person services to any prisoner who is symptomatic, displays poor personal hygiene, or who fails to comply with any of the following conditions if instructed to do so:
  - Refusal to perform hand hygiene
  - Refusal to wear a mask
  - Refusal to maintain physical distancing
- The Assistant Superintendent or designate may suspend programming or deny entry to any group or visitor who does not comply with protocols outlined in this Safe Work Practice.

  
Assistant Superintendent

Date Issued: 2020/07/24

Date Revised:

Next Review Date: Ongoing as required



## **COVID-19 Visitor Screening Questionnaire**

### **H.M. Penitentiary**

**DATE:**

\_\_\_\_\_  
**INSTITUTION:**

\_\_\_\_\_  
**NAME OF VISITOR AND COMPANY NAME:**

\_\_\_\_\_  
**CONTACT TELEPHONE NUMBER:**

\_\_\_\_\_  
**SCREENING OFFICER:**

**Screening Officer must read the following statement and questions verbatim:**

“Please answer the following questions honestly and to the best of your knowledge. Close contact is defined as any person you were knowingly within six (6) feet or two (2) meters of. Your questionnaire record will be kept on file until the Department of Health and Community Services advises that COVID-19 precautions are no longer required, at which time this record will be securely destroyed.”

1. In the past fourteen (14) days have you or anyone you have had close contact with been in contact with someone who has COVID-19?  
YES       NO
  
2. Have you or anyone you have been in close contact with been advised by a medical professional that you should be self-isolating due to possible exposure to COVID-19?  
YES       NO
  
3. In the past fourteen (14) days, have you had a fever, cough, headache, sore throat, painful swallowing, runny nose, diarrhea, loss of sense of smell or taste, loss of appetite, or small red or purple spots on your hands or feet?  
YES       NO
  
4. In the past fourteen (14) days, have you been in close contact with anyone who has shown signs of a fever, cough, headache, sore throat, painful swallowing, runny nose, diarrhea, loss of sense of smell or taste, loss of appetite, or small red or purple spots on their hands or feet?  
YES       NO
  
5. In the past fourteen (14) days, have you or anyone you have been in close contact with traveled outside of the province of Newfoundland & Labrador?  
YES       NO
  
6. In the past fourteen (14) days, have you or anyone you have been in close contact with attended a gathering of more than twenty (20) people?  
YES       NO

**If the visitor has answered yes to any of the above questions, they WILL NOT be permitted entry to the institution.**

\_\_\_\_\_  
**SCREENING OFFICER SIGNATURE:**

## El-Gohary, Sonja

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**From:** Whitten, Rick  
**Sent:** Friday, February 5, 2021 11:26 AM  
**To:** El-Gohary, Sonja  
**Subject:** jps/26/2021 FW: New Court Process : Beginning March 30  
**Attachments:** Virtual Court Implementation Plan - Stakeholder.pdf; COVID-19 Conference Call Stakeholder Listing.xlsx; Revised COVID-19 Operational Plan - Provincial Court - Supplemental Information.pdf

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**From:** Smith, Trudy <trudysmith@gov.nl.ca>  
**Sent:** Sunday, March 29, 2020 4:46 PM  
**To:** Mahoney, Perry <perrymahoney@gov.nl.ca>; MacDonald, Nicholas <NicholasMacDonald@gov.nl.ca>; MacDonald, Scott <scottmacdonald@gov.nl.ca>; Fewer, Dottie-Jean <dottiejeanfewer@gov.nl.ca>; Whitten, Rick <rickwhitten@gov.nl.ca>; Pardy, Ed <edwinpardy@gov.nl.ca>; purchase, norman <normanpurchase@gov.nl.ca>; CLEARY, SCOTT <SCOTTCLEARY@gov.nl.ca>; Legge, Trudy <trudylegge@gov.nl.ca>; Drover, Rodney <rodneydrover@gov.nl.ca>; Bartlett, Patrick <patrickbartlett@gov.nl.ca>; McDonald, Colette <ColetteMcDonald@gov.nl.ca>; Evely, Sandy <sevely@gov.nl.ca>; Corcoran, Meagan <MeaganCorcoran@gov.nl.ca>; Byrne, Anthony <anthonybyrne@gov.nl.ca>; Dawe, Corinne <CorinneDawe@gov.nl.ca>; Dawe, Jacqueline (JUS) <jacquelinedawe@gov.nl.ca>; Tobin, Barb <barbaratobin@gov.nl.ca>; Hillyard, Shawn <ShawnHillyard@gov.nl.ca>; Reid, Sheri <sherireid@gov.nl.ca>  
**Subject:** New Court Process : Beginning March 30

According to today's Provincial Court conference call, we have been informed that **Provincial Court will no longer operate in the courthouses** effective tomorrow and all court will be technology based, until the COVID 19 situation is over. Judges & Provincial Court Workers will be working from home using telecommunications.

Please review the attached Stakeholder Implementation Plan.

The Crown will obtain the relevant teleconference number and notify the Defense Council. The Defense Counsel will then notify the NLYC of the teleconference number for you to call. Depending which number they tell you to call, you can refer to the listing of conference call numbers in the attached Excel spreadsheet to get the conference ID numbers.

A conference call speaker phone has been ordered by Sheri to help make this process easier for Staff . Perhaps it is best that the phone be placed at the SJYDC.

Trudy

**Trudy Smith, MSW, RSW**  
**Administrator**  
**Department Justice & Public Safety**  
 NL Youth Centre/Pre Trial Services

Facility main: 709-759-2471, Direct 759-3151. Cell: 709-685-5543.



**PROVINCIAL COURT OF NEWFOUNDLAND AND LABRADOR  
IMPLEMENTATION PLAN (STAKEHOLDER)  
VIRTUAL COURT**

Effective Monday, March 30, 2020, until further notice, Provincial Court will implement measures to transition to a more technology-based Court process. Court will operate from Monday to Friday, 8:30 am to 4:30 pm, except for statutory holidays.

**PROCESS FOR SCHEDULING URGENT COURT MATTERS**

- Any new Informations, Conditional Sentence Breach Applications, and applications to vary or terminate Emergency Protection Orders and any other urgent applications relating to criminal proceedings are to be filed at the St. John's Registry. **Matters will not be accepted after 3:00 pm.** The fax number for filing documents is (709) 729-0796. All documents that need to be sworn before a Justice of the Peace should include the wording for electronic filing. Any party who has enquiries or wishes to file a document by e-mail is to call St. John's Registry at (709) 729-1539 or (709) 729-1549.
- For all urgent adult/child protection or family law matters, please contact (709) 637-2323 (message manager) or (709) 637-2604 and leave a message. Direction will be provided regarding the filing of documents.
- It is the responsibility of the Crown or CSSD Representative to contact the Court Utilization Manager at (709) 729-1517 when the matter is ready to proceed. The Court Utilization Manager will provide a teleconference number.
- Crown or CSSD will notify defence counsel and victim services (if applicable) with the relevant teleconference number.
- Counsel are to arrange the attendance of any witnesses without providing them with the teleconference numbers.
- Once all parties are present, the Court Reporter will open Court and the matter will proceed.

**CRIMINAL RECORD CHECK**

- Crown Counsel are responsible for contacting the St. John's Registry for the results of any criminal record check.

**INTERPRETER REQUEST**

- Counsel are to contact the appropriate Court Registry if an interpreter is needed. Contact information is as follows:
  - Criminal Matters and Emergency Protection Hearings (EPOs), contact St. John's Registry (709) 729-1539 or (709) 729-1549.
  - Adult/Child Protection and Family Court Matters, call (709) 637-2323 (message manager) or (709) 637-2604 and leaving a message.

**RELEASE WITH SURETIES/CASH BAIL**

- If an accused is released with the requirement of a Surety and the Surety's signature cannot reasonably be obtained (access to Provincial Court is prohibited), counsel will be required to submit a completed Surety Declaration Form to the Court including contact information of the Surety, along with a piece of the Surety's identification where possible. The St. John's Registry staff will contact the Surety using telephone or other means provided on the Declaration Form.
- Any questions concerning the depositing of Bail monies are to be directed toward the St. John's Registry.

**PRE-SENTENCE REPORTS AND VICTIM IMPACT STATEMENTS**

- A Pre-Sentence Report or Victim Impact Statement can be filed by contacting the St. John's Registry by phone and forwarding same to the Court using the e-mail address provided at that time.

Provincial Court Temporary Teleconference Numbers  
 During COVID-19 Pandemic  
 Effective March 24, 2020

Provincial Court Location	TOLL FREE #	CONFERENCE ID #	Courtroom #
St. John's			1
St. John's			3
St. John's			4
St. John's			5
St. John's			6
Happy Valley-Goose Bay			1
Happy Valley-Goose Bay			2
Harbour Grace			
Clarenville Court			
Grand Bank			
Gander			
Grand Falls-Windsor			
Corner Brook			
Stephenville			
Wabush			

s.31(1)(l)



**PROVINCIAL COURT OF NEWFOUNDLAND AND LABRADOR  
REVISED COVID-19 COURT SCHEDULING  
FOR THE PERIOD MARCH 30, 2020 TO MAY 22, 2020 (INCLUSIVE)  
ISSUED: March 28, 2020 (SUPPLEMENTAL INFORMATION)**

As of Monday, March 30, 2020 the Provincial Court will not be operating from its Courthouses. Public access is unavailable.

The Judges and most Provincial Court staff will work from home using technology-based applications and telecommunications. Court services may be accessed by law enforcement officers and other civilian authorities in the following circumstances:

- Ex parte matters;
- In- custody inter partes criminal cases (where practicable);
- Emergency family matters; and,
- Emergency applications in exigent circumstances as permitted under its Rules.

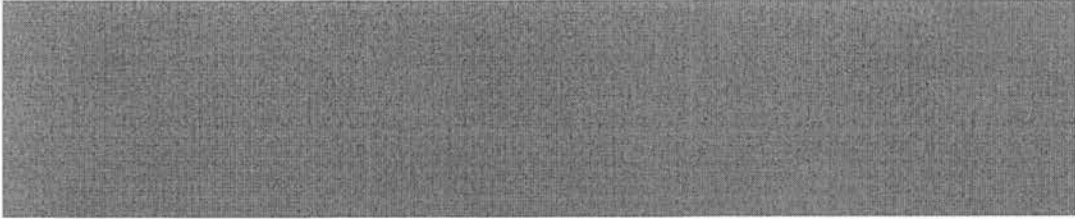
All other cases, which are not called from Monday, March 30, 2020 to Friday, May 22, 2020 will be scheduled eight (8) weeks from the date of the original scheduled appearance or the next date thereafter.

These cases may be brought forward to an earlier date by leave of the Court.

Court operations will be monitored to ensure optimal service during these challenging times. Where possible, Courthouses may be re-opened. Any changes will be posted on this website, <https://court.nl.ca/provincial/>.

Enquiries can be made to the local Courthouse, as follows:

St. John's	(709) 729-1539
Harbour Grace	(709) 596-6141
Grand Bank	(709) 832-1450
Clarenville	(709) 466-2635
Gander	(709) 256-1100
Grand Falls-Windsor	(709) 292-4212
Corner Brook	(709) 637-2323
Stephenville	(709) 643-2966
Happy Valley-Goose Bay	(709) 896-7870
Wabush	(709) 896-7870



# JUSTICE & PUBLIC SAFETY CORRECTIONAL FACILITIES COVID-19 OUTBREAK MANAGEMENT STRATEGY

*This document has been developed to provide you with the most up-to-date information as of March 25, 2020. The content of this document may evolve. Recommendations may change. Please ensure you refer back to this document regularly for updated information.*

*Public health officials in Newfoundland and Labrador, in conjunction with Public Health Agency of Canada officials and other provincial and territorial public health officials, have been closely monitoring novel coronavirus. The Department of Health and Community Services (HCS) maintains a website for up-to-date situation reports and guidelines. <https://www.gov.nl.ca/covid-19/>*

*Developed by Ann Marie Norman Eastern Health and Heather Yetman  
Department and Health and Community Services  
March 25, 2020*

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## 1.0 Overview

On March 12, 2020, The World Health Organization (WHO) declared the novel coronavirus (COVID-19) pandemic. The Public Health Agency of Canada (PHAC), the provincial Chief Medical Officer of Health (CMOH) and the Medical Officer of Health (MOH) will be closely monitoring the effects within the country, and the province.

The Association for Professionals in Infection Control and Epidemiology (APIC) explains that a pandemic occurs when a disease outbreak becomes global (2014). Advancement of an outbreak from an epidemic to a pandemic means that it:

- Has spread to a wider geographical area, often worldwide.
- Affects larger numbers of people than an epidemic.
- Is often caused by a new virus or a strain of virus that either has not circulated among people for a long time or has not previously infected humans.
- Is a virus that humans have little to no immunity against.
- Is a virus that spreads quickly from person-to-person worldwide.
- Causes much higher numbers of deaths than epidemics.
- Often creates social disruption, economic loss, and general hardship

People deprived of liberty, such as people in prisons and other places of detention are likely to be more vulnerable to the coronavirus (COVID-19) outbreak than the general population because of the confined conditions in which they live together for prolonged periods of time. Even though this document is intended to address the COVID-19 pandemic in correctional facilities, it can continue to serve as guidance in the event of future pandemics with adjustments and updates to capture the specific type of pandemic illness at that time. Throughout this document, the terms COVID-19 and pandemic illness will be referenced. For ongoing information regarding COVID-19, please check <https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/>

The purpose of this plan is to provide guidelines for the response of Corrections and Community Services to a pandemic illness. It focuses on identifying priority services/programs, issues to consider when there is pandemic illness activity in the community/region and the control measures that will be necessary to manage pandemic illness within the correctional facilities.

Objectives of this plan include guiding the design and implementation of adequate preparedness plans for prisons to deal with COVID-19 outbreak situations, presenting effective preventive and response mechanisms and

outlining appropriate approaches to dovetailing the prison health system and the national and local health and emergency planning system. The plan shall provide mechanisms to protect the health and well-being of people detained in correctional facilities, those who work there and those who visit as well as supporting the continued safe operation of the correctional facilities. It should reduce the risk of outbreaks within correctional facilities, and outline preventative measures including hand hygiene, disease surveillance and disease identification and treatment.

Prevention and Protection from infection is the responsibility of all persons within the correctional facility. It is not limited to times of pandemic threat. Heightened awareness of all persons, coupled with diligence and compliance with existing Infection Control Policies and Procedures will assist in prevention of facility COVID -19 outbreaks and rapid containment, when required. Early identification of a potential or confirmed case/ outbreak of COVID -19 is critical to controlling the diseases and preventing further transmission.

Proper hand hygiene remains the single most important practice in preventing COVID – 19 transmission.

Signs and posters teaching good hand washing techniques shall be posted near all sinks and alcohol based hand rub (ABHR) stations.

Transmission of the pandemic illness can be significantly reduced by the consistent use of routine practices for all inmates and the use of additional precautions for inmates with suspected or confirmed pandemic illness.

### **Important Notice on Infection Prevention and Control**

**Hand Hygiene:** Make available accessible hand hygiene stations and signs advising residents, visitors, staff and volunteers to wash their hands.

**Respiratory Etiquette:** Inmates, visitors, staff and volunteers should be encouraged to minimize potential COVID-19 transmission through good hygiene measures:

- o Use disposable, one-use tissues for wiping noses
- o Cover the nose and mouth when coughing or sneezing. Cough or sneeze into a tissue or the bend of your arm, not your hand
- o Dispose of any tissues you have used as soon as possible in a lined waste basket and wash your hands afterwards
- o Keeping hands away from the mucous membranes of the eyes and nose to prevent self-contamination with pathogens

## 2.0 Personal Protective Equipment (PPE)

The following employees should use PPE

- Correctional staff assigned to care for the inmates with suspected or confirmed COVID - 19
- All physicians, nurse practitioners, nurses and health care workers who provide direct inmate care to COVID-19 cases.
- All support staff including, cleaners, escort staff, and laundry staff.
- Affected inmates must wear a mask when other inmates/staff are within a 2 meter distance.
- Admission staff while processing new arrivals (during high level of COVID-19 activity) and conducting video court of inmates with suspected or confirmed COVID-19

PPE is available in inventory, on-site.

PPE includes:

- Masks with face shield
- Respirators (N95)
- Gloves
- Gowns or Coveralls
- Protective Eyewear (goggle) in event that face shields are unavailable

Discard PPE immediately after use so as to prevent transmission. Place in garbage disposal and perform hand hygiene.

## 3.0 Admissions

All Correctional Officers who have direct contact with newly admitted inmates must wear appropriate PPE.

Upon admission, Admission/Escort staff will administer a basic screening tool, to assess inmate symptoms. (Appendix A) If new admissions are suspect COVID-19, they will be provided with a surgical procedure mask and inmate will be isolated until he/ she can be assessed by a Health Care professional.

It is the responsibility of the Admission's Officer to share, with the Officer in Charge and Health Care staff any reports from inmates who are suspect COVID-19. When possible, Health Care must, at the first opportunity, assess the inmate.

s.31(1)(a);(l);(n)

Upon assessment, if the inmate is symptomatic, health staff will complete an naso pharyngeal (NP) swab (Appendix B) for confirmatory testing. In the event the inmate is

assessed to be asymptomatic, the NP will advise Correctional staff, who will note in PCOMS and isolation can be discontinued.

#### **4.0 Inmate Care**

Inmates infected with COVID-19 will be managed in the facility unless experiencing significant complications requiring hospitalization. Inmates exhibiting signs of COVID-19 will be isolated with droplet precautions, provided with increased fluids and monitored closely. Critically ill inmates requiring respiratory/ventilation support will be transported to the hospital under direction of the Officer in Charge, in consultation with the medical unit.

Where possible, single cell accommodation is recommended for ill inmates.

If the number of affected inmates exceeds cell availability or where staffing constraints dictate for the purposes of care, then ill inmates will be required to share cell accommodations with other ill inmates.

The Officer in Charge will direct that certain areas in the Institution be converted to isolation units.

To minimize the spread of infection, movement of infected inmates must be restricted.

Except in extenuating circumstances, every effort will be made to maintain separation of specific inmate groups

The Officer in Charge, or designate, shall assess the impact of movement in, out and within the facility. Where necessary, movement control and enhanced screening strategies will be implemented to minimize the transmission of the virus

#### **5.0 Isolation of Symptomatic Inmates**

Symptomatic inmates, where possible, will be placed in a single locked cell and droplet/contact precautions implemented. Isolated inmates will be permitted to shower and use the phone. When an inmate is in the living area he/she will wear a surgical procedure mask. Telephones must be cleaned with disinfectant wipes after each use. (see Appendix B) Inmates should be requested to contact their family, friends and attorney via telephone and advise that visiting is not permitted.

Staff members are reminded to wear appropriate PPE when they are within 2 meters of a symptomatic inmate.

Symptomatic inmates must be isolated as soon as possible to prevent the risk of transmission to others.

The goal is to have minimal disruption to programs and operations, however, during an outbreak, small and large group activities must be cancelled. Where programs or

operations are disrupted, every effort will be made to return to normal scheduling as soon as it is safe to do so.

## 6.0 Critically Ill Inmates

Critically ill inmates requiring respiratory/ventilation support will be transported to the hospital via Emergency Services. This will be directed by the Officer in Charge in consultation with the medical unit.

## 7.0 Nursing Services

Care will be directed toward maintaining comfort, preserving functional status, limiting complications, and limiting transmission to non-infectious inmates.

Guidelines for nursing services during a pandemic:

- Surveillance of inmates for pandemic illness should be carried out each shift. Ongoing surveillance is necessary to identify new cases and update the status of ill inmates and staff. Once the pandemic strain is identified in the correctional facility, all subsequent cases of suspected pandemic illness with similar symptoms will be treated as such until diagnosis is confirmed. Surveillance will continue throughout the pandemic and must include the following information:
  - New cases of pandemic illness among inmates and staff
  - Status of ill inmates and staff
  - Residents who have recovered
  - Staff who have recovered and their return to work date
  - Transfers to acute care hospitals
  - Deaths
- Specimen collection for diagnoses of pandemic illness should continue until direction is given that no further specimens are necessary. For information about specimen collection, please see:
  - *Public Health Laboratory Interim Guidance of Laboratory Testing for Coronavirus*  
<http://pulse.easternhealth.ca/Pages/ImageLoader.aspx?ResourceID=10434>
  - *NP Swab Collection Procedure*  
<http://pulse.easternhealth.ca/Pages/ImageLoader.aspx?ResourceID=10400>
- Treatment for ill inmates will be initiated according to physician/nurse practitioner orders
- Nursing staff must follow routine infection control practices at all times and initiate droplet/contact precautions as necessary for ill inmates, including posting appropriate signage
- Notify the Medical Officer of Health/Designate of suspected or confirmed cases of pandemic illness to obtain direction regarding declaring an outbreak and implementation of control measures.

## **8.0 Pharmacy Services**

Pharmacy services must continue and medication delivery shall be maintained. In exceptional circumstances, there may be considerations for alterations to lengthening the length of cycle fills, decreased points of exposure during medication delivery (e.g. delivering to one specified area rather than unit specific areas) etc. Any pharmacy services that are able to be provided remotely without impacting normal service provision should be completed off site.

## **9.0 Documentation**

Clinical documentation during a pandemic is of utmost importance for early identification of new cases of illness, ongoing assessment, care planning, monitoring and treatment of current residents, and timely identification of signs of deterioration. Documentation of care ensures continuity of care and demonstrates the standard of care provided during the pandemic. Sites are to continue with their usual clinical documentation process.

## **10.0 Food Services**

Dietary staff must follow food safety and sanitation guidelines at all times. There will be no interruption in meal services. Communal dining room service may have to be discontinued and disposable dishes may be used if required.

Extra fluids to assist with hydration must be made available on the units. Non-perishable snacks should also be provided as requested.

## **11.0 Cleaning Services**

In addition to routine cleaning, additional cleaning practices and the use of additional PPE is required in correctional settings under special circumstances such as Droplet/ Contact Precautions.

High touch surfaces including but not limited to telephones and key control areas require enhanced cleaning with facility approved cleaners and must be disinfected after each use.

## **12.0 Laundry**

The use of personal clothing and linens should be kept to a minimum and separation of contaminated linen remains a priority. Laundry bags should be washed after each use and carts used to transport soiled linens should be cleaned with an approved disinfectant after each use. Contaminated clothing and linens should be washed in hot water with facility approved detergent. The use of appropriate PPE is recommended when handling contaminated laundry.

## **13.0 Response to Telephone Enquiries Regarding Inmates**

Nursing staff may be unable to respond to enquiries from family members regarding an inmate during a COVID-19 outbreak. The Officer in Charge will identify non-nursing staff to receive and respond to family/lawyer calls regarding an inmate's health.

#### **14.0 Programming**

Programming for inmates must be cancelled in the event of a COVID-19 outbreak within the institution. It will be the responsibility of the Officer in Charge or designate to ensure appropriate notifications are made. Group communal activities are discouraged.

#### **15.0 Inmate Work Assignments**

Any inmates who are symptomatic must not be permitted to work. Inmates selected for work detail must wear appropriate PPE and perform hand hygiene.

#### **16.0 Professional Visitors**

Professional visits by legal counsel shall be restricted and lawyers shall be asked if they can consult in a manner other than direct visits.

#### **17.0 Shipping and Receiving (Delivery)**

To minimize the introduction of infection inside the facility, all deliveries must be made at a designated entry point. When possible, Health Care professionals are notified of the arrival of new medical supplies.

#### **18.0 Intermittent Inmates**

In the event of an outbreak, a variety of release programs will be considered for intermittent inmates, including Temporary Absence and Electric Monitoring. Each case will be assessed by the Officer in Charge and Classification staff and decisions made accordingly.

#### **19.0 Release Programs**

In the event of a pandemic, a variety of release programs will be considered for sentenced inmates, including Temporary Absence. Each case will be assessed by the Classification Team.

#### **20.0 Transfers**

Where feasible, inmate transfers between facilities must be restricted.

In the event that symptomatic inmates are moved between facilities, every effort must be made to keep the inmate comfortable during transport. After placing the symptomatic inmate in the vehicle and before entering the cab, hand hygiene must be performed by transport staff. Similarly, after the inmate disembarks, staff must perform hand hygiene. During movement to and from the vehicle, the symptomatic inmate must wear a surgical procedure mask and staff must wear appropriate PPE, including gloves surgical with eye protection and gowns.

Once transport has been completed, the vehicle must be disinfected with facility-approved disinfectant.

### **21.0 Release from Custody**

Inmate releases shall continue as per scheduled. If a symptomatic inmate has no housing upon release, the institution shall notify Cassie Chisholm [CassieChisholm@gov.nl.ca](mailto:CassieChisholm@gov.nl.ca) or Niki Legge [NikiLegge@gov.nl.ca](mailto:NikiLegge@gov.nl.ca) to arrange accommodations.

### **22.0 In-Person Court Appearances**

The transfer of inmates for court appearances will be limited since this process requires inmates to travel in escort vehicles and be held in court cells with others. Where possible, arrangements will be made for a video conference appearance or postponement.

Inmates going to court will be screened for symptoms of COVID-19. If symptoms are present, the appropriate Court will be notified and alternative Court appearances will be explored. In the event that the inmate must attend Court, precautions including PPE shall be implemented.

In an effort to minimize movement into the community, the Officer in Charge or delegate will contact the Courts and Crown Attorney's office to discuss alternative measures for all court appearances.

### **23.0 Communication**

The objectives of communicating are to:

- o Provide clear, accurate messaging to internal (staff) and external (suppliers, agencies) stakeholders during the outbreak.
- o Allow staff to understand their role during the outbreak.
- o Ensures staff to know how to protect themselves, and inmates.
- o Provides accurate information regarding the outbreak.
- o Addresses concerns in a timely manner.
- o Provides instructions for suppliers and agencies should any disruption of services occur.

Understanding of infection prevention and control policy and procedure and how it relates to operations during an outbreak is mandatory for all employees having contact with inmates.

Communication will be critical to an effective response to the outbreak. The Officer in Charge or designate, will ensure rapid and efficient communication with all employees utilizing a variety of communication methods, including but not limited to, email, phone calls, intranet and internal mail.

Staff education sessions will focus on having staff prepare themselves and this is completed with the assumption that staff will be more comfortable in reporting to work.

Signage will be posted in all staff/inmate areas indicating symptoms of COVID-19 including staff washrooms, lunchrooms, locker rooms and in all entrances to the facility. These signs will provide information on hygiene, COVID-19 symptoms, use of PPE, cancellation of programs etc. Important information will be posted on bulletin boards and staff members will be briefed on a daily basis of any procedural changes or updates.

The Officer in Charge must communicate with inmates and staff regarding the status and impact of the outbreak in the facility. This will ensure the delivery of timely and accurate information.

The Provincial Chief Medical Officer of Health will make specific recommendations about the measures recommended for use province wide. This will help to ensure that the types of public health measures implemented are consistent.

#### **24.0 Employee Assistance Program**

The impact of COVID-19 on staff has the potential to be psychologically difficult. Many of our inmate population come into custody with pre-existing medical problems, leaving them vulnerable to illnesses like COVID-19. Staff members working directly with the inmates may witness extreme illness. All staff have access to services offered under the Employee Assistance Program. ([www.psc.gov.nl.ca/psc/EAP](http://www.psc.gov.nl.ca/psc/EAP)) and are encouraged to make contact if required. Please see a list of additional resources located in Appendix C

#### **25.0 Staff Education/ Intranet Information Sharing**

During a pandemic, the Government of Newfoundland and Labrador will post information regarding COVID-19 on the intranet [www.gov.nl.ca](http://www.gov.nl.ca) or share information via email to employees. Staff will have access to this at their own work site computer terminal or at the staff information terminal. Staff are also encouraged to obtain updates by searching important information available at World Health Organization <https://www.who.int/> and Public Health Agency of Canada (PHAC) <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>.

#### **26.0 Self-screening for Staff and Programs/Professional Visits**

Staff, volunteers and visitors will self-screen for symptoms of COVID-19 prior to entering the Correctional facility. A sign detailing the symptoms of COVID -19 will be posted at the entrance point of each institution.

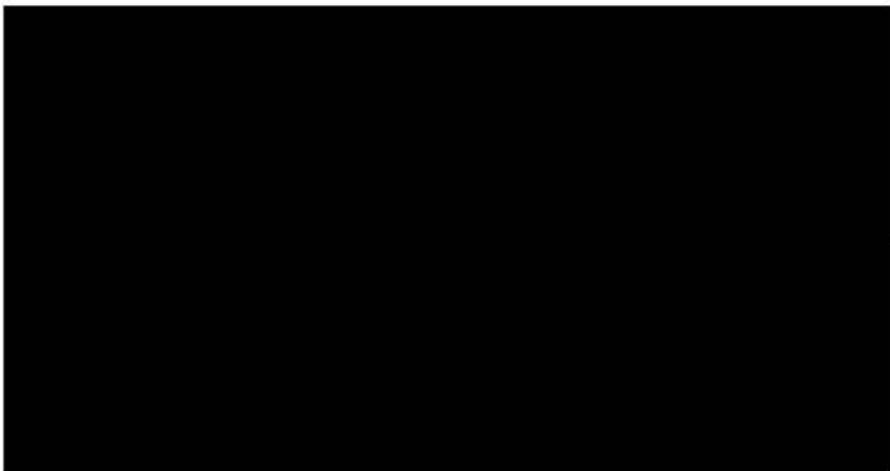
During any pandemic outbreak all discretionary visits by members of the general public may be restricted. All personal inmate visits must be suspended during period of high pandemic activity in the community. Posters indicating the cessation of visits will be posted at all entrances.

The Manager of Institutional Programs or designate shall call all active volunteers and inform them that programs are cancelled until such time as the outbreak is declared over.

Correctional Staff, in consultation with the Officer in Charge may deny visits or entry into the Institution to members of the public who are displaying COVID -19 like symptoms.

If an employee is showing symptoms of COVID-19 he/she should contact his/her manager, leave the work place immediately and contact a health professional.

**27.0 Staff /Deployments Assignments**



s.31(1)(a);(l);(n), s.38(1)(a)

**28.0 Administration Staff – Shared Offices**



s.38(1)(a)

**29.0 Self-Isolation and Process for Employees Reporting PPE Breach/Work-Related Unprotected Exposure**

In the event that an employee has an exposure to COVID-19 during the delivery of care, the employee should:

- Immediately remove PPE in designated doffing area and perform hand hygiene
- Self-isolate
- Report exposure to OIC
- Seek direction from OIC or OH&S
- OH&S will investigate the unprotected exposure or PPE breach.

If the OHS&S determines that an employee has an unprotected exposure or PPE breach, the employee will be required to self-isolate and monitor symptoms for 14 days. As long as employee is not displaying symptoms, they can remain at home.

All employees who are required to self-isolate as a direct result of an unprotected exposure or PPE breach at work will receive special paid leave. If the employee is unable to remain at home during self-isolation, JPS will assist the employee to find alternate living arrangements for the employee and/or employee family members during the 14-day period.

**If the employee becomes symptomatic, they must complete the online assessment tool before calling 811, <https://www.811healthline.ca/covid-19-self-assessment/>.** The employee may then notify the OH&S who will communicate to the employee's manager so that the employee may use sick leave or other leave as per collective agreements.

### **30.0 Workplace Health, Safety and Compensation Commission**

If employees become symptomatic and believe there is a link to workplace exposure, they may choose to complete an Employee Injury/Incident Report Form or appropriate documentation in the Provincial Incident Reporting System (PIERS), which facilitates the process to report to WorkplaceNL, and WorkplaceNL will determine the merits of each case. While WorkplaceNL is adjudicating their claim, employees will continue to use sick leave or other leave as per collective agreements.

If WorkplaceNL determines that the onset of the employee's COVID-19 symptoms is due to **work-related exposure**, and if there is a confirmed diagnosis of COVID-19, then the employee may be deemed eligible to receive worker's compensation benefits. If an employee is diagnosed with COVID-19 that is deemed to be a result of **non-work-related exposure (i.e., community exposure)**, or is diagnosed with an illness that is not COVID-19, they may continue to use sick leave or other leave as per collective agreement

### **31.0 Process for Returning to Work After Self-Isolation with No Signs or Symptoms of COVID-19**

All employees who are required to self-isolate will do so for 14 days regardless of negative test results. The incubation period of the virus means that the virus may not be detected during initial testing. Additional testing will be conducted if the employee becomes symptomatic during the 14 days.

Employees who test negative for COVID-19 and who have not experienced signs or symptoms of COVID-19 during the entire 14-day self-isolation period may return to work upon the conclusion of the 14-day self-isolation period.

### **32.0 Process for Employees Experiencing Signs or Symptoms of COVID-19 at Work or at Home**

If an employee experiences signs or symptoms of COVID-19 at work, the employee should follow self-isolation procedures, mask and perform hand hygiene; and report signs or symptoms to manager/supervisor.

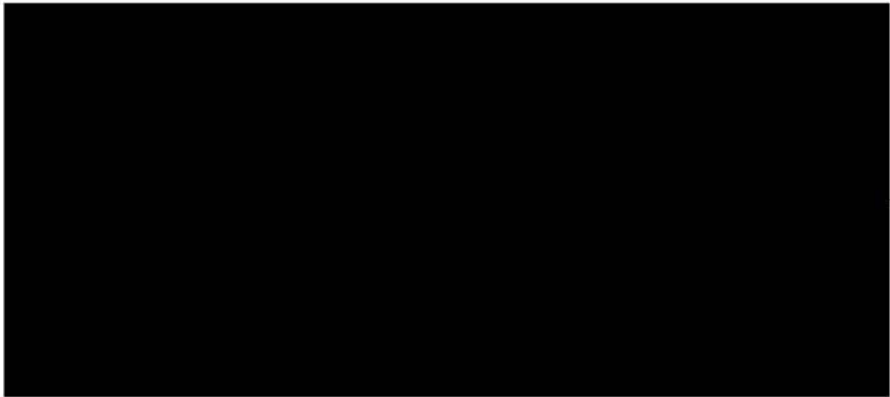
If an employee displays symptoms while at home, he she should contact manager asap and must **complete the online assessment tool before calling 811**, <https://www.811healthline.ca/covid-19-self-assessment/>.

If an employee is symptomatic, they may use sick leave or other leave as per collective agreements.

**33.0 Returning to Work after COVID-19 Diagnosis**

For employees who test positive for COVID-19, once symptoms diminish, two negative tests, taken 24 hours apart by the public health nurse, will be required to confirm that the individual no longer has COVID-19. Public health nurses who are tracking the confirmed cases of COVID-19 will notify the employee who shall then contact the Institutional Head.

**34.0 Emergency Scheduling**



s.38(1)(a)

**35.0 Accommodating Staff**



s.31(1)(a);(l);(n), s.38(1)(a)

### 36.0 References

Clinical management of severe acute respiratory infection (SARI) when COVID-19 disease is suspected: Interim guidance (2020, March 13). World Health Organization. WHO reference number: WHO/2019-nCoV/clinical/2020.4.

Summary of Assumptions Specific to the COVID-19 (retrieved March 14, 2020 from <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/assumptions.html>)

World Health Organization Preparedness, Prevention and Control of COVID-19 in Prisons and Other Places of Detention 15 March 2020 . Retrieved in [www.euro.who.int](http://www.euro.who.int)

Pandemic Preparedness Plan Long Term Care Facilities Eastern Health March 17, 2020  
Horizon Health COVID-19 Screening Tool March 18, 2020

Commented [YH1]:

# CORONAVIRUS SCREENING TOOL and GUIDELINES



INMATE NAME: \_\_\_\_\_ DATE OF ADMISSION: \_\_\_\_\_  
INSITUATION: \_\_\_\_\_ ADMITTING OFFICER: \_\_\_\_\_

1. To the best of your knowledge, in the past fourteen days have you or anyone you had close contact with been in contact with someone who has COVID-19?  YES  NO
2. Have you been advised by medical professionals that you should be self-isolating due to possible exposure to COVID-19?  YES  NO

[Redacted]

s.31(1)(a);(l);(n)

3. Do you (or anyone you have been in close contact with) have a fever, respiratory infection such as new or worsening cough or difficulty breathing?  YES  NO

[Redacted]

s.31(1)(a);(l);(n)

4. In the past fourteen days have you travelled outside Canada (including cruises) or attended a mass gathering event with attendees from other provinces?  
 YES  NO
5. In the past fourteen days have you had close contact with someone who has travelled outside Canada (including cruises) or attended a mass gathering with individuals from outside Canada?  YES  NO

[Redacted]

s.31(1)(a);(l);(n)

(Close contact is defined as a person who provided care for the patient, including healthcare workers, family members or other caregivers, or who had other similar close physical contact or who lives with or otherwise had close prolonged contact with a probable or confirmed case while the case was ill.

STAFF SIGNATURE: \_\_\_\_\_

## 38.0 Appendix B

### Procedure for NP Swab Collection

1. Use the swab supplied with the viral transport media, check expiry date
2. Explain the procedure to patient.
3. When collecting the specimens, wear gloves, and a surgical mask with eye protection. Clean your hands prior to donning gloves.
4. If the patient has a lot of mucus in the nose, this can interfere with the collection of cells. Either ask the patient to use a tissue to gently clean out visible nasal mucus or clean the nostril yourself with a cotton swab (e.g. Q-Tip).
5. How to estimate the distance to the nasopharynx: Prior to insertion, measure the distance from the corner of the nose to the front of the ear and insert the shaft approximately 2/3 of this length.
6. Seat the patient comfortably. Tilt the patient's head back slightly to straighten the passage from the front of the nose to the nasopharynx to make insertion of the swab easier.
7. Insert the swab along the medial part of the septum, along the floor of the nose, until it reaches the posterior nares; gentle rotation of the swab may be helpful. (If resistance is encountered, try the other nostril; the patient may have a deviated septum.)
8. Allow the swab to sit in place for 5-10 seconds.
9. Rotate the swab 5-10 times to dislodge the columnar epithelial cells. *Note: Insertion of the swab usually induces a cough.*
10. Withdraw the swab and place it in the collection tube, the swab will need to be broken to fit in the collection tube (you will note an indentation on the swab for this purpose). Replace cap securely, remove gloves and clean your hands.
11. Cover with parafilm, label the container and place the requisition in the front pouch. If you are entering the test in meditech you do not require a requisition. The specimen should be sent for respiratory viruses
  - a. RESPVIP all specimens should be sent to the microbiology lab
12. Remove gloves and clean your hands.
13. Place the specimen in a specimen refrigerator until transport to the microbiology lab.
14. Notify the ICP for your area that a swab has been collected

## 39.0 Appendix C

### Disinfection Protocol for Inmate Telephones

1. Inmates will be permitted to use telephones as requested and approved by Corrections Officers on duty as per normal operations.
2. All inmate telephones must be disinfected after each inmate use to prevent the risk of transmission of any infectious agents.
3. Facility approved disinfectants must be used to disinfect telephones appropriately. (spray disinfectant or wipes are both acceptable methods).
4. In the event that Corrections staff at the Lock up (and other corrections facilities) clean or move the phone, he/ she must wear appropriate personal protective equipment (PPE) during the disinfection process. Gloves must be worn; and in the absence of disinfectant wipes, cleaner can be sprayed directly on a paper towel that can then be used to disinfect the phone.
5. PPE must be removed and hand hygiene performed before the disposal of contaminated PPE in a covered foot pedal operated disposal container.

## 40.0 Appendix D

### Employee Resources title

Up-to-date COVID-19 Information (Eastern Health)  
COVID-19 Self-Screening Tool  
Employee & Family Assistance Program  
Doorways Walk-in Clinic (contact 811 for times/locations)  
Mental Health Crisis Line 1 888 737 4668  
CHANNAL Warm Line 1 855 753 2560  
Bridge the gApp

### Coping Strategies

Mindfulness  
Physical Activity  
Relaxation  
Peer Support  
Tips to Manage Anxiety  
Healthy Eating  
How to Sleep Better when Stressed  
CIPSIRT Mental Health Self-Screening Tools

#### 41.0 Resources:

<https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/>

##### **Information for Healthcare Professionals**

<https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/>

##### **Interim National Case Definition**

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/national-case-definition.html>

##### **Novel Coronavirus Case Report Form**

<https://www.canada.ca/content/dam/phac-aspc/documents/services/diseases/2019-novel-coronavirus-infection/health-professionals/2019-nCoV-case-report-form-en.pdf>

##### **Information for Individuals Travelling to Affected Areas**

[https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Info\\_Individuals\\_Traveling\\_Affected\\_Areas.pdf](https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Info_Individuals_Traveling_Affected_Areas.pdf)

##### **Novel Coronavirus Information for Asymptomatic Individuals Isolating at Home**

[https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Novel\\_Coronavirus\\_info\\_asymptomatic\\_individuals\\_isolating\\_home\\_v1.pdf](https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Novel_Coronavirus_info_asymptomatic_individuals_isolating_home_v1.pdf)

##### **Novel Coronavirus Information for Symptomatic Individuals Isolating at Home**

[https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Novel\\_coronavirus\\_info\\_symptomatic\\_individuals\\_isolating\\_home\\_v1.pdf](https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Novel_coronavirus_info_symptomatic_individuals_isolating_home_v1.pdf)

##### **Notifiable Disease Notification Form**

[https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Notifiable\\_Disease\\_Notification\\_Form.pdf](https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/Notifiable_Disease_Notification_Form.pdf)

##### **811 Health Line**

<https://www.811healthline.ca/>

##### **Coronavirus Information for Travelers Returning to Canada**

<https://www.canada.ca/en/public-health/services/publications/diseases-conditions/2019-novel-coronavirus-information-sheet.html>

##### **How to Self-Isolate**

<https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/factsheet-covid-19-how-to-self-isolate.pdf>

##### **Self – Isolation: Guide for caregivers, household members and close contacts**

<https://www.health.gov.nl.ca/health/publichealth/cdc/coronavirus/healthcareprofessionals/factsheet-covid-19-guide-isolation-caregivers.pdf>

**Droplet/ Contact Precautions**

<Http://pulse.easternhelath.ca/Pages/Image/Loader.aspx?ResourceID=4689>

**Public Health Agency of Canada (PHAC)**

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>

**World Health Organization (WHO)**

<https://www.who.int/>