

CORRECTIONAL SERVICE CANADA

CHANGING LIVES. PROTECTING CANADIANS.



SERVICE CORRECTIONNEL CANADA

TRANSFORMONS DES VIES. PROTÉGEONS LES CANADIENS.

Workforce and Internal Services Working Group

Record of Decision

Wednesday, April 21, 2021

11:00am – 12:15pm

MS Teams / audioconference

Present:

Nick Fabiano, ACHRM
Simon Bonk, CIO
Jennifer Wheatley, ACHS
Ghislain Sauvé, DG TSF
Kelly Hartle, CEO CORCAN
Brigitte Deblois, Director
Daniel Giroux, Senior Director, Internal Audit
Steven Fiore, DG Resource Management
Marie-France Lapierre, Director WOS
Mackenzie Lambe, Senior Director, IMS
Patricia Phee, Director LR
Claude Duguay, DG LR
Jennifer Morse, Manager, HS
Carson Gaudet, PRA Regional Director HS
Anick Charette, Communications Advisor
Angela Alves, OHS Advisor
Kristina Windsor, Program Manager
Tanny King, Manager OPM, IMS

PIPSC

Steven Fréchette, PIPSC

UCCO

Gord Robertson

Éric Thibault

ACFO

Rob Hawkins

USJE

JP Surette

Frank Janz

Greg Fortnum, ADCIS PAC

Peter Bennett, ADCIS ONT

Roger Poirier, ADCIS ATL

Éric Cyr, ADCIS QUE

Pattie Krafchuk, ADCIS PRA

ADHOC

Isabel Morin

Absent:

Gary Desbiens, PIPSC
Sylvain Mongrain, A/DG L&D
Bev Arseneault, SNN Project Lead
Tony Matson, ACCS

Opening remarks- ACHRM

- **ACHRM** welcomed participants to the meeting.
- Continue to have outbreaks happening at institutions across the country.
- Four CTPs that were scheduled to begin this week in PEI, as a result of additional measures, we have had to put them on pause. CSC working with PH authority to see if there are other measures we can put in place.
- Two CTPs in BC and we have a positive case there and participants are getting tested and in isolation. Training out there is on hold right now as well.
- **CIO** mentioned that next week IMS will bring a network overview to talk about improvements we continue to make. **ACHRM** requested that we also get an update on security levels for meetings on virtual platforms.
- **ACCS** occupied with budget related issues. **Steven Fiore** provided an update:
 - Federal budget tabled Monday in parliament.
 - CSC secured \$155M for this FY for COVID response; we are in a good position going into this FY. More details to come.

Record of Decision – ACHRM

- Asked if there were any comments or amendments to propose on the record of decision from the last meeting. **NIL Response**

Item 1- Distribution Plan – HEPA Air Filtration Devices

- **DG TSF** presented the distribution proposal.
- Contract was awarded and we are expecting 150 devices to be delivered to the national depot on Monday. We have already decided to exercise the option to procure 100 more units.
- Priority spaces identified (program space, control posts etc.) that other mitigation measures are not enough to reduce risk.
- We don't have enough to satisfy the 373 but we are looking at higher priority areas and assigning the initial 150 then the 100 we receive in the future.
- Although numbers are provided by site, regions can decide how they want to allocate the units.
- Some sites didn't ask for any devices as they felt the mitigation strategies in place were sufficient.
- **ADCIS PAC**- asked when the additional 100 would be available to us and received.
 - No however not too long- a matter of weeks. Contract has already been awarded but supplier hasn't communicated timelines yet.
- **UCCO**- is the goal to fulfil the priority first?

- **DG TSF** explained the process to obtain the numbers. He explained that several discussions occurred to ensure a common understanding of what we mean by rooms at risk and mitigation measures that may not be sufficient.
- The number of 373 only came to light after the contract work was complete. Still a gap and discussions need to occur with regions to ensure that numbers are sufficient or if we need to go for another contract. The ability to move the device may be enough to reduce risk (move it from a room not in use to a room in use).
- If it's decided that more units are required, we will need to go out for another RFP which will take time for the process to take place. We are not able to go back to the same supplier for more units.
- **UCCO**- will local OHS be involved to decide where the devices will be located?
 - **DG TSF**- Yes, we would encourage the regions to do that. Best to secure understanding at regional/institutional level.
 - **ACHRM**-as they are mobile units, a certain amount of planning/discussion will be needed at the local level.
- **OHS Advisor**- who will be responsible to change the HEPA filters.
 - **DG TSF**-It will be the regions/users at the site who will be responsible. Devices will come with instructions on how to change the filters.
 - We did order an additional 100 filters.

Item 2- RMF First Aid CPR/BLS Nurses

- **ACHRM** presented the changes to the RMF.
 - Change terminology from “dummy” to “mannequin”.
 - Participants are now demonstrating techniques on themselves rather than only on the mannequin.
 - **Decision:** see round table comment from UCCO.
 - **Next steps:** to be presented at the committees for approval.

Round table (ALL)

- **UCCO** raised that the first aid training may be confusing to training participants who are being taught to “breathe”.
 - **ACHS** confirmed that procedures have not changed. Standard across the country is compressions only. HS then committed to sharing the procedures document with the group.
 - **ACHRM** asked Isabel Morin to take note of this and ensure that CSCs procedures around CPR in the current context are clearly communicated at each training session.
- **UCCO** asked if there was anything in the budget for hazard pay. CSC is not aware of any movement on that however the **ACHRM** will raise at next ADM level meeting. **UCCO** will be raising it at other meetings as well.

- **USJE** asked about vaccinating staff; are the numbers being tracked by institution and are sites getting “herd immunity”
 - **ACHRM**- we are tracking inmates but staff declaration is voluntary. As far as herd immunity rates, we don’t have data.
 - **ACHS**- where CSC is administering vaccine, we know who has been vaccinated for medical reasons. We are not collecting nor do we have access to the data as the vast majority of staff are getting vaccinated by their local health authority.
 - Herd protection is going to be important to understand about what restrictions we can lift, what procedures we can change for both staff and inmates. We need that community level of protection with very high levels of vaccination for both staff and inmates to be able to change and really make a difference in our procedures.
 - **ACHRM**- The only info we can tap into which isn’t likely sufficient would be community data that might say 80% of the community are vaccinated but we don’t have anything beyond that right now.
- **USJE**- any update from CORCAN on production of masks?
 - **CEO CORCAN**- From the conversations with different labour partners and health, samples of the new design that were received were good. Health still has washable masks in stock and that supply would need to be depleted, but now with the change to medical masks, there is not an immediate need for washables.
 - Design of the new masks is good from the consultation feedback. If there is another order for washable masks, that is the design we would be using.
- **DG TSF**-do we go with the normal procedures to bring the HEPA distribution plan to the committees?
 - **ACHRM** agreed yes, to follow normal procedures for approval on this.

Closing remarks

ACHRM thanked everyone for another great meeting today. When we get the info for CPR, Kristina will distribute to the group. Stay safe, stay well.