

June 28, 2021

Dear X:

Re: You are entitled to the information you requested - 2021-00967-JUS

Justice received your application for access to information under the *Freedom of Information and Protection of Privacy Act* on May 12, 2021.

In your application, you requested a copy of the following records:

*Timeframe October 1st 2020 to December 20th 2020
Entry and Exit Screening Procedures
I am requesting memorandums, briefing notes, information notes, statistics and
powerpoint decks documenting probation office entry and exit COVID-19 screening
procedures for people on probation and other individuals currently on community release,
prison staff, oversight body officials, lawyers, volunteers, and other parties.*

*May 25th refined to just records held by Senior POs (Date Range for Record Search: From
9/30/2020 To 12/19/2020)*

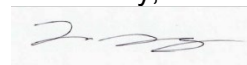
Responsive records have been located and are attached.

You have the right to ask for a review of this decision by the Information Access and Privacy Commissioner (formerly the Review Officer). You have 60 days from the date of this letter to exercise this right. If you wish to ask for a review, you may do so on Form 7, a copy of which is attached. Send the completed form to the Information Access and Privacy Commissioner, P.O. Box 181, Halifax, Nova Scotia B3J 2M4.

Please be advised that a de-identified copy of this disclosure letter and the attached response to your FOIPOP application will be made public after 14 days. The package will be posted online at <https://openinformation.novascotia.ca/>. The letter will not include your name, address or any other personal information that you have supplied while making your application under FOIPOP.

Please contact Tim Gregory at 902-424-3773 or by e-mail at timothy.gregory@novascotia.ca, if you need further assistance regarding this application.

Yours truly,



Tim Gregory
IAP Administrator
Attach.

COVID-19 Daily Checklist

It is important to closely monitor your health and the health of those you care for. Please consider these questions each day before leaving home and entering public spaces.

If you are feeling unwell, you should **stay home or go home immediately, and follow the instructions below.**

1

Are you feeling unwell or do you have new or worsening health symptoms?

If yes, stay home and avoid public spaces, including work, school/child care, and shopping.

2

In the past 48 hours have you had, or are you currently experiencing, any of these symptoms?



Fever (i.e. chills/sweats) **OR** Cough (new or worsening)

OR two or more of the following symptoms (new or worsening);



Sore throat



Runny nose/nasal congestion



Headache



Shortness of breath

If yes, stay home and contact 811 to be screened for testing for COVID-19.

If you are unsure whether you should be tested complete the 811 online assessment, <https://when-to-call-about-covid19.novascotia.ca/en>, or if unable to access the online tool, call 811.

3

In the last 14 days, have you travelled outside Atlantic Canada?

If yes, you must stay home. You are required by law to self-isolate for 14 days upon return to Atlantic Canada.

4

In the last 14 days, have you had close contact (within 2 metres / 6 feet) with someone confirmed to have COVID-19?

If yes, you must stay home. You are required by law to self-isolate if you have been identified as a close contact of someone with COVID-19. If you haven't spoken with Public Health or been tested, you should contact 811 to be screened for testing for COVID-19.

5

Are you waiting for results from a COVID-19 test?

If yes, stay home. You are required by law to self-isolate while awaiting COVID-19 test results. Please follow instructions given by Public Health.

Revised September 8, 2020



Department of
Justice Correctional Services

1256 Barrington
Street,
Suite 200
Halifax, Nova Scotia
B3J 1Y6

Bus. 902 424-4011
Fax: 902 424-0703

Date:

File:

Subject Name/address

Subject Name:

As you are aware, you are to appear in Halifax Provincial Court in for sentencing, and the Court has requested a Pre-sentence Report.

In order that a Pre-sentence Report can be prepared for the Court's assistance, you are directed to report to the undersigned for an interview on:

Appt date/time

Please note if you are experiencing any Covid symptoms, have tested positive for Covid or have travelled outside of Nova Scotia within the last 14 days, you cannot report in person, we ask that you contact your officer prior to your appointment date and time to arrange a telephone reporting appointment If you have any questions or concerns, please contact the undersigned at (902) 424-_____.

Yours truly,

Probation Officer

/ct

**** PLEASE BE AWARE THIS IS A SCENT FREE OFFICE ****