



Data, Information and Privacy Services
Workforce Development –
Economy and Growth Sector
7th Floor, South Petroleum Plaza
9915 108 St NW
Edmonton, AB T5K 2G8
Telephone: (780) 422-0021
Email: foip.wdeg@gov.ab.ca

February 4, 2022

Justin Piche

Dear Justin Piche:

Freedom of Information and Protection of Privacy Request #: LB000-2021-G-43

On May 12, 2021, Labour and Immigration received your request under the Freedom of Information and Protection of Privacy Act (FOIP Act) for a copy of:

I am requesting all memorandums, briefing notes, information notes, statistics and powerpoint decks outlining the results of COVID-19 related labour and workplace safety inspections, assessments and audits of provincial correctional institutions in Alberta.

Time period: from February 01, 2021 to April 30, 2021

Labour and Immigration has decided to grant you access to part of the records you requested. The records contain some information that was withheld from disclosure in accordance with section 17(1) [disclosure harmful to personal privacy].

You may ask for a review under Part 5 of the FOIP Act by the Information and Privacy Commissioner (Commissioner) of the decision to not give access to part of the record. To request a review, you must submit a completed Request for Review form within 60 days from the date of this letter to the Commissioner at Suite 410, 9925 – 109 Street, Edmonton, Alberta, T5K 2J8. The form is available under 'Resources' on the Commissioner's website, www.oipc.ab.ca, or you can call 1-888-878-4044 to request a copy.

If you have any questions, please contact me at Natasha.gyrmov-faggion@gov.ab.ca

Sincerely,

Natasha Gyrmov-Faggion
FOIP Advisor
Serving Labour and Immigration
Government of Alberta

Enclosure: LB000-2021-G-43 Applicant Copy

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Feb 2/21

RD Remand

12:20pm Spoke to Kurt Zinkan - weekly brief

- 0 cases

- NO swab results awaiting

- next review Feb 16/21

- extended 28-day period

- will check if need to continue updates

12:24pm Call end

12:35pm CR emailed to Kurt Zinkan

12:43pm Brief sent to Manager

COVID 19 BRIEF UP FORM

Date	Employer	Location	Union
February 2, 2021	Government of Alberta	4720 49 Street, Red Deer	AUPE
Issue:	AHS-reported outbreak		
DASH #:	OHS-233762		
Name of the employer:	Red Deer Remand Centre		
Date of Complaint:	January 15, 2021		
Sensitivity/ Importance:	COVID-19 Related		
Unique Factors About the Work Site	Correctional facility		
Current State:	<ul style="list-style-type: none"> On February 2, 2021, OHS Officer completed an outbreak update meeting via telephone with the Centre Director as employer representative at the worksite. It was confirmed there were currently no positive COVID-19 cases at the work site and no workers awaiting testing. Testing of 12 inmates on January 25, 2021, were all negative. No Orders or NTP issued. CR delivered electronically. 		
Next Steps:	<ul style="list-style-type: none"> OHS is satisfied that there are appropriate measures in place at the facility, there are no outstanding actions and the assignment will be closed. 		
<input checked="" type="checkbox"/> Applicable CR Attached			

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA	Employer Representative/Title: Kurt Zinkan / Centre Director
Work Site Party Name Provided: Red Deer Remand Centre	Phone Number: (403) 340-3200
Work Site Address: 4720 49 STREET, RED DEER, ALBERTA, T4N 1T7	Email Address: kurt.zinkan@gov.ab.ca
Site Name / Description: Red Deer Remand Centre	Completed By: Trent Sehlstrom

Contact Activities

Item	Details	Date
Meeting	The OHS Officer completed an outbreak update meeting via telephone with the Centre Director as employer representative at 12:20 p.m. It was confirmed there were currently no positive COVID-19 cases at the work site and no workers awaiting testing. Work site remains on extended outbreak status, with review to occur by AHS on February 16, 2021.	February 02, 2021

This Contact Report was delivered electronically to: Kurt Zinkan on February 02, 2021

Issued by Occupational Health and Safety

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Section 70 and 71 of the Occupational Health and Safety Act allow for orders and some decisions to be reviewed and/or appealed. Visit alberta.ca/labour-and-immigration.aspx or call 1-866-415-8690 for more information. The initiation of a review or appeal does not suspend the order or decision unless a stay is granted. Requests for review and/or appeal must be initiated within 30 days of the initial date of service.

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Orders put in place by the Chief Medical Officer of Health can be viewed at <https://www.alberta.ca/covid-19-orders-and-legislation.aspx>

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Feb 24/21

RD Remand - remote approved

10:00am Spoke to Kurt Zinkan - Centre Director
& Tammy Watson - worker co-chair

- [REDACTED] s.17(1) - Some outbreak status
- [REDACTED] s.17(1) - same shift, close contacts
- met w MOH - allowed return w neg. test
- likely work site transmission
- investigation completed w PHSC
- no PPE breaches noted
- added glasses as req. PPE
- [REDACTED] s.17(1) held off until results known

[REDACTED] s.17(1)

- discussed PSI req.
- inmates
- no positives in past 2 days
- adding hourly announcement for surface sanitizing

[REDACTED] s.17(1)

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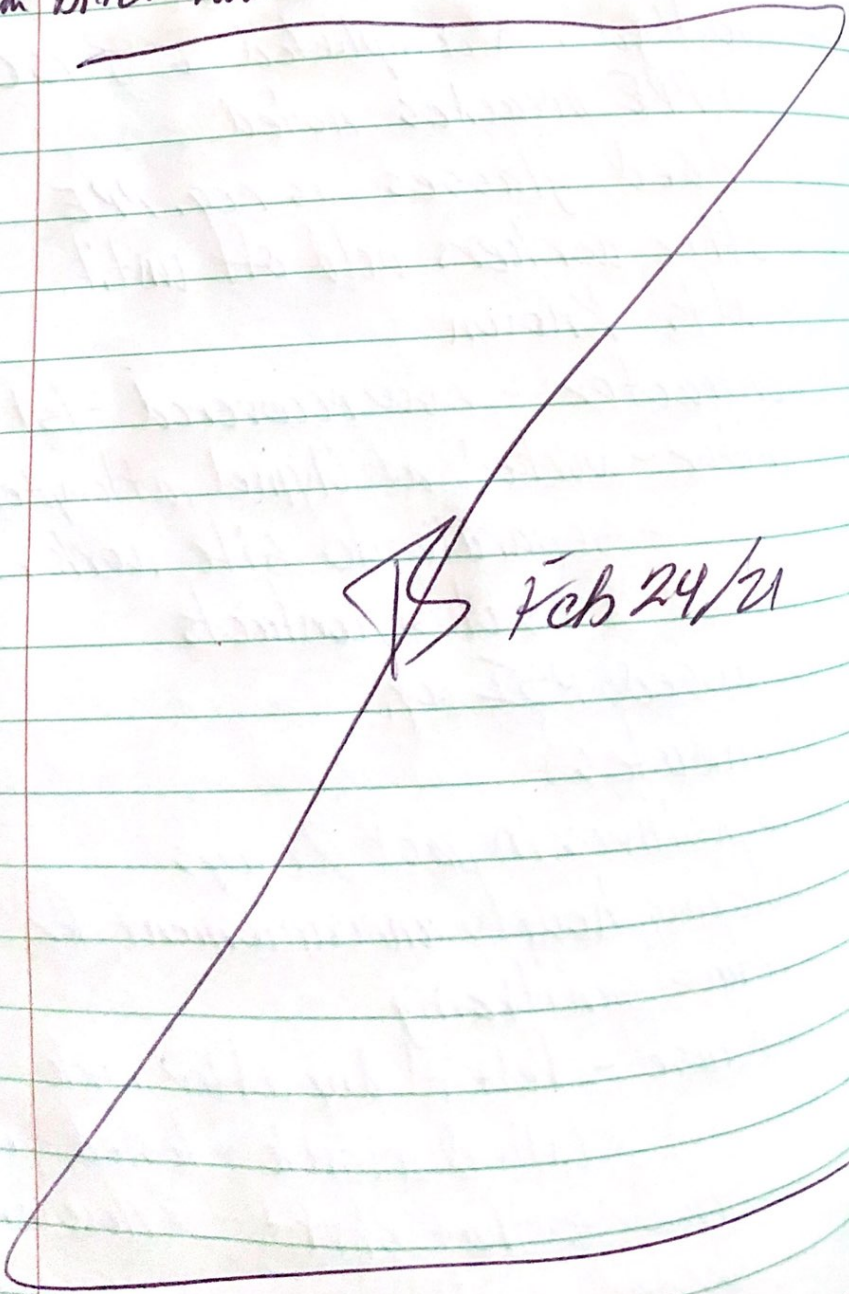
cont.

- 1 on night shift - some crossover
- additional testing in place
- update meeting March 2/21 @ 11:30

10:25am call end

10:43am Call emailed to Kurt Zinkan & Tammy Watson

10:56am Brief submitted to Manager



COVID 19 BRIEF UP FORM

Date	Employer	Location	Union
February 24, 2021	Government of Alberta (Red Deer Remand Centre)	4720 49 Street, Red Deer	AUPE
Issue:	COVID-19 outbreak status remains and new worker cases reported since employer reported 0 cases at last brief.		
DASH #:	OHS-237466		
Name of the employer:	Government of Alberta		
Date of Complaint:	February 22, 2021		
Sensitivity/ Importance:	Political sensitivities/COVID-19-related		
Unique Factors About the Work Site	Vulnerable population		
Current State:	<ul style="list-style-type: none"> • On February 24, 2021, OHS conducted a remote inspection in response to new worker cases of COVID-19 at this work site. The inspection included the Centre Director and JWHSC worker co-chair. • s.17(1) were confirmed to be positive with COVID-19, with s.17(1) on self-isolation and s.17(1) held off work until testing results were known; no cases were reported in the inmate population • Investigation completed with JWHSC; no new cases had been reported in the past 2 days. • The inspection resulted in no Orders or NTP. • Contact report delivered or electronically on February 24, 2021. 		
Next Steps:	<ul style="list-style-type: none"> • Follow up with employer and JWHSC to occur on March 2, 2021, at 11:30 a.m. 		
<input checked="" type="checkbox"/> Applicable CR Attached			

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA	Employer Representative/Title: Kurt Zinkan / Centre Director
Work Site Party Name Provided: Red Deer Remand Centre	Phone Number: (403) 340-4092
Work Site Address: 4720 49 STREET, RED DEER, ALBERTA	Email Address: kurt.zinkan@gov.ab.ca
Site Name / Description: Remand Centre	Completed By: Trent Sehlstrom

Contact Activities

Item	Details	Date
Inspection	<p>At 10:00 a.m., the OHS Officer completed a remote inspection with the Centre Director as employer representative and the joint work site health and safety committee (JWHSC) worker co-chair as worker representative, related to new COVID-19 cases with workers. During the remote inspection, the OHS Officer, employer, and worker representative discussed the following:</p> <ul style="list-style-type: none"> - Currentl s.17(1) positive with COVID-19; s.17(1) were on self-isolation due to being close contacts and s.17(1) were being held off work until testing results were known - Work site transmission was determined to be likely and an investigation was completed with JHWSC involvement, in accordance with Section 40(5) of the AB OHS Act; employer was advised of potentially serious incident reporting requirement - Investigation determined no breaches in procedures or personal protective equipment use - Additional controls implemented included: <ul style="list-style-type: none"> - Requirement for full-time use of eye protection - Announcements for workers to sanitize high touch surfaces they use - Enhanced worker testing 	February 24, 2021

This Contact Report was delivered electronically to: Kurt Zinkan on February 24, 2021

Issued by Occupational Health and Safety

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Mar 2/21

RD Remand - update

11:30am Spoke to Kurt Zinkan - Centre Director

- common rep not on duty
- [redacted] recovered, [redacted] still on quarantine
- [redacted] close contacts - [redacted] still quarantine
- AMS - 6 recommendations
 - will send via email
- no inmates

- upgrade disinfectant from EP-50 to EP-66 in fogger

- remove chairs from break room - extra chairs gone

- lunch room - ↑ sanitizer

- ↑ signage - max. occupancy - smoke area

- extra masks in lunch room

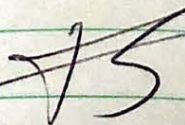
- added question re: close contact to contractor's screening

- send also to Regina Tees

11:38am Call end

11:41am CR emailed to Kurt Zinkan & Regina Tees

12:00pm Brief submitted to OHS Manager



COVID 19 BRIEF UP FORM

Date	Employer	Location	Union
March 2, 2021	Government of Alberta (Red Deer Remand Centre)	4720 49 Street, Red Deer	AUPE
Issue:	COVID-19 outbreak status remains and new worker cases reported since employer reported 0 cases.		
DASH #:	OHS-237466		
Name of the employer:	Government of Alberta		
Date of Complaint:	February 22, 2021		
Sensitivity/ Importance:	Political sensitivities/COVID-19-related		
Unique Factors About the Work Site	Vulnerable population		
Current State:	<ul style="list-style-type: none"> On March 2, 2021, OHS conducted a remote meeting in response to new worker cases of COVID-19 at this work site. The meeting included the Centre Director. Expected JWHSC worker representative did not attend as not on-duty. From [s.17(1)] had recovered, with [s.17(1)] still on self-isolation. * close contacts remain on self-isolation and * has returned to work. No cases were reported in the inmate population. AHS attended the work site on February 25, 2021, and made 6 recommendations, which the employer has implemented. The meeting resulted in no Orders or NTP. Contact report delivered or electronically on March 2, 2021. 		
Next Steps:	<ul style="list-style-type: none"> Follow up with employer and JWHSC to occur on March 9, 2021, at 11:30 a.m. 		
<input checked="" type="checkbox"/> Applicable CR Attached			

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA	Employer Representative/Title: Kurt Zinkan / Centre Director
Work Site Party Name Provided: Red Deer Remand Centre	Phone Number: (403) 340-4092
Work Site Address: 4720 49 STREET, RED DEER, ALBERTA	Email Address: kurt.zinkan@gov.ab.ca
Site Name / Description: Remand Centre	Completed By: Trent Sehlstrom

Contact Activities

Item	Details	Date
Meeting	<p>At 11:30 a.m., the OHS Officer completed a teleconference meeting with the Centre Director as employer representative for an update on their current COVID-19 outbreak status. The following was discussed:</p> <ul style="list-style-type: none"> - No new cases of COVID-19 reported; of the initial * cases * had recovered and * remained on self-isolation * close contacts remain on self-isolation and * had returned to work - No inmates were infected - Alberta Health Services completed an inspection last week and made 6 recommendations, which the employer has implemented, including: <ul style="list-style-type: none"> - Upgrading disinfectant used with their fogger - Removing extra chairs from the lunch room - Increased sanitizer in lunch room - More access to masks in the lunch room - Posting of occupancy limits in common areas, such as the smoking area - Having other contracted employers add a question on whether their workers were advised as a lose contact from other locations 	March 02, 2021

This Contact Report was delivered electronically to: Kurt Zinkan on March 02, 2021

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Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as SOLICITOR GENERAL,ALTA-PRE APR 1 1986 DOAS	Employer Representative/Title: Lance Fader / Director
Work Site Party Name Provided: Government of Alberta - Calgary Remand Centre	Phone Number: (403) 695-2063
Work Site Address: 12200- 85 ST NW, CALGARY, ALBERTA, T3R 1J3	Email Address: lance.fader@gov.ab.ca
Site Name / Description:	Completed By: Shiv Bhardwaj

Contact Activities

Item	Details	Date
Inspection	<ul style="list-style-type: none"> • Occupational health and safety officer (OHS) was informed by a anonymous complainant about safety management system and COVID19 pandemic preventive measures implemented at the facility. Please respond to OHS with the following items as under: • If there is recent outbreak at the facility (yes/no) • Personal protective equipment used by all workers. • Cleaning procedures are in place for this worksite. • Hand washing practices is well maintained and hand sanitizers are available at the worksite. • Social distancing maintained at the worksite. • Surfaces disinfection process is well maintained. • Self-assessment of COVID 19 symptoms application at the worksite. • Monitoring of workers maintained for COVID 19 • Covid 19 procedures as per recent AHS guidelines • Information about health and safety committee and designate person. 	March 08, 2021

This Contact Report was delivered electronically to: Lance on March 08, 2021

Issued by Occupational Health and Safety

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02

Mar 9/21

RD Remand - outbreak update

2:00pm Spoke to Jamie Barrow - Dept.
Director of Security, Tammy
Watson - Union rep, + Regina
Fees - HSL

- Ø staff/inmates s.17(1) recovered in total
- EP-66 received
- contractor screening
- s.17(1) isolated as not
feeling well - on intake
- AHS set Mar 15/21 as end
of outbreak

2:05pm Call end

2:20pm CEmailed to Jamie Barrow, Tammy
Watson, + Regina Fees

2:34pm Brief submitted to Manager

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as SOLICITOR GENERAL,ALTA-PRE APR 1 1986 DOAS	Employer Representative/Title: Lance Fader / Director
Work Site Party Name Provided: Government of Alberta - Calgary Remand Centre	Phone Number: (403) 695-2063
Work Site Address: 12200- 85 ST NW, CALGARY, ALBERTA, T3R 1J3	Email Address: lance.fader@gov.ab.ca
Site Name / Description:	Completed By: Shiv Bhardwaj

Contact Activities

Item	Details	Date
Re-inspection	<p>On March 09, 2021 Occupational health and safety officer discussed about current COVID 19 situation at Calgary Remand Centre with the OHS Consultant. Calgary Remand Centre responded as under :</p> <ul style="list-style-type: none">• The constant daily influx of new inmates makes that status challenging to escape; however, CRC is pleased to report zero staff and onl [REDACTED] at the centre today.• Mask and goggles used at all times when in the centre• Inmates are required to wear a mask when outside their cell.• Full PPE used by staff when going onto an outbreak unit.• Enhanced cleaning is completed by all staff at their work stations.• Cleaning supplies are readily available around the centre.• Inmate cleaning crews clean during the day in all common areas of the secured part of the facility• Non-secured areas of the facility are cleaned by a contract cleaning company during off-hours.• On the inmate living units inmate cleaners are responsible to ensure that the unit is being routinely cleaned.• Cleaning also happens between inmate cohorts before they are let out of their cells.• Hand washing practices is well maintained and hand sanitizers are available at the worksite. .• Where possible social distancing is maintained. Due to the physical layout of the building this is not possible so continuous masking and continuous eye protection usage is maintained.• Staff are well aware that if they feel ill they are to stay at home and contact 811. Historically staff have contacted CRC immediately whenever they have feel sickl, or even booked a test. During our significant outbreak in December CRC had public health on site a number of times to conduct staff swabbing and also have initiated a number of call outs to encourage staff to get tested even if they are not feeling ill.• Staff have the outbreak number and can get tested by using that number.• CRC follow all guidelines outlined by AHS and are in regular contact with the AHS counterparts during daily operations. The medical officer of health regularly monitors CRC outbreak ID and contacts the remand centre whenever there is a concern.• Along with the OH&S Committee CRC also have a separate COVID-19 committee that meets weekly; however, during the large outbreak the committee met daily. Both of the Co-chairs of the OH&S committee are on the COVID-19 committee.• The minutes of these meetings are kept in a folder on the shared drive that all staff have access to.	March 09, 2021

This Contact Report was delivered electronically to: Janyne on March 09, 2021

Issued by Occupational Health and Safety

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COVID 19 BRIEF UP FORM

Date	Employer	Location	Union
March 9, 2021	Government of Alberta (Red Deer Remand Centre)	4720 49 Street, Red Deer	AUPE
Issue:	COVID-19 outbreak status remains and new worker cases reported since employer reported 0 cases.		
DASH #:	OHS-237466		
Name of the employer:	Government of Alberta		
Date of Complaint:	February 22, 2021		
Sensitivity/ Importance:	Political sensitivities/COVID-19-related		
Unique Factors About the Work Site	Vulnerable population		
Current State:	<ul style="list-style-type: none"> • On March 9, 2021, OHS conducted a remote meeting with 1 employer representative and 2 HSC members. • Currently, no positive cases of COVID-19 were reported for workers and no cases were reported in the inmate population. • AHS outbreak status is anticipated to be lifted on March 15, 2021. • The meeting resulted in no Orders or NTP. • Contact report delivered or electronically on March 9, 2021. 		
Next Steps:	<ul style="list-style-type: none"> • No further OHS action required at this time. 		
<input checked="" type="checkbox"/> Applicable CR Attached			

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA	Employer Representative/Title: Jamie Barrow / Deputy Director of Security
Work Site Party Name Provided: Red Deer Remand Centre	Phone Number: (403) 340-4092
Work Site Address: 4720 49 STREET, RED DEER, ALBERTA	Email Address: jamie.barrow@gov.ab.ca
Site Name / Description: Remand Centre	Completed By: Trent Sehlstrom

Contact Activities

Item	Details	Date
Meeting	<p>At 2:00 p.m., the OHS Officer completed a teleconference meeting with the Deputy Director of Security as employer representative and with two joint work site health and safety committee members for an update on the current COVID-19 outbreak at their work site. The following were discussed:</p> <ul style="list-style-type: none"> - Currently 0 cases of COVID-19 at the work site, either worker or inmate - [redacted] * have recovered during the entire outbreak status period - [redacted] s.17(1) were in quarantine due to reporting not feeling well, with testing to be completed on this date - Outbreak status currently anticipated to end on March 15, 2021 	March 09, 2021

This Contact Report was delivered electronically to: Jamie Barrow on March 09, 2021

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2021-03-31 @ 11:00 hrs.

Pandemic Focused Inspection

Gov / Calgary Correctional Centre

11808 - 85th NW, Calgary

Video conference.

- ^{Daniel} Dennis Ligotte / Acting Director
- Yanyne Williams / DHS consultant
- Dennis Keeping / HSC Manager /
co-chair emplr.
- Steven Schadt / JW HSC member
- Carmen Polay / AUPB Rep / member
- Hussein Al-chaer / supervisor / AUPB
member / member
- Kristopher Kasper / Preventative
Security officer.

Discussed:

Procedures for admitting new
detaineesUse of PPE by CPO when
~~at~~ dealing with suspects /

Confirmed COVID cases

Involvement of AHS

- Quarantine protocol for detainees

- COVID-19 Testing Protocol

- COVID-19 contact tracing

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- The empl'r stated the following
- AHS directs many of activities of the Centre, especially those related to quarantine, isolation and PPE Use.
 - Detainees are quarantined for 14 days prior to arrival at the facility
 - AHS screen and test detainees for COVID-19 upon arrival
 - AHS direct to isolation or joining the general population
 - Masks eye wear requirement
 - Full PPE when going to outbreak unit
 - cleaning supply & hygiene facilities are readily available
 - physical distancing is maintained when possible
 - No current positive cases amongst workers.
 - outbreak status lifted by AHS on March 25, 2021
 - Contact tracing of the last outbreak - inconclusive
 - believed to be community transmission

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Emplr provided the following documents:

- JWHSC meeting minutes
Dated Jan 21, 2021
- Formal Hazard Assessment
CPO
- H.A - Viruses / infectious diseases
- Email memo sent out
to staff on Feb 22, 2021
"Positive COVID-19 cases at CCU
Feb-22, 2021 - South wing -
Quick summary" - for wikis news
 - o Prescreening upon entry
 - o symptoms check in with
control room officer
 - o immediate sani of hands
upon arrival
 - o Continuous mask, eye protect
sani and hand washing
 - o Change of soiled / wet
surgical mask
 - o Emphasizing sani and hand
wash prior to donning mask
avoid touch face
 - o Full PPE required in
isolation units.

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- o Restriction of unnecessary visits that are not part of business activities
- o Keep's staff loose occupancy to a minimum + distancing
- o locker room reduced numbers
- o Wiping down surfaces after use
- o attending shifts on time to reduce congregation
- o cleaning work areas
- o Inmate centre closed

* No orders issued

CR delivered by email to Daniel Ligotte and Marynne Williams on March 31, 2021

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA	Employer Representative/Title: Daniel Lizotte / Acting Director
Work Site Party Name Provided: Calgary Correctional Centre	Phone Number: (403) 662-3690
Work Site Address: 11808-85 ST NW, CALGARY, ALBERTA	Email Address: daniel.lizotte@gov.ab.ca
Site Name / Description: Csab - Calgary Correctional Centre	Completed By: Majed Merhi

Contact Activities

Item	Details	Date
Inspection	<p>On March 31, 2021, Occupational Health and Safety (OHS) Officer conducted a pandemic focused work site inspection of the GOVERNMENT OF ALBERTA / CALGARY CORRECTIONAL CENTRE, located at 11808-85 Street, NW in CALGARY, AB.</p> <p>The OHS Officer conducted an online video conference with the following work site representatives:</p> <ul style="list-style-type: none"> - Acting Director; - HSC Manager / Joint Work Site Health and Safety Committee (JWHSC) employer Co-chair; - OH&S Consultant – Solicitor General; - A JWHSC worker member; - A JWHSC worker member / Union Representative; - CPO Supervisor / JWHSC member / Union Representative; and - A Prevention Security Officer. <p>The OHS Officer discussed the following:</p> <ul style="list-style-type: none"> - Procedures for admitting new detainees to the facility - Use of personal protective equipment by CPO when dealing with suspected and confirmed COVID-19 cases - Involvement of Alberta Health Services in the process - Quarantine protocol for detainees - COVID-19 testing protocol - COVID-19 contact tracing <p>In addition to the above discussion items, the employer stated the following:</p> <ul style="list-style-type: none"> - AHS directs many of the activities of the Centre, especially those related to quarantine, isolation & PPE usage - Detainees are quarantined for 14 day prior to admittance into the facility - AHS screen and test all detainees for COVID-19 upon arrival into the facility. Based on the screening, AHS make the call to whether the person in question is to be placed in isolation or join the Centre’s general population 	March 31, 2021

- Masks and eyewear required full time
- Full PPE required by staff when going onto an outbreak unit
- Cleaning supplies and hand hygiene facilities are readily available
- Physical distancing is maintained where possible
- No Current COVID-19 positive workers at the facility
- The outbreak status was lifted by AHS on March 25, 2021
- Contact tracing of the last outbreak could not identify the source of transmission of affected workers. It is believed that affected workers acquired the disease via community transmission.

The employer also provided the OHS Officer with the following documents for review:

- Calgary Correctional Centre Occupational Health and Safety Committee meeting minutes, dated January 21, 2021
- Formal hazard assessment and control, Correctional Peace Officer
- Formal hazard assessment and control, Virus/Infectious Diseases
- Email memo sent out to staff on February 22, 2021. Entitled: "Positive COVID 19 cases at CCC - February 22, 2021 - South Wing - Quick summary." The memo details the outbreak status and emphasis the following control measures for workers:
 - o Prescreening upon entry to the Centre
 - o COVID-19 symptoms check in with the control room officer
 - o Immediate sanitizing of hands and donning of surgical mask
 - o Continuous masking, wearing eye protection, hand sanitizing and washing hands more often throughout the day
 - o Change of soiled surgical mask as often and or when becomes damp, after meals etc.
 - o Emphasizing sanitization or washing hands prior to donning new mask, and avoiding touching face, eyes and mouth area and mask as much as possible
 - o Full PPE required in all isolation units/areas
 - o Restriction of unnecessary visiting or contact with other staff and areas that are not essential to work activities
 - o Keeping staff lounge occupancy to a minimum number that allows for proper social distancing
 - o Wiping down tables and areas after each use
 - o Attending shift closer to reporting times versus having a large congregation of staff in staff lounge
 - o Staff locker rooms - allow appropriate social distancing when changing in and out of uniform (maximum two staff per side in locker rooms)
 - o Cleaning work areas (wipe down high touch points like key boards/phones/door handles regularly during your shift). Cleaning and disinfectant supplies, Lysol wipes etc. have been provided to all staff areas. Enhanced cleaning is also been carried out by Scollard Building Maintenance.
 - o Inmate Centre Cleaning crew (for behind security) has been trained and enhanced cleaning protocol

	implemented.	
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This Contact Report was delivered electronically to: Daniel Lizotte on March 31, 2021

Issued by Occupational Health and Safety

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Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as GOVERNMENT OF ALBERTA	Employer Representative/Title: Thomas Hudson / Sergeant
Work Site Party Name Provided: Justice and Solicitor General - Sheriffs	Phone Number: (403) 710-3705
Work Site Address: 320 4TH ST. S., LETHBRIDGE, ALBERTA	Email Address: thomas.hudson@gov.ab.ca
Site Name / Description: Lethbridge Courthouse	Completed By: Myles Fletcher

Contact Activities

Item	Details	Date
Inspection	<p>On April 22, 2021, OHS conducted an inspection of the above noted work site. Present for the inspection were 2 worker members of the Sheriffs Branch HSC, a manager and worker HSC representative from the Alberta Courts, and a representative from AHS.</p> <p>Summary:</p> <ul style="list-style-type: none"> - One of the worker members of the Sheriffs Branch HSC that was present for the inspection was a supervisor (Sergeant). - Areas visited included the sheriffs work area, break rooms, change rooms and transport vehicles. - The work site COVID19 hazard assessment was available for review. - The representatives stated that a pandemic plan is in place for the work site outlining COVID19 control measures. These included pre-screen requirements, procedures for sick workers, PPE requirements (masks, safety glasses, etc.). - The officer observed workers wearing masks at the time of inspection. - Hand sanitizer and surface disinfectant was observed to be available to workers. - Discussed cleaning frequency of shared workstations and welfare areas (break rooms, change rooms). - The work area was observed. Discussed physical distancing challenges and the need to work in close proximity to others. Reviewed continuous mask usage requirements when physical distancing is not possible, including welfare areas when not eating or drinking. - Communication on required COVID19 protocols was observed posted. The supervisor also reviewed an employer memo that was distributed to all workers outlining the COVID19 control measures that are to be followed. - Observed additional break areas that have been provided to reduce capacities. - Observed work vehicles equipped with barriers. The workers stated that COVID19 PPE control measures are to be followed if more than one worker is in the vehicle. 	April 21, 2021

- Discussed other potential control measures that could be implemented, such as staggered breaks. The representatives indicated alternative control measures would be reviewed with the employer.
- Reviewed the investigation and reporting requirements for Potentially Serious Incidents. Incidents that require reporting to OHS include where: a worker is confirmed to have COVID-19 and the employer has reason to believe that the exposure occurred at work; or a worker is exposed to a confirmed or suspected case of COVID-19 and the work site did not follow the rules, procedures, and guidance related to COVID-19 protection, or the COVID-19 controls in place have failed.

Below are Occupational Health and Safety obligations with respect to COVID-19:

1. Section 3 OHS Act: requires employers to protect the health and safety of workers with respect to the COVID-19 by following the control measures required by the Chief Medical Officer of Health (CMOH). These include mandatory isolation and testing when sick, ensuring workers are screening for COVID-19 symptoms, implementing physical distancing measures, conducting enhanced cleaning and disinfection of high touch surfaces and following masking and hand hygiene protocols. An employer may require a worker to leave the worksite if it is determined that they present a hazard.
2. Section 5 OHS Act: requires workers to take reasonable care to protect themselves and other workers. Reasonable care would include following the actions required by the CMOH or their employer to worker protection, which include staying home when sick, following the employer's pandemic plan outlining COVID-19 prevention measures, following the employer's rapid response plan if sick at work, following the current masking, hand hygiene and physical distancing protocols for COVID-19 at the worksite.
3. Section 15(3) OHS Regulation: requires employers to establish procedures that minimize a worker's exposure to harmful substances such as COVID-19.
4. Section 7-10 OHS Code: requires employers to identify COVID-19 as a worksite hazard, prepare a report which outlines the control measures in place to eliminate/reduce a workers exposure to COVID-19 and involve workers in it.
5. Section 228(1) and (2) OHS Code: if the hazard assessment indicates the need for personal protective equipment (PPE), employers must ensure that workers properly use and wear PPE that is correct for the hazard and protects workers, that the PPE is in a condition to perform the function for which it was designed, and that

	workers are trained in the correct use, care, and maintenance of the PPE. Workers must use and wear properly the PPE in accordance with training and instruction, inspect PPE prior to use, and not use PPE that is unable to perform it's designed function.					
Publications Delivered	The employer was provided electronic copies of the publications listed below. Hardcopies of these and other publications can be ordered free of charge on our website at https://ohs-pubstore.labour.alberta.ca/ or by calling 1-866-415-8690. Additional information on health & safety is also available on our website at www.alberta.ca/ohs In addition, please visit www.alberta.ca/covid and www.alberta.ca/biz-connect for the most current COVID19 information.	April 22, 2021				
	<table border="1"> <thead> <tr> <th>Catalogue Number</th> <th>Document Title</th> </tr> </thead> <tbody> <tr> <td>LI016-1</td> <td>Reporting and Investigating Potentially Serious Incidents</td> </tr> </tbody> </table>	Catalogue Number	Document Title	LI016-1	Reporting and Investigating Potentially Serious Incidents	
Catalogue Number	Document Title					
LI016-1	Reporting and Investigating Potentially Serious Incidents					

This Contact Report was delivered electronically to: Thomas Hudson, Ben Arakaki on April 22, 2021

Issued by Occupational Health and Safety

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Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as GOVERNMENT OF ALBERTA	Employer Representative/Title: Marla McCulloch / Manager
Work Site Party Name Provided: Justice and Solicitor General - AB Courts	Phone Number: (403) 381-5525
Work Site Address: 320 4TH ST. S., LETHBRIDGE, ALBERTA	Email Address: marla.mcculloch@just.gov.ab.ca
Site Name / Description: Lethbridge Courthouse	Completed By: Myles Fletcher

Contact Activities

Item	Details	Date
Inspection	<p>On April 22, 2021, OHS conducted an inspection of the above noted work site. Present for the inspection were 2 worker members of the Sheriffs Branch HSC, a manager and worker HSC representative from the Alberta Courts, and a representative from AHS.</p> <p>Summary:</p> <ul style="list-style-type: none"> - Areas visited included the sheriffs work area, break rooms, change rooms, transport vehicles, and the judicial clerk area. - The work site COVID19 hazard assessment was available for review. - The representatives stated that a pandemic plan is in place for the work site outlining COVID19 control measures. These included pre-screen requirements, procedures for sick workers, PPE requirements (masks, safety glasses, etc.). - The officer observed workers wearing masks at the time of inspection. The employer stated workers are allowed to remove masks when seated alone at their work stations. - Hand sanitizer and surface disinfectant was observed to be available to workers. - Discussed communication from the employer to workers regarding the COVID19 hazard, and associated protocols and control measures. The employer provided multiple communications regarding COVID19 control measures and corrective actions that had been taken during the current COVID19 situation at the work site. The HSC worker representative indicated that communication of protocols and corrective actions was adequate. The worker and the employer committed to continual communication with potentially affected workers. - Reviewed break areas with reduced capacity. The employer stated chairs had been removed to facilitate the reduced capacity. <p>The HSC worker member did not express additional concerns with the protocols or communication from the employer.</p>	April 21, 2021

This Contact Report was delivered electronically to: Marla McCulloch, Curtis Sheck on April 22, 2021

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Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as GOVERNMENT OF ALBERTA	Employer Representative/Title: Candace Schmidt / Manager
Work Site Party Name Provided: Justice and Solicitor General - Sheriffs	Phone Number: (403) 318-0375
Work Site Address: 320 4TH ST. S., LETHBRIDGE, ALBERTA	Email Address: candace.schmidt@gov.ab.ca
Site Name / Description: Lethbridge Courthouse	Completed By: Myles Fletcher

Contact Activities

Item	Details	Date
Meeting	<p>On April 22, 2021, OHS attended a remote multi-agency conference meeting organized and facilitated by AHS. In attendance were representatives from the Government of Alberta - Justice and Solicitor General Sheriffs Branch and RCAS branch and a representative from AHS.</p> <p>Summary:</p> <ul style="list-style-type: none"> - AHS and the employer provided a situational update of the COVID19 situation at the work site. - AHS and the employer reviewed COVID19 testing for asymptomatic workers. - OHS and AHS reviewed the results of the in-person inspection that occurred on April 21, 2021. OHS reviewed the Pandemic Plan protocols that have been implemented, and shared the observations from the inspection. - OHS and the employer reviewed the requirements of PSI reporting. 	April 22, 2021

This Contact Report was delivered electronically to: Candace Schmidt on April 23, 2021

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Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: GOVERNMENT OF ALBERTA operating as GOVERNMENT OF ALBERTA	Employer Representative/Title: Marla McCulloch / Manager
Work Site Party Name Provided: Justice and Solicitor General - AB Courts	Phone Number: (403) 381-5525
Work Site Address: 320 4TH ST. S., LETHBRIDGE, ALBERTA	Email Address: marla.mcculloch@just.gov.ab.ca
Site Name / Description: Lethbridge Courthouse	Completed By: Myles Fletcher

Contact Activities

Item	Details	Date
Meeting	<p>On April 22, 2021, OHS attended a remote multi-agency conference meeting organized and facilitated by AHS. In attendance were representatives from the Government of Alberta - Justice and Solicitor General Sheriffs Branch and RCAS branch and a representative from AHS.</p> <p>Summary:</p> <ul style="list-style-type: none"> - AHS and the employer provided a situational update of the COVID19 situation at the work site. - AHS and the employer reviewed COVID19 testing for asymptomatic workers. - OHS and AHS reviewed the results of the in-person inspection that occurred on April 21, 2021. OHS reviewed the Pandemic Plan protocols that have been implemented, and shared the observations from the inspection. - OHS and the employer reviewed the requirements of PSI reporting. 	April 22, 2021

This Contact Report was delivered electronically to: Marla McCulloch on April 23, 2021

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Brief Up Report

ASSIGNMENT DETAILS			
Briefing Date:	4/22/2021	Assigned Officer:	Myles Fletcher
Assignment #:	OHS-244804		
Work Site Issue & Unique Factors:	<ul style="list-style-type: none"> Provincial Courthouse - Lethbridge Sheriffs Branch Apr. 2021 Covid-19 Outbreak AUPE workforce 		

WORK SITE PARTY DETAILS		
Employer:	Government of Alberta – Justice and Solicitor General	
Location:	Lethbridge	
HSC Members & HS Reps:	Role	Affiliate
	Co-chair (employer)	Donna Corry, Marla McCulloch
	Member (worker)	Thomas Hudson, Ben Arakaki, Curtis Sheck
Current State:	<p>April 21, 2021 multi-agency in-person inspection with OHS and AHS.</p> <ul style="list-style-type: none"> One participant on behalf of employer, 3 participants on behalf of workers. As of 12:00 p.m. April 21, 2021: s.17(1) off for COVID19 related causes (quarantine, isolation). OHS attended in-person to verify COVID19 control measures implemented by the employer and in practice at the work site. 	
Next Steps:	<ul style="list-style-type: none"> Next multi-agency AHS, OHS, employer remote meeting scheduled for April 22, 2021. OHS continues to monitor. 	

ACTIVITIES	
Date	Activity
April 16, 2021	Remote multi agency situational update conference.
April 21, 2021	On-site multi-agency inspection.

ORDERS					
Legislation	Title	Part	Section	Compliance Date	Status
N/A					

Brief Up Report

ASSIGNMENT DETAILS			
Briefing Date:	4/23/2021	Assigned Officer:	Myles Fletcher
Assignment #:	OHS-244804		
Work Site Issue & Unique Factors:	<ul style="list-style-type: none"> Provincial Courthouse - Lethbridge Sheriffs Branch and RCAS Branch Apr. 2021 Covid-19 Outbreak AUPE workforce 		

WORK SITE PARTY DETAILS		
Employer:	Government of Alberta – Justice and Solicitor General	
Location:	Lethbridge	
HSC Members & HS Reps:	Role	Affiliate
	Co-chair (employer)	Donna Corry, Marla McCulloch, Candace Schmidt
	Member (worker)	Thomas Hudson, Ben Arakaki, Curtis Sheck
Current State:	<p>April 22, 2021 multi-agency remote meeting with OHS and AHS.</p> <ul style="list-style-type: none"> Multiple participants on behalf of employer. As of 3:00 p.m. April 21, 2021: s.17(1) associated to the work site, All workers in quarantine/isolation are on schedule to return to work April 23, 2021. OHS reviewed the results of the in-person multi-agency inspection that occurred on April 21, 2021. 	
Next Steps:	<ul style="list-style-type: none"> OHS continues to monitor. 	

ACTIVITIES	
Date	Activity
April 16, 2021	Remote multi agency situational update conference.
April 21, 2021	On-site multi-agency inspection.
April 22, 2021	Remote multi agency situational update conference.

ORDERS					
Legislation	Title	Part	Section	Compliance Date	Status
N/A					