

## Girard Kim (NHQ-AC)

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**From:** Goldthorp Wade (ONT)  
**Sent:** July 6, 2020 1:28 PM  
**To:** Scheffel Trevor (ONT); Ludlow Kerri (ONT); Foster Tim (ONT); Mackey Brent (ONT); James Craig (ONT); Lucas Michelle (ONT); Ling Lisa (ONT); Graydon Ian (ONT); Rhodes Jaclynn (ONT); Hay Stephen (ONT); Goldthorp Holly (ONT); Barfoot Rebecca (ONT); Macdonald Sarah (ONT); Rea Jason (ONT); Toole Eva (ONT); Toole Michael (ONT); Bates Britton (ONT)  
**Cc:** 443-BCI-Correctional Managers; Kudoba Johanna (ONT); Green Michelle (ONT); Sutey Janette (ONT); Spencer Scott (ONT)  
**Subject:** New Normal Schedule  
**Attachments:** New Normal BB.xlsx

Folks

Here is the latest schedule update of the inmate routine.

Changes coming are the blending of units to split our population into two "Cohorts"

I am sure there maybe a few more changes so stay tune.

Any issues that jump out let me know.

W Goldthorp  
A/AWO BCI Med

		Week 1 & 2						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:30:00	Completed	Phones Laundry/ Meds F- H-T-G-E	Phones Laundry/ SIS/ Groceries F H Meds F- H-T-G-E	Phones Laundry/ SIS Cohort 1/ Groceries F H Meds H-F-T-G-E	Phones Laundry Hygiene Delivered Meds E-G-T-H-F	Phones Laundry/ SIS Cohort 2/ Groceries E-G Meds E-G-T-H-F	Phones Laundry/ SIS/ Groceries E-G Meds G-T-E-F-H	Routine (phones, laundry) Meds E-G-T-H-F
09:15:00	09:30:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cleaning	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units
09:30:00	11:00:00	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cleaning	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits
11:00:00	11:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units
11:00:00	11:30:00	Cleaning Visits	Cleaning Visits	Cleaning Visits	Cleaning	Cleaning Visits	Cleaning Visits	Cleaning Visits
		Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch
13:00:00	13:15:00				Cleaning			
13:15:00	16:00:00	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec Groceries	Cohort 1 (E-G-T) Rec Groceries	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec
13:15:00	14:45:00	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cleaning	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits
16:00:00	16:15:00				Cleaning			
16:00:00	16:30:00	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits
		Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper
18:00:00	21:00:00	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec
21:00:00	21:30:00	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec
21:00:00	22:00:00	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level

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Canteen

## Canteen Week

		Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:30:00	Completed	Phones Laundry Meds F- H-T-G-E	Phones Laundry/ SIS/ Groceries F H Meds F- H-T-G-E	Phones Laundry/ SIS Cohort 1/ Groceries F H Meds H-F-T-G-E	Phones Laundry Hygiene Delivered Meds E-G-T-H-F	Phones Laundry/ SIS Cohort 2/ Groceries E-G Meds E-G-T-H-F	Phones Laundry/ SIS/ Groceries E-G Meds G-T-E-F-H	Routine (phones, laundry) Meds E-G-T-H-F
09:15:00	09:30:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Canteen Start Cohort 1 T-G-E	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units
09:30:00	11:00:00	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cleaning / Canteen	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits
09:30:00	11:00:00				Cleaning / Canteen	Cohort 2 Finish Canteen		
11:00:00	11:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning / Canteen	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units
11:00:00	11:30:00	Cleaning Visits	Cleaning Visits	Cleaning Visits	Cleaning / Canteen	Cleaning Visits	Cleaning Visits	Cleaning Visits
		Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch
13:00:00	13:15:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cleaning / Canteen	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units
13:15:00	16:00:00	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec Groceries	Cohort 1 (E-G-T) Rec Groceries	Cleaning / Canteen	Cohort 2 (H-F) Rec Finish Canteen Groceries	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec
13:15:00	14:45:00	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Canteen	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits
16:00:00	16:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Canteen	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units
16:00:00	16:30:00	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits	Canteen	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits
		Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper
18:00:00	21:00:00	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Canteen	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec
21:00:00	21:30:00	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Canteen	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec
21:00:00	22:00:00	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	Canteen	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level

		Week 3						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:30:00	Completed	Phones Laundry Meds F- H-T-G-E	Phones Laundry/ SIS/ Groceries F H Meds F- H-T-G-E	Phones Laundry/ SIS Cohort 1/ Groceries F H Meds H-F-T-G-E	Phones Laundry Hygiene Delivered Meds E-G-T-H-F	Phones Laundry/ SIS Cohort 2/ Groceries E-G Meds E-G-T-H-F	Phones Laundry/ SIS/ Groceries E-G Meds G-T-E-F-H	Routine (phones, laundry) Meds E-G-T-H-F
09:15:00	09:30:00	Cohort 2 Movement out	Cohort 2 Movement out	Cohort 2 Movement out	Cleaning	Cohort 1 Movement out	Cohort 1 Movement out	Cohort 1 Movement out
09:30:00	11:00:00	Cohort 2 (HF) Visits	Cohort 2 (HF) Visits	Cohort 2 (HF) Visits	Cleaning	Cohort 1 (EGT) Visits	Cohort 1 (EGT) Visits	Cohort 1 (EGT) Visits
11:00:00	11:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to	Cohort 1 Movement Back to Units
11:00:00	11:30:00	Cleaning Visits	Cleaning Visits	Cleaning Visits	Cleaning	Cleaning Visits	Cleaning Visits	Cleaning Visits
		Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch
13:00:00	13:15:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cleaning	Cohort 1 Movement out of Units	Cohort 1 Movement out of	Cohort 1 Movement out of Units
13:15:00	16:00:00	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec Groceries	Cohort 1 (E-G-T) Rec Groceries	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec
13:15:00	14:45:00	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cleaning	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits
16:00:00	16:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to	Cohort 1 Movement Back to Units
16:00:00	16:30:00	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits
		Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper
18:00:00	21:00:00	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec
21:00:00	21:30:00	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec
21:00:00	22:00:00	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level

		Week 4						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:30:00	Completed	Phones Laundry Meds F- H-T-G-E	Phones Laundry/ SIS/ Groceries F H Meds F- H-T-G-E	Phones Laundry/ SIS Cohort 1/ Groceries F H Meds H-F-T-G-E	Phones Laundry Hygiene Delivered Meds E-G-T-H-F	Phones Laundry/ SIS Cohort 2/ Groceries E-G Meds E-G-T-H-F	Phones Laundry/ SIS/ Groceries E-G Meds G-T-E-F-H	Routine (phones, laundry) Meds E-G-T-H-F
09:15:00	09:30:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cleaning	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units
09:30:00	11:00:00	Cohort 2 (HF) Visits	Cohort 2 (HF) Visits	Cohort 2 (HF) Visits	Cleaning	Cohort 1 (EGT) Visits	Cohort 1 (EGT) Visits	Cohort 1 (EGT) Visits
11:00:00	11:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units
11:00:00	11:30:00	Cleaning Visits	Cleaning Visits	Cleaning Visits	Cleaning	Cleaning Visits	Cleaning Visits	Cleaning Visits
		Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch	Count / Lunch
13:00:00	13:15:00	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cohort 2 Movement out of Units	Cleaning	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units	Cohort 1 Movement out of Units
13:15:00	16:00:00	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec Groceries	Cohort 1 (E-G-T) Rec Groceries	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec Groceries	Cohort 2 (H-F) Rec
13:15:00	14:45:00	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cohort 1 (EGT) Video Visits	Cleaning	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits	Cohort 2 (HF) Video Visits
16:00:00	16:15:00	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cohort 2 Movement Back to Units	Cleaning	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units	Cohort 1 Movement Back to Units
16:00:00	16:30:00	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning	Cleaning Rec / Visits	Cleaning Rec / Visits	Cleaning Rec / Visits
		Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper	Count / Supper
18:00:00	21:00:00	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 2 (H-F) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec	Cohort 1 (E-G-T) Rec
21:00:00	21:30:00	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec	Cleaning/ Rec
21:00:00	22:00:00	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level	All Cohorts Unit level

	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>
AM	Groceries F H	Groceries F H		Groceries E G	Groceries E G
PM	Groceries E G	Groceries E G		Groceries F H	Groceries F H

		Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>08:00:00</b>	<b>Until Completed</b>	Meds Start Cohort 2 <b>F- H-T-G-E</b>	Meds Start Cohort 2 <b>F- H-T-G-E</b>	Meds Start Cohort 2 <b>H-F-T</b> <b>G-E</b>	Meds Start Cohort 1 <b>E-G-T-H-F</b>	Meds Start Cohort 1 <b>E-G-T-H-F</b>	Meds Start Cohort 1 <b>G-T-E-F-H</b>	Meds Start Cohort 1 <b>E-G-T-H-F</b>