

## Girard Kim (NHQ-AC)

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**From:** Mackey Brent (ONT)  
**Sent:** August 31, 2020 2:22 PM  
**To:** 443-BCI-All Staff  
**Subject:** BCI Minimum Cohort Schedule Change effective September 14, 2020  
**Attachments:** BCI Minimum routine Sept. 14-Nov 1.xlsx

Good afternoon all,

Please be advised that we will be making a change to the Minimum routine **effective** Monday September 14<sup>th</sup>. In consultation with staff and the IWC, we are rotating the Cohort movement schedule so that Cohort 2 will have movement on Monday and Tuesday, and Cohort 1 will have movement on Thursday and Friday. There are no other substantial changes to the current routine. Please make any adjustments as necessary within your departments to comply with the schedule change. A copy of this routine is also posted on the W drive/Common/BCI Movement Schedule/BCI Minimum Movement. This schedule will remain in effect until November 1<sup>st</sup>, at which point we will rotate the Cohorts again on a monthly basis to provide equitable opportunity to shopping/visits etc. More information will be provided in mid-October to prepare for the next schedule change so that all departments can organize/plan accordingly.

Thank you,

Brent Mackey

A/Deputy Warden – Beaver Creek Institution  
Correctional Service of Canada/Government of Canada  
[Brent.Mackey@csc-scc.gc.ca](mailto:Brent.Mackey@csc-scc.gc.ca) /Tel: 705-687-1763/Cell: 705-394-5413

A/Sous-Directeur – Établissements de Beaver Creek  
Service Correctionnel Canada / Gouvernement du Canada  
[Brent.Mackey@csc-scc.gc.ca](mailto:Brent.Mackey@csc-scc.gc.ca) / Tel : 705-687-1763/Cel: 705-394-5413

September 14 - November 1 Routine								
		Mon	Tue	Wed	Thu	Fri	Sat	Sun
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
07:15:00	08:00:00	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone	Methadone/Suboxone
08:00:00	08:30:00	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	Canteen/Cleaning	CLEANING -Admin, Health Care, Duty Office	CLEANING -Admin, Health Care, Duty Office	Cleaning - Gym, V&C, & Neighbourhoods	Cleaning - Gym, V&C, & Neighbourhoods
09:00:00	10:30:00	Cohort 2 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 1 Visits	Cohort 2 Visits	Cohort 1 Visits
9:00:00	11:30:00	Cohort 2 - Work/School/Program	Cohort 2 - Work/School/Program	Canteen/Cleaning	Cohort 1 - Work/School/Program	Cohort 1 - Work/School/Program	Cohort 2 Rec	Cohort 1 Rec
10:30:00	11:00:00	Clean V&C	Clean V&C	Canteen/Cleaning	Clean V&C	Clean V&C	Clean V&C	Clean V&C
11:00:00	12:30:00	Cohort 2 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 1 Visits	Cohort 2 Visits	Cohort 1 Visits
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
12:30:00	13:00:00	Clean V&C	Clean V&C	Cleaning	Clean V&C	Clean V&C	Clean V&C	Clean V&C
13:00:00	14:30:00	Cohort 2 Visits	Professional Visits	Canteen/Cleaning	Professional Visits	Cohort 1 Visits	Cohort 2 Rec/Visits	Cohort 1 Rec/Visits
13:00:00	15:30:00	Cohort 2 - Work, School, Programs, Library	Cohort 2 - Work, School, Programs, Shopping	Canteen/Cleaning	Cohort 1 - Work, School, Program, Shopping, Library	Cohort 1 - Work/School/Program	Cohort 2 Rec	Cohort 1 Rec
15:30:00	16:30:00	Cohort 2 Movement back to Units	Cohort 2 Movement back to Units	Canteen/Cleaning	Cohort 1 Movement back to Units	Cohort 1 Movement back to Units	Cohort 2 Rec	Cohort 1 Rec
16:30:00	17:00:00	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	Canteen/Cleaning	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	Cohort 2 Rec	Cohort 1 Rec
		COUNT	COUNT	COUNT	COUNT	COUNT	COUNT	COUNT
17:30:00	19:30:00	Cohort 1 Rec	Cohort 1 Rec	Cohort 1 Outdoor Rec	Cohort 2 Rec	Cohort 2 Rec	1730-1800: Clean Gym & Neighbourhoods	1730-1800: Clean Gym & Neighbourhoods
19:30:00	20:00:00	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	No Movement	Cleaning - Gym & Neighbourhoods	Cleaning - Gym & Neighbourhoods	1800: Cohort 1 Rec	1800: Cohort 2 Rec
20:00:00	22:00:00	Cohort 2 Rec	Cohort 2 Rec	Cohort 2 Outdoor Rec	Cohort 1 Rec	Cohort 1 Rec	Cohort 1 Rec	Cohort 2 Rec

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