

July 26, 2021

Dear X:

Re: You are entitled to the information you requested - 2021-00952-JUS

Justice received your application for access to information under the *Freedom of Information and Protection of Privacy Act* on May 11, 2021.

In your application, you requested a copy of the following records:

I am requesting final copies of all memorandums, presentations, and briefing notes regarding COVID-19 and correctional institutions offices. (Date Range for Record Search: From 09/30/2020 To 12/19/2020)

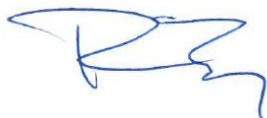
Responsive records have been located and are attached.

You have the right to ask for a review of this decision by the Information Access and Privacy Commissioner (formerly the Review Officer). You have 60 days from the date of this letter to exercise this right. If you wish to ask for a review, you may do so on Form 7, a copy of which is attached. Send the completed form to the Information Access and Privacy Commissioner, P.O. Box 181, Halifax, Nova Scotia B3J 2M4.

Please be advised that a de-identified copy of this disclosure letter and the attached response to your FOIPOP application will be made public after 14 days. The package will be posted online at <https://openinformation.novascotia.ca/>. The letter will not include your name, address or any other personal information that you have supplied while making your application under FOIPOP.

If you have any questions, you may contact me at 902-424-8472 or Robert.Bay@novascotia.ca.

Yours truly,



Robert Bay, CIPP/C
IAP Administrator / Team Lead

Attach

ALERT

Updated 15 Nov 2020

If you were at either of these locations on the dates and time specified

PLEASE LEAVE IMMEDIATELY

- Immediately self-isolate
- Notify 811 to arrange for testing and, Notify your supervisor
- Contact Robin Angel, OH&S Program Manager (902-266-9887)
for tracking purposes

The Local Bar and Restaurant Saturday, November 14, 2020 - 07:24PM.

Patrons of The Local on Nov. 9 asked to call 811 for COVID-19 testing

Public Health is now asking patrons who were at The Local Bar and Restaurant on Nov. 9 between 4 p.m. and close to call 811 to arrange for COVID-19 testing, whether they have symptoms or not.

Bitter End Martini Bar November 2 from 9 pm – close.

Nov 2nd, 2020 between 9 pm and close

Public Health is advising those who attended The Bitter End Martini Bar on November 2 from 9 p.m. until closing to immediately contact 811 to arrange for COVID-19 testing, regardless of whether they are symptomatic or not.

Have you or someone in your household been outside the Atlantic bubble in the last 14 days for non-essential travel?

If YES, PLEASE LEAVE IMMEDIATELY AND:

- **CALL 811**
- **Contact Robin Angel, OH&S Program Manager (902-266-9887) for tracking purposes**
- **INFORM YOUR SUPERVISOR**

YOUR
MASK
SHOULD
ALWAYS
BE WORN
LIKE THIS





Central Nova Scotia Correctional Facility

90 Gloria McCluskey Avenue,
Dartmouth, Nova Scotia,
B3B 2B9
902-460-5800

DIRECTIVE – 10 - 2020

TO: CNSCF STAFF
FROM: Superintendent Adam Smith.
DATE: 26/11/2020
RE: COVID-19 & RESTRICTIONS TO THE CNSCF

This directive is necessary due to restrictions in place under the provincial state of emergency relating directly to COVID-19 pandemic. (Severe acute respiratory syndrome coronavirus 2 SARS-CoV-2)

The intent of this directive is to limit, and therefore minimise any exposure of risk to the staff and inmates to COVID-19, by restricting any visitors or other persons from entering the Central Nova Scotia Correctional Facility (CNSCF), other than for the essential functionality and business continuity of daily facility operations.

With immediate effect, no persons other than staff who are either employed by the CNSCF, Hampton Leasing, Nova Scotia Health, or those persons whose normal place of work is the CNSCF, may enter any part of the CNSCF, without the express permission of either Superintendent Eileen Collett, or Superintendent Adam Smith.

This permission must be obtained in writing.

This directive will be reviewed and/or amended as is necessary in-line with Public Health guidelines.

Teamwork - Respect – Discipline



Superintendent Adam Smith.

TEMPORARY CLOSING OF MONEY DROP-OFF

As the numbers of COVID-19 positive cases have been increasing within the province, along with community spread, the decision has been made to change the process for how money can be added to inmates' accounts. Effective Friday November 27th, temporarily money can no longer be added at the machine at the facility. However, money can be added in the following ways:

To add money to phone account:

- **By phone:** deposit funds with credit card by contacting Synergy Customer Service at 1-866-713-4761 – MUST have inmate # and institution name (Central Nova Scotia Correctional Facility)
- **Online:** deposit funds online with credit card at www.inmatephones.ca/deposit - MUST have inmate # and institution name (Central Nova Scotia Correctional Facility)

To add money to canteen account:

- **By Mail:** funds can be sent by money order made out to the inmate NOT the institution, cash or government cheque made out to the inmate NOT a third party (like a family member or business)
- **By MoneyGram:** **Step 1:** Send a MoneyGram with the following information which must be accurate, or funds will not go to your account. MoneyGram MUST be made out to “pay bill” NOT to a person. The receipt code is **12552**. The company is **‘Synergy Trust and Prepaid’ in Edmonton Alberta**. The account number on the MoneyGram is the customer’s phone number with area code, no dashes (for example: 9024600000). This number **must** be for the person **sending** the money, not the person **receiving** the money. **Step 2:** Once the MoneyGram has been sent, the person sending the money must call Synergy (1-866-713-4761) to advise them of the deposit – **this is the only way the money will be connected to your account**. They must give the MoneyGram # on their receipt, and the inmate # they want the deposit to go to and the institution (Central Nova Scotia Correctional Facility). **Both steps must be completed for the money to be in your account.**
 - To find the nearest MoneyGram agent, your friend or family member can call 1-800-MONEYGRAM (1-800-666-3947) or visit www.moneygram.ca

If you have any questions with this process, please ask a staff member or your unit Captain who will assist you.