

Girard Kim (NHQ-AC)

From: Mackey Brent (ONT)
Sent: July 23, 2020 9:45 AM
To: Graydon Ian (ONT); Phipps Stacey (ONT); Wood Sylvie (ONT); Kudoba Johanna (ONT); Green Michelle (ONT); Rea Jason (ONT); Jamieson Cindy (ONT); Sutey Janette (ONT)
Cc: Macdonald Sarah (ONT); Gordon Kelly (ONT); Lucas Michelle (ONT)
Subject: "New Normal" Routine for BCI Minimum
Attachments: New BCI Minimum Routine (2).xlsx

Good morning all,

As we approach week 4 of our routine, the intention is to have this as our “new normal” in terms of moving forward for week 5 and beyond. One Cohort will have access/opportunity for work/school/programs/library/chapel/visits on Monday and Tuesday, Wednesday will remain as a deep clean day with canteen occurring every second week, and the other Cohort will have this same access on Thursday and Friday. This results in recreation only being available in the evenings. Although the inmate committee is not excited about this, they understand the need for consistency in order to make this a little easier to operationalize. The only request they had was for the management team to consider rotating the Cohorts on a monthly basis so that Cohort 1 would be out on Monday-Tuesday for August, and Cohort 2 would be out on Monday-Tuesday for September. While I have no initial concerns, I just wanted to check with all of you to see if there would be any impact to your areas if we approve. Please provide any feedback you may have.

I have attached a copy of Week 4 for your review.

Thanks,

Brent Mackey

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		Week 1 (July 9-12)						
		Mon	Tue	Wed	Thu	Fri	Sat	Sun
					COUNT	COUNT	COUNT	COUNT
7:15:00	08:00:00				Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone
8:00:00	08:30:00				Cleaning	Cleaning	Cleaning	Cleaning
8:30:00	12:00:00				Meds/SIS/Work-Up/Video Visits	Meds/SIS/Work-Up/Video Visits	Cohort 1 Rec/Video Visits	Cohort 2 Rec/Video Visits
					COUNT	COUNT	COUNT	COUNT
13:00:00	13:30:00				Cohort 1 Rec/Video Visits	Cohort 2 Rec/Video Visits	Cleaning	Cleaning
13:30:00	17:00:00				Cohort 1 Rec/Video Visits	Cohort 2 Rec/Video Visits	Cohort 2 Rec/Video Visits	Cohort 1 Rec/Video Visits
17:00:00	17:30:00				Cleaning	Cleaning	Cleaning	Cleaning
					COUNT	COUNT	COUNT	COUNT
18:00:00	22:00:00				Cohort 2 Rec	Cohort 1 Rec	Cohort 1 Rec	Cohort 2 Rec

Cohort 1:
 Units 1, 2, 3 Cohort 2: Units 4, 5, 6

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		Week 2 (July 13-19)						
		Mon	Tue	Wed	Thu	Fri	Sat	Sun
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
7:15:00	08:00:00	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone
8:00:00	08:30:00	Cleaning	Cleaning	Cleaning	Cleaning	Cleaning	Cleaning	Cleaning
8:30:00	12:00:00	Meds/SIS/Work-Up/Video Visits	Meds/SIS/Work-Up/Video Visits	Canteen Day / Cleaning	Meds/SIS/Work-Up/Video Visits	Meds/SIS/Work-Up/Video Visits	Cohort 1 Rec/Video Visits	Cohort 2 Rec/Video Visits
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
13:00:00	13:30:00	Work/Cohort 1 Rec/Video Visits	Work/Cohort 1 Rec/Video Visits	Canteen Day / Cleaning	Work/Cohort 2 Rec/Video Visits	Work/Cohort 2 Rec/Video Visits	Cleaning	Cleaning
13:30:00	17:00:00	Work/Cohort 1 Rec/Video Visits	Work/Cohort 1 Rec/Video Visits	Canteen Day / Cleaning	Work/Cohort 2 Rec/Video Visits	Work/Cohort 2 Rec/Video Visits	Cohort 2 Rec/Video Visits	Cohort 1 Rec/Video Visits
17:00:00	17:30:00	Cleaning	Cleaning	Canteen Day / Cleaning	Cleaning	Cleaning	Cleaning	Cleaning
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
18:00:00	22:00:00	Cohort 2 Rec	Cohort 2 Rec	Possible Recreation	Cohort 1 Rec	Cohort 1 Rec	Cohort 1 Rec	Cohort 2 Rec

Cohort 1: Units 1, 2, 3

Cohort 2: Units 4, 5, 6

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Week 3 (July 20-26)								
		Mon	Tue	Wed	Thu	Fri	Sat	Sun
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
07:15:00	08:00:00	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone
08:00:00	08:30:00	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	CLEANING	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	CLEANING - Gym & Neighbourhoods	CLEANING - Gym & Neighbourhoods
09:00:00	10:30:00	Work-Up/Cohort 1 Visits	Work-Up/Cohort 1 Visits	CLEANING	Work-Up/Cohort 2 Visits	Work-Up/Cohort 2 Visits	Cohort 1 Rec/Visits	Cohort 2 Rec/Visits
10:30:00	11:00:00	Cleaning visit area	Cleaning visit area	CLEANING	Cleaning visit area	Cleaning visit area	Cohort 1 Rec Cleaning visit area	Cohort 2 Rec Cleaning visit area
11:00:00	12:30:00	Cohort 1 Visits	Cohort 1 Visits	CLEANING	Cohort 2 Visits	Cohort 2 Visits	Cohort 1 Rec/Visits	Cohort 2 Rec/Visits
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
12:30:00	13:00:00	Clean Visits Area, Neighbourhoods, Gym	Clean Visits Area, Neighbourhoods, Gym	CLEANING	Clean Visits Area, Neighbourhoods, Gym	Clean Visits Area, Neighbourhoods, Gym	Clean Visits Area	Clean Visits Area
13:00:00	14:30:00	Work-Up/Cohort 1 Rec/Visits	Work-Up/Cohort 1 Rec/Visits/Shopping	CLEANING	Work-Up/Cohort 2 Rec/Visits/Shopping	Work-Up/Cohort 2 Rec/Visits	Cohort 1 Rec/Visits	Cohort 2 Rec/Visits
14:30:00	16:00:00	Cohort 1 Rec Cleaning visit area	Cohort 1 Rec Cleaning visit area	CLEANING	Cohort 2 Rec Cleaning visit area	Cohort 2 Rec Cleaning visit area	Cohort 1 Rec Cleaning visit area	Cohort 2 Rec Cleaning visit area
16:00:00	17:00:00	Cohort 1 Rec	Cohort 1 Rec	CLEANING	Cohort 2 Rec	Cohort 2 Rec	Cohort 1 Rec Cleaning visit area	Cohort 2 Rec
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
17:30:00	18:00:00	CLEANING - Gym & Neighbourhoods	CLEANING - Gym & Neighbourhoods	1730-1930: Outdoor Rec Cohort 1	CLEANING - Gym & Neighbourhoods	CLEANING - Gym & Neighbourhoods	CLEANING - Gym & Neighbourhoods	CLEANING - Gym & Neighbourhoods
18:00:00	22:00:00	Cohort 2 Rec	Cohort 2 Rec	2000-2200: Outdoor Rec Cohort 2	Cohort 1 Rec	Cohort 1 Rec	Cohort 2 Rec	Cohort 1 Rec

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Week 4 (Starting July 27)								
		Mon	Tue	Wed	Thu	Fri	Sat	Sun
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
07:15:00	08:00:00	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone
08:00:00	08:30:00	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	Canteen/Cleaning	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	Cleaning - Gym, V&C, & Neighbourhoods	Cleaning - Gym, V&C, & Neighbourhoods
09:00:00	10:30:00	Cohort 1 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 2 Visits	Cohort 1 Visits	Cohort 2 Visits
9:00:00	11:30:00	Cohort 1 - Work/School/Program	Cohort 1 - Work/School/Program	Canteen/Cleaning	Cohort 2 - Work/School/Program	Cohort 2 - Work/School/Program	Cohort 1 Rec	Cohort 2 Rec
10:30:00	11:00:00	Clean V&C	Clean V&C	Canteen/Cleaning	Clean V&C	Clean V&C	Clean V&C	Clean V&C
11:00:00	12:30:00	Cohort 1 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 2 Visits	Cohort 1 Visits	Cohort 2 Visits
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
12:30:00	13:00:00	Clean V&C	Clean V&C	Cleaning	Clean V&C	Clean V&C	Clean V&C	Clean V&C
13:00:00	14:30:00	Cohort 1 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 2 Visits	Cohort 1 Rec/Visits	Cohort 2 Rec/Visits
13:00:00	15:30:00	Cohort 1 - Work, School, Programs, Library	Cohort 1 - Work, School, Programs, Shopping	Canteen/Cleaning	Cohort 2 - Work, School, Program, Shopping, Library	Cohort 2 - Work/School/Program	Cohort 1 Rec	Cohort 2 Rec
15:30:00	16:30:00	Cohort 1 Movement back to Units	Cohort 1 Movement back to Units	Canteen/Cleaning	Cohort 2 Movement back to Units	Cohort 2 Movement back to Units	Cohort 1 Rec	Cohort 2 Rec
16:30:00	17:00:00	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	Canteen/Cleaning	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	Cohort 1 Rec	Cohort 2 Rec
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
17:30:00	19:30:00	Cohort 2 Rec	Cohort 2 Rec	Cohort 1 Outdoor Rec	Cohort 1 Rec	Cohort 1 Rec	1730-1800: Clean Gym & Neighbourhoods	1730-1800: Clean Gym & Neighbourhoods
19:30:00	20:00:00	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	No Movement	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	1800: Cohort 2 Rec	1800: Cohort 1 Rec
20:00:00	22:00:00	Cohort 1 Rec	Cohort 1 Rec	Cohort 2 Outdoor Rec	Cohort 2 Rec	Cohort 2 Rec	Cohort 2 Rec	Cohort 1 Rec

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