

**Date : 10/2/2020 4:21:02 PM**  
**From : "John Nahanni" John\_Nahanni@gov.nt.ca**  
**To : "DST\_JUS\_NSYOF" NSYOF\_STAFF@gov.nt.ca, "DST\_JUS\_NSCC" NSCC\_All@gov.nt.ca**  
**Subject : FW: Mental Illness, Trauma, and Resilience - LifeSpeak ENGAGE Campaign October 5-30**  
**Attachment : Mental Illness, Trauma, and Resilience ENGAGE Campaign.pdf;**

Please feel free to review the following information at your leisure.

**“Mental Illness, Trauma and Resilience.”**

The associated challenges impact each and every one in different ways and anything we can do to support one another helps us work through the day to day challenges. In our industry we definitely are more exposed as both professionals and personally due to the environment we proudly choose to work in.

Take care of yourselves and each other. Stay well.

Thanks, John

---

**From:** Justina Beaverho  
**Sent:** Friday, October 02, 2020 4:13 PM  
**To:** John Nahanni; Lorraine McDonald; Warren Gillis; Kim Mills; Cindy Caudron; Nancy Chinna; Amanda Washburn; Jennifer Knutson; Richard Keppel; Darin J. Strain; Darrel Ouellette  
**Cc:** Sean Fowler; Adrien Barrieau  
**Subject:** FW: Mental Illness, Trauma, and Resilience - LifeSpeak ENGAGE Campaign October 5-30

Hello everyone,

Please see e-mail from Christy Campbell, Client Service Manager listed below, please share with staff in your area.

Masi.

Justina Beaverho  
Administrative Assistant  
Corrections Service  
Department of Justice

---

**From:** Lynn Brookson  
**Sent:** Friday, October 2, 2020 3:58:16 PM

**To:**

**Cc:**

**Subject:** FW: Mental Illness, Trauma, and Resilience - LifeSpeak ENGAGE Campaign  
October 5-30

*Please share with staff in your division or program area.  
Thank you.*

**Sent on behalf of Christy Campbell, Client Service Manager**

As a part of Mental Illness Awareness Week, we are pleased to inform you that we are running an ENGAGE campaign through our LifeSpeak wellness platform from **October 5 - 30, 2020**. The theme is "**Mental Illness, Trauma and Resilience**."

Throughout the 4 week campaign, employees and their families will have access to all the additional video trainings in the weekly themes of:

1. [Sharing Knowledge this Mental Illness Awareness Week](#);
2. [Overcoming mental illness](#);
3. [Mental Illness and Trauma](#); and
4. [Resilience and Mental Illness](#).

To access the campaign:

- Click this [LifeSpeak link](#) for direct access to [ENGAGE](#)
- For first time users, please access the [LifeSpeak platform](#) by signing into the **GROUP ACCOUNT** with password: **gnwt**
- Click the ENGAGE button on the top left hand corner for quick access to the campaign videos.
- Click the LEARN button on the top left hand corner for access to our other subscribed videos.

Attached is a poster that can be printed and/or distributed in workplaces. You can also check out the weekly BearNet articles for more details on the *Mental Illness, Trauma and Resilience* ENGAGE campaign.

In addition, there are still spots available in the upcoming [LifeSpeak Training – Shepell](#) sessions on the Learning & Development Calendar.

The [Emotional and Mental Health](#) page on MyHR has more information on resources to help maintain and support a healthy emotional & mental health and well-being during the COVID-19 pandemic.

Sincerely,  
Christy

Christy Campbell  
Client Service Manager / Gestionnaire du service à la clientèle  
Tel: 1-867-767-9154 Ext. 14152

# Mental Illness, Trauma, and Resilience

LET'S FIGHT THE STIGMA



## This year has been mentally exhausting.

From anxiety about contracting COVID-19 to stress concerning work and finances to depression surrounding systemic racism, we've been through a lot. It's understandable that many people are seeking resources on how to cope given these especially trying circumstances. Our Mental Illness, Trauma, and Resilience campaign aims to address this critical need by exploring mental illness, trauma, and resilience.

Through the campaign, we aim to destigmatize conversations surrounding mental illness and help you better understand complex subjects like eating disorders, sexual violence, and addiction. We hope you find the information our experts share helpful, and that you stay well. And if you have specific questions, we invite you to join our Ask the Expert session with Janna Comrie, Registered Psychotherapist on October 21, 2020 at 12:00PM ET.

\* This wellness campaign is available exclusively on the web site. It's not accessible on the mobile app.

1

Get started.

SHARING KNOWLEDGE THIS MENTAL  
ILLNESS AWARENESS WEEK

2

Keep going.

OVERCOMING  
MENTAL ILLNESS

3

Going further.

MENTAL ILLNESS  
AND TRAUMA

4

Amplify.

RESILIENCE AND  
MENTAL ILLNESS

LOG IN AT

CLIENT PASSWORD



Date : 10/2/2020 4:27:12 PM

From : "Greg Paul" Greg\_Paul@gov.nt.ca

To : "Adam Scarf" Adam\_Scarf@gov.nt.ca, "Addy Loney"

Addy\_Loney@gov.nt.ca, "Alan Kopec" Alan\_Kopec@gov.nt.ca, "Alastair

Gamble" Alastair\_Gamble@gov.nt.ca, "Alexander Jordan"

Alexander\_Jordan@gov.nt.ca, "Andrea Heron" Andrea\_Heron@gov.nt.ca,

"Andrew Auger" Andrew\_Auger@gov.nt.ca, "Andrew Bucknor"

Andrew\_Bucknor@gov.nt.ca, "Aneesh Prabhakaran"

Aneesh\_Prabhakaran@gov.nt.ca, "Angela Chandler"

Angela\_Chandler@gov.nt.ca, "Anila Aisha" Anila\_Aisha@gov.nt.ca, "Anna

O'Neill" Anna\_O'Neill@gov.nt.ca, "Avery Parle" Avery\_Parle@gov.nt.ca,

"Barbara Deakin" Barbara\_Deakin@gov.nt.ca, "Billie-Jean Smith" Billie-

Jean\_Smith@gov.nt.ca, "Brad Dusome" Brad\_Dusome@gov.nt.ca, "Brandi

Sneath" Brandi\_Sneath@gov.nt.ca, "Brenda Colbourne"

Brenda\_Colbourne@gov.nt.ca, "Brent Horn" Brent\_Horn@gov.nt.ca, "Brett

Scarf" Brett\_Scarf@gov.nt.ca, "Brian A.B Eckersley"

Brian\_Eckersley@gov.nt.ca, "Bridget O'Keefe" Bridget\_O'Keefe@gov.nt.ca,

"Chris Comeau" Chris\_Comeau@gov.nt.ca, "Chris Parsons"

Chris\_Parsons@gov.nt.ca, "Chris Pedersen" Chris\_Pedersen@gov.nt.ca,

"Christopher Gillis" Christopher\_Gillis@gov.nt.ca, "Clayton Bell"

Clayton\_Bell@gov.nt.ca, "Clayton Broadbent"

Clayton\_Broadbent@gov.nt.ca, "Cole Cameron" Cole\_Cameron@gov.nt.ca,

"Collin Sheppard" Collin\_Sheppard@gov.nt.ca, "Cory Langer"

Cory\_Langer@gov.nt.ca, "Curtis Gibeau" Curtis\_Gibeau@gov.nt.ca, "Curtis

Jones" Curtis\_Jones@gov.nt.ca, "Curtis M. Gibeau"

Curtis\_Gibeau2@gov.nt.ca, "Dafydd Bellis" Dafydd\_Bellis@gov.nt.ca,

"Daniel Duval" Daniel\_Duval@gov.nt.ca, "Daniel Risk"

Daniel\_Risk@gov.nt.ca, "Darrel Ouellette" Darrel\_Ouellette@gov.nt.ca,

"Darren Bilinski" Darren\_Bilinski@gov.nt.ca, "Darren Cochrane"

Darren\_Cochrane@gov.nt.ca, "Dawn Radix" Dawn\_Radix@gov.nt.ca, "Dawn

Skinner" Dawn\_Skinner@gov.nt.ca, "Dean DaCorte"

Dean\_DaCorte@gov.nt.ca, "Dean Lushman" Dean\_Lushman@gov.nt.ca,

"Debra Rosse" Debra\_Rosse@gov.nt.ca, "Del Koros" Del\_Koros@gov.nt.ca,

"Derek Bran" Derek\_Bran@gov.nt.ca, "Dezerae Pidborochynski"

Dezerae\_Pidborochynski@gov.nt.ca, "Diane Wiseman"

Diane\_Wiseman@gov.nt.ca, "Don Cameron" Don\_Cameron@gov.nt.ca,

"Drake Snook" Drake\_Snook@gov.nt.ca, "Edward Patten"

Edward\_Patten@gov.nt.ca, "Eliezer Asombrado"

Eliezer\_Asombrado@gov.nt.ca, "Elvisi Hwata" Elvisi\_Hwata@gov.nt.ca,

"Erik Couture" Erik\_Couture@gov.nt.ca, "Ernest Chassie"

Ernest\_Chassie@gov.nt.ca, "Frank Hope" Frank\_Hope@gov.nt.ca, "Garett

Ashlie" Garrett\_Ashlie@gov.nt.ca, "Geno Holick" Geno\_Holick@gov.nt.ca,

"Geoff Green" Geoff\_Green@gov.nt.ca, "Ginny Paul"

Ginny\_Paul@gov.nt.ca, "Greg Krivda" Greg\_Krivda@gov.nt.ca, "Gregory

Brandford" Gregory\_Brandford@gov.nt.ca, "Isaac Embodo"

Isaac\_Embodo@gov.nt.ca, "Jacob Parsons" Jacob\_Parsons@gov.nt.ca,

"James McKay" James\_McKay@gov.nt.ca, "James Millar"

James\_Millar@gov.nt.ca, "Jaret Moshenko" Jaret\_Moshenko@gov.nt.ca,

"Jason Winsor" Jason\_Winsor@gov.nt.ca, "Jean-Claude Ouellette-Landry" Jean-Claude\_Ouellette-Landry@gov.nt.ca, "Jean-Philippe Talbot" Jean-Philippe\_Talbot@gov.nt.ca, "Jennifer Grant" Jennifer\_Grant@gov.nt.ca, "Jenny Thompson" Jenny\_Thompson@gov.nt.ca, "Jeremy Stannard" Jeremy\_Stannard@gov.nt.ca, "Jessica Jonasson" Jessica\_Jonasson@gov.nt.ca, "Jimmy-Lee Scott" Jimmy-Lee\_Scott@gov.nt.ca, "Jody Brandford" Jody\_Brandford@gov.nt.ca, "Joe Campeau" Joe\_Campeau@gov.nt.ca, "John Dzurka" John\_Dzurka@gov.nt.ca, "Jon Seeton" Jon\_Seeton@gov.nt.ca, "Jonathon Menton" Jonathon\_Menton@gov.nt.ca, "Jordan Evans" Jordan\_Evans@gov.nt.ca, "Joseph Jensen" Joseph\_Jensen@gov.nt.ca, "Joseph MacIntosh" Joseph\_MacIntosh@gov.nt.ca, "Joshua W Osmond" Joshua\_Osmond@gov.nt.ca, "Justin J. Bailey" Justin\_Bailey@gov.nt.ca, "Justina Beaverho" Justina\_Beaverho@gov.nt.ca, "Kelly Stevens" Kelly\_Stevens@gov.nt.ca, "Kelsi R. Taylor" Kelsi\_Taylor@gov.nt.ca, "Kenneth Harrison" Kenneth\_Harrison@gov.nt.ca, "Kenneth Stewart" Kenneth\_Stewart@gov.nt.ca, "Kevin Stevens" Kevin\_Stevens@gov.nt.ca, "Kim Bergman" Kim\_Bergman@gov.nt.ca, "Kyra Powder" Kyra\_Powder@gov.nt.ca, "Laura Bain" Laura\_Bain@gov.nt.ca, "Leanne Niziol" Leanne\_Niziol@gov.nt.ca, "Leonard Brotherston" Leonard\_Brotherston@gov.nt.ca, "Les J. Walters" Les\_Walters2@gov.nt.ca, "Lesley Muyres" Lesley\_Muyres@gov.nt.ca, "Lidya Mcleod" Lidya\_Mcleod@gov.nt.ca, "Lindsey Mailloux" Lindsey\_Mailloux@gov.nt.ca, "Lisa Hann" Lisa\_Hann@gov.nt.ca, "Lorraine Gagnon" Lorraine\_Gagnon@gov.nt.ca, "Louise Boutilier" Louise\_Boutilier@gov.nt.ca, "Magnus A Palsson" Magnus\_Palsson@gov.nt.ca, "Margaret Edwards" Margaret\_Edwards@gov.nt.ca, "Martin James" Martin\_James@gov.nt.ca, "Matthew Lodge" Matthew\_Lodge@gov.nt.ca, "Matthew Simms" Matthew\_Simms@gov.nt.ca, "Megan Stevens" Megan\_Stevens@gov.nt.ca, "Michael Bourque" Michael\_Bourque@gov.nt.ca, "Michael Ross" Michael\_Ross@gov.nt.ca, "Michaelis Harrison" Michaelis\_Harrison2@gov.nt.ca, "Michelle Richards" Michelle\_Richards@gov.nt.ca, "Mike Best" Mike\_Best@gov.nt.ca, "Mike Desjarlais" Mike\_Desjarlais@gov.nt.ca, "Molly Pilgrim" Monica\_Pilgrim@gov.nt.ca, "Natalie Decker" Natalie\_Decker@gov.nt.ca, "Natasha Jordan" Natasha\_Jordan@gov.nt.ca, "Nelson Muchekeni" Nelson\_Muchekeni@gov.nt.ca, "Nicholas Walker" Nicholas\_Walker@gov.nt.ca, "Nick Macintosh" Nick\_Macintosh@gov.nt.ca, "Nicole Normandin" Nicole\_Normandin@gov.nt.ca, "Nikhil G Mathew" Nikhil\_G\_Mathew@gov.nt.ca, "Nineta Carp" Nineta\_Carp@gov.nt.ca, "Omar Ehtesham" Omar\_Ehtesham@gov.nt.ca, "Patrick J Crozier" Patrick\_Crozier@gov.nt.ca, "Patrick Osmond" Patrick\_Osmond@gov.nt.ca, "Paul Hann" Paul\_Hann@gov.nt.ca, "Paul M. Jones" Paul\_Jones@gov.nt.ca, "Pratheesh S. Saratchandran" Pratheesh\_Sarat@gov.nt.ca, "Ricardo Drover" Ricardo\_Drover@gov.nt.ca, "Richard Deutschmann" Richard\_Deutschmann@gov.nt.ca, "Richard Keppel" Richard\_Keppel@gov.nt.ca, "Rielle Nakehk'o" Rielle\_Nakehk'o@gov.nt.ca, "Rob Cook" Rob\_Cook@gov.nt.ca, "Robert Beaulieu"

**robert\_beaulieu@gov.nt.ca, "Robert George" Robert\_George@gov.nt.ca,  
"Robert Purcka" Robert\_Purcka@gov.nt.ca, "Robert Warburton"  
Robert\_Warburton@gov.nt.ca, "Rodney Gallant"  
Rodney\_Gallant@gov.nt.ca, "Ron Leonardis" Ron\_Leonardis@gov.nt.ca,  
"Ronald Lafond" Ronald\_Lafond@gov.nt.ca, "Rosalie Blair"  
Rosalie\_Blair@gov.nt.ca, "Roxanne Farrell" Roxanne\_Farrell@gov.nt.ca,  
"Russell Spear" Russell\_Spear@gov.nt.ca, "Ryan Hughson"  
Ryan\_Hughson@gov.nt.ca, "Sam Hicks" Sam\_Hicks@gov.nt.ca, "Scott  
Galusha" Scott\_Galusha@gov.nt.ca, "Scott Smith" Scott\_Smith@gov.nt.ca,  
"Sean Dalton" Sean\_Dalton@gov.nt.ca, "Sean Purcell"  
Sean\_Purcell@gov.nt.ca, "Sharon Lambert" Sharon\_Lambert@gov.nt.ca,  
"Shawn Vassallo" Shawn\_Vassallo@gov.nt.ca, "Shawna Lafond"  
Shawna\_Lafond@gov.nt.ca, "Sheldon Keenan" Sheldon\_Keenan@gov.nt.ca,  
"Sherayah Clark" Sherayah\_Clark@gov.nt.ca, "Sibongile Lusinga"  
Sibongile\_Lusinga@gov.nt.ca, "Stephanie Bauhaus"  
Stephanie\_Bauhaus@gov.nt.ca, "Stephanie Van Dyke"  
Stephanie\_VanDyke@gov.nt.ca, "Stephen Purcell"  
Stephen\_Purcell@gov.nt.ca, "Steven Bounds" Steven\_Bounds@gov.nt.ca,  
"Stuart Mawby" Stuart\_Mawby@gov.nt.ca, "Ted Hughson"  
Ted\_Hughson@gov.nt.ca, "Terry Wallis" Terry\_Wallis@gov.nt.ca, "Travis  
Kamitomo" Travis\_Kamitomo@gov.nt.ca, "Travis Rosborough"  
Travis\_Rosborough@gov.nt.ca, "Trevor Lizotte" Trevor\_Lizotte@gov.nt.ca,  
"Tyler Pond" Tyler\_Pond@gov.nt.ca, "Veronica Kelsey"  
Veronica\_Kelsey@gov.nt.ca, "Wes Jones" Wes\_Jones@gov.nt.ca, "William  
Doug Wiseman" WilliamDoug\_Wiseman@gov.nt.ca, "William Rintoul"  
William\_Rintoul@gov.nt.ca, "Wonderful Ndhlovu"  
Wonderful\_Ndhlovu@gov.nt.ca, "Yosuke Fukushima"  
Yosuke\_Fukushima@gov.nt.ca  
Cc : "John Nahanni" John\_Nahanni@gov.nt.ca, "Scott Mills"  
Scott\_Mills@gov.nt.ca  
Subject : Staff on COVID-19 Restrictions/Information**

Good Day,

All Risk Assessments for staff that have been approved by Protect NWT to return to work under restrictions are currently being emailed by Mr. Bailey to the DWO's. The risk assessments will continue to be emailed and we have placed a binder labelled " Staff on COVID-19 Restrictions" in the DWO office for a copy of the risk assessment so the information is readily available to all supervisors.

Staff in the workplace are required to maintain social distancing at all times and anyone on restrictions should not be taking their lunch/supper breaks with other staff as this places others at risk when removing the PPE to eat, some alternatives are eating in different locations or outside of the normal gathering times. The Supervisors will continue to monitor the requirements and all staff have the responsibility to follow social distancing, staff on restrictions have the responsibility to ensure that all precautions in the risk assessment for the return to work are followed with no exceptions.

As always if you have questions or concerns please do not hesitate to contact me.

Thanks

**Greg Paul**

**Assistant Warden-Operations**

Department of Justice/Corrections

Government of the Northwest Territories | Gouvernement des Territoires du Nord-Ouest

North Slave Correctional Complex

71 Kam Lake Rd

P.O. Box 278

Yellowknife NT X1A 2N2

Phone | Tél. : 867-669-8652

[www.gov.nt.ca](http://www.gov.nt.ca)

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.

Ce message est uniquement destiné à l'entité ou à l'individu visé et peut contenir des renseignements privilégiés, confidentiels ou exemptés de divulgation en vertu de la loi applicable. S'il ne vous est pas destiné ou si vous n'êtes pas responsable de la livraison de ce message, nous vous prions de noter qu'il est formellement interdit de le copier ou de le distribuer. Si vous avez reçu ce message par erreur, nous vous demandons de bien vouloir le supprimer immédiatement et de nous en informer par téléphone. Merci.

**Date : 10/13/2020 2:41:37 PM**  
**From : "Lorraine McDonald" Lorraine\_McDonald@gov.nt.ca**  
**To : "John Nahanni" John\_Nahanni@gov.nt.ca, "Warren Gillis" Warren\_Gillis@gov.nt.ca**  
**Cc : "Sean Fowler" Sean\_Fowler@gov.nt.ca**  
**Subject : SMCC Staff Screening Procedure COVID -19 and SMCC Staff Screening Process COVID -19 - Updated**  
**Attachment : DOJ SMCC Staff Screening Procedure COVID-19 - Updated.pdf;SMCC Staff Screening Process COVID -19 - Updated April 4, 2020.pdf;covid-19-self-monitoring-handout.pdf;**

Hello gentlemen,

Just so we are following the same practice within facilities, I would like to send a reminder out to staff about self-screening prior to work, if symptomatic to call public health and to add follow up with supervisor on duty of direction given. Same process if they become symptomatic throughout shift or work day. Recommend amendments to follow up with supervisor on duty, would need to be added to our screening procedure. This would also assist in determining if they are COVIDsick or just sick with an unrelated reason. Thoughts, did not add amendments to attachments.

Hello everyone,

Attached is the Staff Screening Procedure that was sent out on April 4<sup>th</sup>, and as a reminder to all staff to self-screen yourself for symptoms prior to reporting to work. If you do have symptoms or someone in your house has symptoms, you are to call and speak to your supervisor and/or the **Corrections Supervisor on duty** and inform them you will not be in for work due to symptoms. If you become symptomatic throughout your work day or shift, you are to follow the same process and contact Public Health and follow up with your supervisor.

If you are symptomatic, as per the Essential Services – Occupational Questionnaire, you are then to contact Public Health 874-8400 and inform them you are an Essential Worker for Corrections. After Public Health has given you direction, you are then to contact the supervisor and provide an update.

With the cold and flu season upon us and COVID19, staff are to remain vigilant in keeping yourselves, family members, fellow staff and the inmates in our care healthy and safe. Practice physical distancing, diligent hand washing and healthy respiratory practices.

Thank you,  
Lorraine

---

**From:** Lorraine McDonald

**Sent:** Saturday, April 04, 2020 12:03 PM

**To:** Angela Hamilton; Diane Chisholm; Joseph Fourstar; Justin Minute; Laverne Cameron; Michelle J. Smith; Noella Cayen; Sharon Caudron; Curtis Gill; Don Mabbitt; Jeff Lamoureux; Orlando Kerr; Trena Corrigal; Andy McKay; Anthony Beck; Brent Townend; Brian Morin; Cheryl Melanson; Daniel Beck; David Sanguiez; Deloris Shiels; Dennis Parker; Faye Johns; Garrett Flaherty; Heather Johnson; Ian Thiesson; Jack Bassett; Jacqueline Carriere; Jason Salter; Jeanette Mandeville; Jonathan Wallington; Kenneth Boyer; Kirk Alcos; Kristy Cooper; Luke Campbell; Marek Napiorkowski; Norenda Unka; Robert Haley; Serena Skavinski; Therese Fordy; Tristan Cross; Vanin Gill; Vince Mckay; Warren Durocher

**Cc:** Kristy Cooper; Brent Townend

**Subject:** SMCC Staff Screening Procedure COVID -19 and SMCC Staff Screening Process COVID -19 - Updated

**Importance:** High

To all staff,

Attached is the updated SMCCStaff Screening Procedure and Process COVID-19. Included are the COVID-19self-monitoring handouts.

Amendments are as follows:

SMCCStaff Screening Procedure COVID-19

1. Added “Does someone in your house have the above symptoms

SMCCStaff Screening Process COVID- 19

1. Set up – Added “other times, you are to call supervisor in advance of arrival”
2. Screening Process – Removed “Screener will advise next staff...” and added “Only one staff member permitted access into facility at a time for screening process”
3. Decision making – Amended “...required to wash hands in coffee room” to “required to go directly to hand washing station in staff washroom...prior to proceeding to work station.”

All staff are required to review and understand the procedure and process for Staff Screening COVID-19.

Thank you for your patience, Lorraine

Thank You | Mársı | Kinanāskomitin | Merci | Haı' | Quana | Qujannamiik | Quyanainni  
| Máhsı | Máhsı | Mahsi

Lorraine McDonald  
Warden  
Corrections  
Department of Justice  
Government of the Northwest Territories

South Mackenzie Correctional Centre  
34 Studney Drive  
Hay River, NT, Canada X0E0R6  
Phone 867-874-2774 or 867-874-2798  
Fax 867-874-2953  
[www.gov.nt.ca](http://www.gov.nt.ca)

**This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.**

---

**From:** Lorraine McDonald

**Sent:** April 1, 2020 4:43 PM

**To:** Angela Hamilton; Diane Chisholm; Joseph Fourstar; Justin Minute; Laverne Cameron; Michelle J. Smith; Noella Cayen; Sharon Caudron; Curtis Gill; Don Mabbitt; Jeff Lamoureux; Orlando Kerr; Trena Corrigal; Andy McKay; Anthony Beck; Brent Townend; Brian Morin; Cheryl Melanson; Daniel Beck; David Sanguiez; Deloris Shiels; Dennis Parker; Faye Johns; Garrett Flaherty; Heather Johnson; Ian Thiesson; Jack Bassett; Jacqueline Carriere; Jason Salter; Jeanette Mandeville; Jonathan Wallington; Kenneth Boyer; Kirk Alcos; Kristy Cooper; Luke Campbell; Marek Napiorkowski; Norenda Unka; Robert Haley; Serena Skavinski; Therese Fordy; Tristan Cross; Vanin Gill; Vince McKay; Warren Durocher

**Cc:** Kristy Cooper; Brent Townend

**Subject:** SMCC Staff Screening Process - Effective Immediately

**Importance:** High

To all staff,

Effective immediately, a screening process for COVID-19 has been implemented, which requires **all** staff to complete a screening prior to being approved entry into the facility. The screening area is located in the staff entrance hallway, located nearest to staff parking lot. There are no exceptions to other entry into the facility. The following times have been designated for screening and there will be only one staff member permitted entrance for screening at a time. Please ensure to schedule extra time for your arrival to work, bearing in mind that there may be waiting times; which are expected to be short. When screening

area is clear, the designated screener will open the door to inform next staff member to enter.

Scheduled screening times:

- o 05:45hrs to 06:00hrs (kitchen staff early shift)
- o 07:30hrs to 08:30hrs (dayshift/administration)
- o 09:15hrs to 09:30hrs (kitchen staff late shift)
- o 09:45hrs to 10:00hrs (relief kitchen staff early shift)
- o 15:30hrs to 16:00hrs (afternoon shift)
- o 23:30hrs to 00:00hrs (night shift)

During the scheduled screening times, staff that need to leave the facility, must use front entrance to building only. Staff that have completed the screening and were approved entry into the facility, that may have to leave for personal, work related or lunch break, will not be required to complete screening again, unless they experience symptoms. For the one off situations, where a staff member may be arriving at a time not designated for screening; you are to contact corrections supervisor prior. If a staff member enters staff entrance and there is a screening occurring, please wait outside until screener informs you that you can enter.

For staff that are denied entry, you are to self-isolate at home, contact Public Health at 833-378-8297 and self-monitor.

See attachments and review.

Thank You | Mársı | Kinanāskomitin | Merci | Hai' | Quana | Qujannamiik | Quyanainni  
| Máhsı | Máhsı | Mahsi

Lorraine McDonald  
Warden  
Corrections  
Department of Justice  
Government of the Northwest Territories

South Mackenzie Correctional Centre  
34 Studney Drive  
Hay River, NT, Canada X0E0R6  
Phone 867-874-2774 or 867-874-2798  
Fax 867-874-2953  
[www.gov.nt.ca](http://www.gov.nt.ca)

**This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the**

**intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.**



## COVID-19: South Mackenzie Correctional Centre

### Pandemic Screening Procedures for all staff entering Department of Justice Correctional Facilities.

All staff members are expected to abide by the requirements set out in this document. These procedures will be updated as necessary. Follow the directions of screening staff and arriving early for your shift will help prevent delays.

#### All staff:

**1. BEFORE reporting for work:** Self screen by asking yourself if you have any of the following:

- **Fever**
- **Cough**
- **Shortness of breath**
- **Sore throat**
- **Any flu like symptoms**
- **Do you meet the self-isolate criteria based on recent travel?**
- **Does someone in your house have the above symptoms?**

**2. If you DO have symptoms or someone in your house has symptoms**

- Call your manager/supervisor to alert them of your symptoms or someone in house has symptoms and that you will not be in for work
- Stay home and monitor your symptoms
- Follow the guidance from the Office of the Chief Public Health Officer to self-monitor/self-isolate

**3. If you DO NOT have symptoms**

- Report for work at the screening door
  - Staff screening door at the SMCC will be located at the **Staff Entrance Hallway neared to staff parking lot**
- Perform hand hygiene with hand sanitizer
- Cooperate with screening staff



- Review the Screening Procedure located on right hand side of hallway
  - Answer Screener questions to Occupational Questionnaire
  - If staff leave the facility for any personal reasons, work related purposes or lunch break and no symptoms have you do not need to redo the screening process.
    - **If any staff member starts to experience symptoms noted in #1, they must report it to their supervisor and vacate the facility immediately**
- 4. If staff are called in outside of the scheduled hours for designated screening, you are required to make arrangements with the Corrections Supervisor prior to entering the facility:**
- You may enter through the staff entrance, located near to the staff parking lot
  - Perform hand hygiene with hand sanitizer
  - Cooperate with the screening staff and answer questions to the Occupational Questionnaire
- 5. If you finish your shift/work day and return on the next day for shift/work, you will be screened using the Occupational Questionnaire (as per #3 and #4).**

### Screening Staff

1. Follow the process for screening laid out in the document titled: **DOJ Staff Screening Process – COVID-19**
2. Follow screening process above for yourself as a staff member when you arrive to work
3. Report staff that are Denied Entry to the Corrections Supervisor as detailed in the **DOJ Staff Screening Process – COVID-19** document.



## Staff Screening Process for Department of Justice – COVID-19

### South Mackenzie Correctional Centre

#### 1. Set Up

- Minimum of 1 assigned screening staff for every shift.
- Screening shall occur in the staff entrance hallway, located nearest to staff parking lot.
  - **All staff** required to attend screening prior to any access to the facility.
- Screening staff are available during the following scheduled times:
  - **05:45hrs to 06:00hrs (kitchen staff early shift)**
  - **07:30hrs to 08:30hrs (dayshift/administration)**
  - **09:15hrs to 09:30hrs (kitchen staff late shift)**
  - **09:45hrs to 10:00hrs (relief kitchen staff early shift)**
  - **15:30hrs to 16:00hrs (afternoon shift)**
  - **23:30hrs to 00:00hrs (night shift)**
  - **Other times, are to call supervisor in advance of arrival**
- Ensure hand sanitizer and hand washing stations are available
- Ensure disinfectant wipes are available
- Ensure garbage bins are in place
- Wipe down commonly touched areas and door handles with the disinfectant wipes
- Staff that need to leave facility during scheduled screening times, are required to exit through front entrance only.

#### 2. Screening Process

- **All Staff** are required to enter through the **staff entrance located nearest to staff parking lot. No exceptions.**
- **All Staff** are to remain at the designated line, for physical distancing during screening process.
- **Ask the Staff** entering to review the self-screening sign and ensure that they use hand sanitizer.
- **Complete Occupational questionnaire.**
- **Only one staff member permitted access** into facility at a time for screening process.



- When screening area is clear for entry and the area has been disinfected, next staff member can proceed into screening area.

### **3. Decision making**

No travel outside of NWT in last 14 days, no symptoms and no household members who are symptomatic reported. Staff member approved for entry into facility.

**Screener is ONLY required to record names of staff denied entry into facility on tracking form.**

**All staff** approved for entry into facility, are required to go directly hand washing station in staff washroom and perform hand washing for 20 seconds, prior to proceeding to work station.

**Staff member is reporting to work who has travelled outside of NWT within the last 14 days, is symptomatic or has a household member who is symptomatic**– instruct the staff member they are denied entry into the facility and are to return home self-monitor/self-isolate. Screener is to notify Corrections Supervisor of any staff member denied entry.

- Complete Denied Entry Tracking Form and upon completion of screening process submit to the Corrections Supervisor.
- Corrections supervisor to review and fills shifts as required.
- Corrections supervisor on duty must ensure that the minimum operational requirements are met for oncoming shift.
- Denied Entry Tracking Form to be emailed to Warden and paper copy placed in Warden’s mail slot.
- If staff member refuses to go home, contact the Corrections supervisor on duty (radio call, “Supervisor to Screening Area”) and ask staff member to wait for Corrections Supervisor to arrive.

### **4. End of Shift**

- Wipe down all commonly touched areas and door handles with disinfectant wipes.
- Use gloves provided, tie up garbage bags and place for disposal.
- Perform hand hygiene
- Corrections Supervisor to email and submit Denied Tracking Forms to Warden



# Coronavirus Disease (COVID-19)

## Self-Monitoring Information Sheet

Updated: March 14, 2020

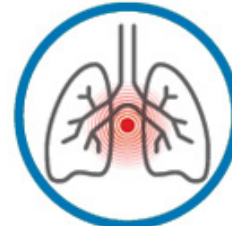
Self-monitoring means you do not need to stay at home, but you should watch for the following symptoms:



FEVER



COUGH



DIFFICULTY  
BREATHING

### How long should I self-monitor?

Individuals should self-monitor for symptoms for **14 days** upon arrival from outside the NWT. See page 2 for a daily monitoring sheet you can use.

### What should I do while I self-monitor?

While self-monitoring please avoid large crowds and visiting at-risk individuals during the 14 day period, especially those residing in long-term care facilities. At-risk individuals include those over 60 years of age, those with chronic conditions (diabetes, heart disease, lung disease, etc.) and those with weakened immune systems (ie. cancer).

### What should I do if I develop symptoms of COVID-19?

If you develop **symptoms**, continue to isolate yourself and call:

Yellowknife: 867-767-9120

Inuvik: 867-490-2225 or 867-777-7246

Fort Smith: 867-872-6219 or 867-872-6221

Hay River: 867-874-7201

All Other Communities call your local health centres: [www.hss.gov.nt.ca/health-centres](http://www.hss.gov.nt.ca/health-centres)

**If your symptoms are severe call 9-1-1.**

If you do not develop symptoms within 14 days, continue to use healthy respiratory practices to prevent getting COVID-19 or other respiratory infections.

For more information and updates visit  
[www.hss.gov.nt.ca/coronavirus](http://www.hss.gov.nt.ca/coronavirus)

Here is a sheet to help you keep track of your daily symptoms while self-monitoring.

# COVID-19 Daily Self-Monitoring Form

Let your healthcare provider know if you develop symptoms.

Name: \_\_\_\_\_

Date of Symptom Onset: \_\_\_\_\_

Monitoring End Date : \_\_\_\_\_

Individuals should self-monitor for symptoms for 14 days upon arrival from outside the NWT

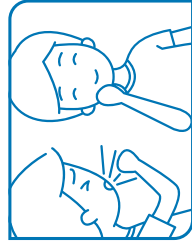
Date each day, check your temperature and then check any of the symptoms.

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	If symptoms continue past this point call your healthcare provider
Date															
No Symptoms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Symptoms : Let a health care provider know if you develop symptoms.															
Temperature (specify: °C)															
Chills/Feverish															
Difficulty breathing															
Cough															
Runny Nose															
Nausea/Vomiting/ Diarrhea															
Sore throat															
Other, specify															

## Healthy Respiratory Practices Everyone Can Use to Protect Yourself & Your Community



Stay home if you are sick



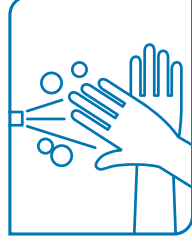
If you are sick, avoid close contact with others



Turn and cover your mouth and nose



Throw used tissues in the garbage



Wash your hands



Clean/Disinfect

**Date : 10/16/2020 11:28:51 AM**

**From : "John Nahanni" John\_Nahanni@gov.nt.ca**  
**To : "Addy Loney" Addy\_Loney@gov.nt.ca, "Bridget O'Keefe" Bridget\_O'Keefe@gov.nt.ca, "Chris Comeau" Chris\_Comeau@gov.nt.ca, "Chris Pedersen" Chris\_Pedersen@gov.nt.ca, "Clayton Bell" Clayton\_Bell@gov.nt.ca, "Clayton Broadbent" Clayton\_Broadbent@gov.nt.ca, "Edward Patten" Edward\_Patten@gov.nt.ca, "Elvisi Hwata" Elvisi\_Hwata@gov.nt.ca, "Geno Holick" Geno\_Holick@gov.nt.ca, "Ginny Paul" Ginny\_Paul@gov.nt.ca, "Greg Paul" Greg\_Paul@gov.nt.ca, "Jimmy-Lee Scott" Jimmy-Lee\_Scott@gov.nt.ca, "John Nahanni" John\_Nahanni@gov.nt.ca, "Justin J. Bailey" Justin\_Bailey@gov.nt.ca, "Kevin Stevens" Kevin\_Stevens@gov.nt.ca, "Mike Desjarlais" Mike\_Desjarlais@gov.nt.ca, "Paul M. Jones" Paul\_Jones@gov.nt.ca, "Richard Keppel" Richard\_Keppel@gov.nt.ca, "Robert Beaulieu" robert\_beaulieu@gov.nt.ca, "Robert George" Robert\_George@gov.nt.ca, "Ronald Lafond" Ronald\_Lafond@gov.nt.ca, "Roxanne Farrell" Roxanne\_Farrell@gov.nt.ca, "Ryan Hughson" Ryan\_Hughson@gov.nt.ca, "Scott Mills" Scott\_Mills@gov.nt.ca, "Scott Smith" Scott\_Smith@gov.nt.ca, "Stephanie Van Dyke" Stephanie\_VanDyke@gov.nt.ca, "Ted Hughson" Ted\_Hughson@gov.nt.ca, "Trevor Lizotte" Trevor\_Lizotte@gov.nt.ca, "William Rintoul" William\_Rintoul@gov.nt.ca**  
**Subject : Additional COVID Update information**  
**Attachment : COVID-19 update;**

FYI– please ensure your staff are aware of the following requirements:

- Nurses will be requiring all inmates to wear a mask prior to entering the medical room
- Nurses will contact the Pods when calling for an inmate and will be advising of the mask requirement
- Inmates at tables must be wearing masks if there is more than one inmate there
- Staff working in the units should be wearing a mask if more than one staff behind the desk (unless six feet apart)
- We need heavy focus on cleaning, please ensure your Correctional Officers are following up with inmates on the cleanliness, making sure that all areas are sanitized, etc.

Please ensure that anytime an inmate leaves the unit that they have their mask with them for use. When they are meeting with case management, padre, program facilitators if safe distance cannot be maintained then the masks must be worn in all circumstances.

We are role models, please lead by example.

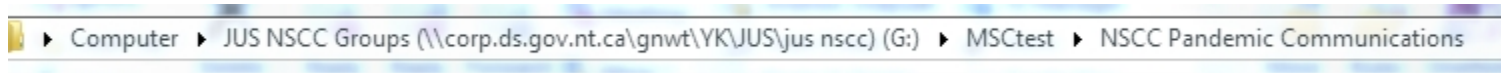
Appreciated

Thanks, John

**Date** : 10/16/2020 5:05:49 PM  
**From** : "John Nahanni"  
**To** : "DST\_JUS\_NSYOF" , "DST\_JUS\_NSCC"  
**Subject** : COVID-19 update  
**Attachment** : image001.png;

Good morning,

It was reported this morning by the Office of the Chief Public Health Officer that there are 3 presumptive cases (2 YK& 1 Inuvik) of COVID-19 in the NWT. This is concerning both for our professional and personal lives. Please ensure that you reinforce the following procedures so that we can make all staff, inmates and visitors as safe as possible. We have many protocols already in place however it is important to review them to ensure we are being as safe as possible. Please make time to refresh yourselves with the NSCC Pandemic Communication's Folder on G Drive.



Quick reminders on the following:

- ◆ Do not touch your face without having your hands washed
- ◆ Wash your hands with soap and water for lengthy periods
- ◆ Maintain safe social distancing
- ◆ When not able to maintain safe social distancing ensure you are wearing a mask
- ◆ Ensure that all inmates are following processes
- ◆ Heightened cleaning/sanitizing

We have been prepared for a long time and have instituted many protocols that will assist us with managing concerns. It is imperative that we ensure the policies are followed, they have been created to support your safety as well as the safety of the inmates. If there are any questions please ensure you talk to your supervisor.

There will be questions regarding some of our processes including visits, outside programming, etc. We are actively reviewing our next steps and communication will be sent out as soon as possible.

Thanks, John



▶ Computer ▶ JUS NSCC Groups (\corp.ds.gov.nt.ca\gnwt\YK\JUS\jus nscc) (G:) ▶ MSCtest ▶ NSCC Pandemic Communication

**Date : 10/16/2020 6:57:31 PM**

**From : "John Nahanni" John\_Nahanni@gov.nt.ca**

**To : "DST\_JUS\_NSYOF" NSYOF\_STAFF@gov.nt.ca, "DST\_JUS\_NSCC" NSCC\_All@gov.nt.ca**

**Subject : NSCC Physical Visits Suspended & Cleanliness – COVID-19**

**Attachment : NSCC Visits Suspended due to COVID-19 October 16 2020 All Staff and Inmates.pdf;**

### **NSCC Physical Visits Suspended & Cleanliness – COVID-19**

Today it was reported that there are 3 potential cases of COVID-19 in the Northwest Territories. 2 of the cases that are being investigated have been reported in the Yellowknife area. As a result of the increased risk to NWT residents we will need to adjust our visiting practice here at the NSCC. Until further notice physical visits will be suspended. We will review the status next week and will reassess our practice moving forward. As an alternative we will provide virtual visits so all inmates can have access to ongoing visits over the weekend.

The following schedule will be in effect until further notice.

A Pod	B Pod	C Pod	D Pod/HSA
Saturday			
115 PM to 215 PM	230 PM – 330 PM	8 PM – 9 PM	645 PM – 745 PM
Sunday			
8 15 PM – 9 15 PM	7 PM – 8 PM	230 PM – 330 PM	115 PM to 215 PM

It is imperative that we all work towards being as safe as possible, along with this requirement comes more responsibility. Please ensure that everyone cleans/sanitizes as much as possible. The following also will support the control & prevention of spreading illness, let's stay committed and work together on staying healthy.

- Do not touch your face without having your hands washed
- Wash your hands with soap and water for lengthy periods
- Maintain safe social distancing
- When not able to maintain safe social distancing ensure you are wearing a mask
- When leaving the unit all inmates must bring their mask, if walking with anybody else you must wear the mask (6 foot rule applies always)
- Heightened cleaning/sanitizing

In our environment we all need to work together to make sure that we are as safe as can be. This requires ongoing dedication to cleaning, respecting each other's space and communicating any concerns.

The following standards remain in place to support overall safety, please ensure that any illness is reported to staff immediately so we can manage the overall safety of everyone that is inside the walls of the NSCC.

- All inmates that are symptomatic (showing signs of illness) shall be secured until medically assessed
  - Any individual that is showing any flu-like symptoms shall immediately put on a procedural/medical ear loop mask – this will help prevent infecting others
  - When the affected inmate is out of their cell a mask shall be worn at all times
- All inmates shall be required to report any signs of illness to the staff so the DWO can review and make necessary precautions, staff are also required to report any observations of illness
- All staff and inmates are requested to practice safe social distancing
  - Tape has been placed on the floor around the staff desks marking the safe distance to be from the staff area – this is for the protection of all inmates and staff
    - When staff complete their round please use this time to submit any requests
  - Staff phones are not allowed to be used by any inmates under any circumstance
- It is imperative that the building cleanliness is of the highest standard, all inmates and staff must ensure that all areas are sanitized thoroughly throughout the day
  - Includes door handles, doors, common areas, cells, every place in the building that staff and inmates access. Anytime an area is used it must be sanitized prior to leaving – failure to sanitize may result in the area being restricted
  - WHMIS Supplies are being filled on a regular basis, if there are any shortages please contact the DWO and they will make arrangements

Thank you for your ongoing understanding and cooperation.

Thanks, John



October 16, 2020

**MEMO**

**ALL INMATES AND STAFF:**

**NSCC Physical Visits Suspended & Cleanliness – COVID-19**

Today it was reported that there are 3 potential cases of COVID-19 in the Northwest Territories. 2 of the cases that are being investigated have been reported in the Yellowknife area. As a result of the increased risk to NWT residents we will need to adjust our visiting practice here at the NSCC.

Until further notice physical visits will be suspended. We will review the status next week and will reassess our practice moving forward. As an alternative we will provide virtual visits so all inmates can have access to ongoing visits over the weekend.

The following schedule will be in effect until further notice.

A Pod	B Pod	C Pod	D Pod/HSA
<b>Saturday</b>			
115 PM to 215 PM	230 PM – 330 PM	8 PM – 9 PM	645 PM – 745 PM
<b>Sunday</b>			
8 15 PM – 9 15 PM	7 PM – 8 PM	230 PM – 330 PM	115 PM to 215 PM

It is imperative that we all work towards being as safe as possible, along with this requirement comes more responsibility. Please ensure that everyone cleans/sanitizes as much as possible. The following also will support the control & prevention of spreading illness, let’s stay committed and work together on staying healthy.

- Do not touch your face without having your hands washed
- Wash your hands with soap and water for lengthy periods
- Maintain safe social distancing
- When not able to maintain safe social distancing ensure you are wearing a mask
- When leaving the unit all inmates must bring their mask, if walking with anybody else you must wear the mask (6 feet rule applies always)
- Heightened cleaning/sanitizing



In our environment we all need to work together to make sure that we are as safe as can be. This requires ongoing dedication to cleaning, respecting each other's space and communicating any concerns.

The following standards remain in place to support overall safety, please ensure that any illness is reported to staff immediately so we can manage the overall safety of everyone that is inside the walls of the NSCC.

- All inmates that are symptomatic (showing signs of illness) shall be secured until medically assessed
  - Any individual that is showing any flu-like symptoms shall immediately put on a procedural/medical ear loop mask – this will help prevent infecting others
  - When the affected inmate is out of their cell a mask shall be worn at all times
  
- All Inmates shall be required to report any signs of illness to the staff so the DWO can review and make necessary precautions, staff are also required to report any observations of illness
  
- All staff and inmates are requested to practice safe social distancing
  - Tape has been placed on the floor around the staff desks marking the safe distance to be from the staff area – this is for the protection of all inmates and staff
    - When staff complete their round please use this time to submit any requests
  - Staff phones are not allowed to be used by any inmates under any circumstance
  
- It is imperative that the building cleanliness is of the highest standard, all inmates and staff must ensure that all areas are sanitized thoroughly throughout the day
  - Includes door handles, doors, common areas, cells, everywhere in the building that staff and inmates access. Anytime an area is used it must be sanitized prior to leaving – failure to sanitize may result in the area being restricted
  - WHIMIS Supplies are being filled on a regular basis, if there are any shortages please contact the DWO and they will make arrangements



Thank you for your ongoing understanding and cooperation.

John Nahanni

Warden  
North Slave Correctional Complex

c. NWT Corrections Headquarters

## Anthony Jones

---

**From:** Warren Gillis  
**Sent:** October 16, 2020 1:36 PM  
**To:** Andrea Steed; Ann Pischinger; Anna MacLeod; Anthony Jones; Brenna MacKay-Johnson; Chelsea Bradbury; Cindi Loutit; Colinda Laviolette; Courtney Kaeser; Delores Taylor; Dianne Dul; Doreen S. Schaefer; Eileen Tourangeau; Emilie Hudson; Erica McDoñald; Flora Abraham; Gaby Koehler; Genevieve Cote; Georgina Skippings; Janelle Minute; Jenny Belyea; Jessica Shymkiw; Katherine Lapcinte; Kelly Kenny; Khaled El Mostapha; Kimberly Bennett; Kristen Froese; Kristy Evans; Krystal Brown; Laura Hunter; Linda Germo; Lois Mezenberg; Loretta L. Laviolette; Marie-Pier Garant; Mary Cochrane-MacDonald; Mary-Lynn Berton; Michaela Douglas; Michelle A MacDonald; Miranda Norn; Nilam Ambawalage; Rhona Kindopp; Saskia Van Mourik; Sonia H. Davenport; Trudy Rose  
**Cc:** Adam Wiedrick; Athena Sharp; Augustine Okclie; Balaji Rajasekaran; Bradley Brake; Cheyenne Paulette; Chris Heidema; Donna Bourque; Doug Meidl; Duncan Burke; Dwight Norn; Ed Hunter; Eugene Gagnon; Freda Emile; Gordon Villeneuve; Jeremy Beamish; Jerry Dion; Kelvyn Modeste; Kyle Laviolette; Margo Ziemann; Paul Cumming; Robin Durno-Allen; Shane Mandeville; Thomas Mabbitt; Toko MacDonald; Travis Phinney; Treyton Bird; Tyrrell Phinney; Warren Gillis  
**Subject:** FW: COVID-19 update  
**Importance:** High

Good afternoon,

It was reported this morning by the Office of the Chief Public Health Officer that there are 3 presumptive cases (2 YK & 1 Inuvik) of COVID-19 in the NWT. This is concerning both for our professional and personal lives. Please ensure that you reinforce the following procedures so that we can make all staff, inmates and visitors as safe as possible. We have many protocols already in place however it is important to review them to ensure we are being as safe as possible. Please make time to refresh yourselves with the FSCC contingency Plan.

Quick reminders on the following:

- Do not touch your face without having your hands washed
- Wash your hands with soap and water for lengthy periods
- Maintain safe social distancing
- When not able to maintain safe social distancing ensure you are wearing a mask
- Ensure that all inmates are following processes
- Heightened cleaning/sanitizing

We have been prepared for a long time and have instituted many protocols that will assist us with managing concerns. It is imperative that we ensure the policies are followed, they have been

created to support your safety as well as the safety of the inmates. If there are any questions please ensure you talk to your supervisor.

There will be questions regarding some of our processes including visits, outside programming, etc. We are actively reviewing our next steps and communication will be sent out as soon as possible.

Thanks, Warren

Date : 10/19/2020 2:41:30 PM  
From : "Justina Beaverho" Justina\_Beaverho@gov.nt.ca  
To : "John Nahanni" John\_Nahanni@gov.nt.ca, "Lorraine McDonald" Lorraine\_McDonald@gov.nt.ca, "Warren Gillis" Warren\_Gillis@gov.nt.ca, "Kim Mills" Kim\_Mills@gov.nt.ca, "Cindy Caudron" Cindy\_Caudron@gov.nt.ca, "Nancy Chinna" Nancy\_Chinna@gov.nt.ca, "Amanda Washburn" Amanda\_Washburn@gov.nt.ca, "Jennifer Knutson" Jennifer\_Knutson@gov.nt.ca, "Richard Keppel" Richard\_Keppel@gov.nt.ca, "Darin J. Strain" Darin\_Strain@gov.nt.ca, "Robert Beaulieu" robert\_beaulieu@gov.nt.ca  
Cc : "Sean Fowler" Sean\_Fowler@gov.nt.ca, "Adrien Barrieau" Adrien\_Barrieau@gov.nt.ca  
Subject : FW: Health and Wellness Supports and Resources

Hello everyone,

See e-mail from Christy Campbell, Client Service Manager listed below.  
Please share with staff in your area.

Masi.

Justina Beaverho  
Administrative Assistant  
Corrections Service  
Department of Justice

---

**From:** Lynn Brookson  
**Sent:** Monday, October 19, 2020 2:39 PM  
**To:**  
**Cc:**  
**Subject:** Health and Wellness Supports and Resources  
**Importance:** High

*Please share with staff in your division or program area.  
Thank you.*

**Sent on behalf of Christy Campbell, Client Service Manager**

Good Afternoon,

With the latest news we want to remind management and employees of the Health and Wellness supports and resources available to them. This news may or may not bring heightened anxiety or stress to some therefore please ensure employees are aware that the GNWT has supports in place.

The MyHR [Emotional and Mental Health Resources](#) page houses all available mental health and well-being resources including:

- [AbilitiCBT](#) - program to help address anxiety symptoms related to the uniquely challenging aspects of pandemics: uncertainty, isolation, caring for family and community members, information overload and stress management.

- [Employee and Family Assistance Program \(EFAP\)](#) - connect you with resources to assist with emotional concerns such as stress and anxiety, as well as financial and family matters and other issues that may occur during this time.
- [LifeSpeak](#) - total well-being platform where GNWT employees and their families can access expert information and videos on a wide range of topics. Use **GROUP ACCOUNT** with password = **gnwt**
- [Community Supports](#) – Local and National supports.

There are also [Wellness Webinars and Training](#) on the Learning and Development Calendar that are available for registration.

Sincerely,  
Christy

Christy Campbell  
Client Service Manager / Gestionnaire du service à la clientèle  
Tel: 1-867-767-9154 Ext. 14152

**Date :** 10/19/2020 3:19:31 PM  
**From :** "John Nahanni" John\_Nahanni@gov.nt.ca  
**To :** "DST\_JUS\_NSYOF" NSYOF\_STAFF@gov.nt.ca, "DST\_JUS\_NSCC"  
NSCC\_All@gov.nt.ca  
**Subject :** FW: Health and Wellness Supports and Resources

FYI

Thanks, John

---

**From:** Justina Beaverho  
**Sent:** Monday, October 19, 2020 2:41 PM  
**To:** John Nahanni; Lorraine McDonald; Warren Gillis; Kim Mills; Cindy Caudron; Nancy Chinna; Amanda Washburn; Jennifer Knutson; Richard Keppel; Darin J. Strain; Robert Beaulieu  
**Cc:** Sean Fowler; Adrien Barrieau  
**Subject:** FW: Health and Wellness Supports and Resources  
**Importance:** High

Hello everyone,

See e-mail from Christy Campbell, Client Service Manager listed below.  
Please share with staff in your area.

Masi.

Justina Beaverho  
Administrative Assistant  
Corrections Service  
Department of Justice

---

**From:** Lynn Brookson  
**Sent:** Monday, October 19, 2020 2:39 PM  
**To:**  
**Cc:**  
**Subject:** Health and Wellness Supports and Resources  
**Importance:** High

*Please share with staff in your division or program area.  
Thank you.*

**Sent on behalf of Christy Campbell, Client Service Manager**

Good Afternoon,

With the latest news we want to remind management and employees of the Health and Wellness supports and resources available to them. This news may or may not bring heightened anxiety or stress to some therefore please ensure employees are aware that the GNWT has supports in place.

The MyHR [Emotional and Mental Health Resources](#) page houses all available mental health and well-being resources including:

- [AbilitiCBT](#) - program to help address anxiety symptoms related to the uniquely challenging aspects of pandemics: uncertainty, isolation, caring for family and community members, information overload and stress management.
- [Employee and Family Assistance Program \(EFAP\)](#) - connect you with resources to assist with emotional concerns such as stress and anxiety, as well as financial and family matters and other issues that may occur during this time.
- [LifeSpeak](#) - total well-being platform where GNWT employees and their families can access expert information and videos on a wide range of topics. Use **GROUP ACCOUNT** with password = **gnwt**
- [Community Supports](#) – Local and National supports.

There are also [Wellness Webinars and Training](#) on the Learning and Development Calendar that are available for registration.

Sincerely,  
Christy

Christy Campbell  
Client Service Manager / Gestionnaire du service à la clientèle  
Tel: 1-867-767-9154 Ext. 14152

**Date : 10/21/2020 6:33:18 PM**

**From : "John Nahanni" John\_Nahanni@gov.nt.ca**

**To : "DST\_JUS\_NSCC" NSCC\_All@gov.nt.ca, "DST\_JUS\_NSYOF" NSYOF\_STAFF@gov.nt.ca**

**Subject : COVID-19 NSCC - Potential Yellowknife case increase**

**Attachment : NSCC Update COVID-19 October 21 2020 All Staff and Inmates Yellowknife.pdf;**

## **MEMO**

### **ALL INMATES AND STAFF:**

#### **NSCC Update - COVID-19**

Today it was reported that there is another potential case from Yellowknife. This could be the 4th potential case of COVID-19 in the Northwest Territories. 3 of the cases that are being investigated are reported to be from the Yellowknife area. I cannot stress enough the importance of amplified cleaning, safe social distancing and the use of protective equipment.

To assist with ongoing cleanliness we are working with a cleaning contractor to come in to the NSCC to complete cleaning as requested. This does not replace the requirement to clean daily as per our normal routines. The contractor will assist with deeper cleaning that will include additional sanitizing. Please continue to clean before and after yourselves with sanitizer wipes when using any equipment, items, phones, door handles, anything that is touched and shared with each other.

We will continue to monitor the ongoing status of the COVID-19 impact within the NWT and will make any necessary adjustments that will assist with keeping all staff and inmates safe. This is a collective effort and everyone's cooperation will certainly help with our safety.

While this may seem repetitive the following safe practices are very important to supporting our safety. Please ensure that everyone cleans/sanitizes as much as possible. The following also will support the control & prevention of spreading illness, let's stay committed and work together on staying healthy.

- Do not touch your face without having your hands washed
- Wash your hands with soap and water for lengthy periods
- Maintain safe social distancing
- When not able to maintain safe social distancing ensure you are wearing a mask
- When leaving the unit all inmates must bring their mask, if walking with anybody else you must wear the mask (6 foot rule applies always)
- Heightened cleaning/sanitizing

Thank you for your ongoing understanding and cooperation.

Thanks, John



October 21, 2020

## MEMO

### ALL INMATES AND STAFF:

#### NSCC Update - COVID-19

Today it was reported that there is another potential case from Yellowknife. This could be the 4th potential case of COVID-19 in the Northwest Territories. 3 of the cases that are being investigated are reported to be from the Yellowknife area. I cannot stress enough the importance of amplified cleaning, safe social distancing and the use of protective equipment.

To assist with ongoing cleanliness we are working with a cleaning contractor to come in to the NSCC to complete cleaning as requested. This does not replace the requirement to clean daily as per our normal routines. The contractor will assist with deeper cleaning that will include additional sanitizing. Please continue to clean before and after yourselves with sanitizer wipes when using any equipment, items, phones, door handles, anything that is touched and shared with each other.

We will continue to monitor the ongoing status of the COVID-19 impact within the NWT and will make any necessary adjustments that will assist with keeping all staff and inmates safe. This is a collective effort and everyone's cooperation will certainly help with our safety.

While this may seem repetitive the following safe practices are very important to supporting our safety. Please ensure that everyone cleans/sanitizes as much as possible. The following also will support the control & prevention of spreading illness, let's stay committed and work together on staying healthy.

- Do not touch your face without having your hands washed
- Wash your hands with soap and water for lengthy periods
- Maintain safe social distancing
- When not able to maintain safe social distancing ensure you are wearing a mask
- When leaving the unit all inmates must bring their mask, if walking with anybody else you must wear the mask (6 feet rule applies always)
- Heightened cleaning/sanitizing



Thank you for your ongoing understanding and cooperation.

John Nahanni

Warden  
North Slave Correctional Complex

c. NWT Corrections Headquarters

## Anthony Jones

---

**From:** Warren Gillis  
**Sent:** November 6, 2020 4:27 PM  
**To:** Adam Wiedrick; Anthony Jones; Athena Sharp, Augustine Okolie; Balaji Rajasekaran; Bradley Brake; Cheyenne Paulette; Chris Heidema; Donna Bourque; Doug Meidl; Duncan Burke; Dwight Norn; Ed Hunter; Eugene Gagnon; Freda Emile; Gordon Villeneuve; Janelle Minute; Jeremy Beamish; Jerry Dion; Kelvyn Modeste; Khaled El Mostapha; Kyle Laviolette; Margo Ziemann; Paul Cumming; Robin Durno-Allen; Shane Mandeville; Thomas Mabbitt; Toko MacDonald; Travis Phinney; Treyton Bird; Tyrrell Phinney; Warren Gillis  
**Subject:** Concerns with COVID screening

All Staff:

I have heard numerous concerns from staff that our COVID screening at the Male unit is not being followed. Please ensure you follow the direction below.

1. The door needs to be closed when asking the COVID questionnaire.
2. When asking the questions you need to be wearing a mask and rubber gloves.
3. The person coming on shift needs to be wearing a mask while answering the
4. After the questionnaire is completed the door is only opened enough to have the temperature thermometer take a reading.
5. If their temperature is under 38% and they pass the questionnaire they can attend the worksite.

Please ensure this is being followed as we cannot be so complacent as it come and bite us down the road. I have asked Toko to monitor this situation and call staff in who cannot follow this direction.

Warren Gillis  
Warden  
Corrections  
Department of Justice  
Government of the Northwest Territories

Fort Smith Correctional Centre  
111 McDougal Road  
Fort Smith, NT, Canada X0E 0P0  
Phone 867-872-6558 or 867-872-0283  
Fax 867-872-6597  
[www.gov.nt.ca](http://www.gov.nt.ca)

**This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is**

**strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.**

## Anthony Jones

---

**From:** Warren Gillis  
**Sent:** November 12, 2020 11:38 AM  
**To:** Andrea Steed; Ann Pischinger; Anna MacLeod; Anthony Jones; Brenna MacKay-Johnson; Chelsea Bradbury; Cindi Dawn; Cindi Loutit; Colinda Laviolette; Courtney Kaeser; Delores Taylor; Dianne Dul; Doreen S. Schaefer; Eileen Tourangeau; Emilie Hudson; Erica McDonald; Flora Abraham; Gaby Koehler; Genevieve Cote; Georgina Skippings; Janelle Minute; Jenny Belyea; Jessica Shymkiw; Katherine Lapointe; Kelly Kenny; Khaled El Mostapha; Kimberly Bennett; Kristen Froese; Kristy Evans; Krystal Brown; Laura Hunter; Linda Germo; Lois Mezenberg; Loretta L. Laviolette; Marie-Pier Garant; Mary Cochrane-MacDonald; Mary-Lynn Berton; Michaela Douglas; Michelle A MacDonald; Miranda Norn; Nilam Ambawalage; Rhona Kindopp; Saskia Van Mourik; Sonia H. Davenport; Trudy Rose  
**Cc:** Adam Wiedrick; Athena Sharp; Augustine Okolie; Balaji Rajasekaran; Bradley Brake; Cheyenne Paulette; Chris Heidema; Donna Bourque; Doug Meidl; Duncan Burke; Dwight Norn; Ed Hunter; Eugene Gagnon; Freda Emile; Gordon Villeneuve; Jeremy Beamish; Jerry Dion; Kelvyn Modeste; Kyle Laviolette; Margo Ziemann; Paul Cumming; Robin Durno-Allen; Shane Mandeville; Thomas Mabbitt; Toko MacDonald; Travis Phinney; Treyton Bird; Tyrrell Phinney; Warren Gillis  
**Subject:** COVID case in Fort Smith

All Staff:

As most of you are already aware we now have a confirmed COVID case in Fort Smith. While we are being told that the individual has self-isolated right away when they returned to Fort Smith we must still take every precaution to ensure the safety of staff and inmates.

Please ensure that we get a major cleaning done today, wash everything down with the disinfecting wipes. When doing the staff screening please ensure you are looking out for your safety, the door must remain closed until you ask all the questions and then can be opened when you are ready to take the staffs temperature. The person doing the screening must wear gloves and a disposable surgical mask and make sure the person coming in the building is wearing a mask.

We will also be putting a hold on all in-person visits for the next two weeks as a precaution and all mail will be stored for 3 days before being given to the inmates.

**If you have any of the symptoms please do not come to work, please call Public Health and they will let you know if you can attend the worksite or not.**

Warren Gillis  
Warden  
Corrections  
Department of Justice  
Government of the Northwest Territories

Fort Smith Correctional Centre  
111 McDougal Road  
Fort Smith, NT. Canada X0E 0P0  
Phone 867-872-6558 or 867-872-0283  
Fax 867-872-6597  
[www.gov.nt.ca](http://www.gov.nt.ca)

**This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.**