

Klachkova, Anastasiya (CSC/SCC)

From: Wheatley Jennifer (NHQ-AC)
Sent: March 10, 2021 6:12 PM
To: Kelly Anne (NHQ-AC); Tousignant Alain (NHQ-AC); Gagnon Kirstan (NHQ-AC)
Cc: Cibula Colette (NHQ-AC); Morse Jennifer (NHQ-AC); Clement Chris (NHQ-AC); 100-
HS-ACHSO
Subject: Vaccination Campaign
Attachments: Document2 (003).docx

Commissioner, Alain and Kirstan,

There are a lot of moving parts in order for us to be ready to launch large scale vaccination sites in mid-April. I thought it would be helpful to draft a strawman document with the key consultations/events and suggested dates as a lot of the planning (clinical, coordination, HR/Contracting) can't commence until we are ready to announce our April plan (or risk it becoming known if we engage a larger group of managers).

The document does not include an outline of the clinical work/contracting/HR work needed, rather it is focussed on union, staff, and public engagement dates. It also is not the detailed communication plan.

Stephanie and Jen worked today on some key messages.

Happy to meet and review.

Jenn

April Vaccination Campaign

Below is an overview of the key groups to be consulted/engaged in rough order of sequencing with suggested dates.

It does not include the clinical work and coordination required to plan and launch large scale vaccination clinics for staff and inmates in mid-April. Most of this work cannot be started in earnest until the unions are consulted at the national level.

Event	Date	Comment
Consult CMOH	March 16, 2021	Vaccinating staff requires continued collaboration with provinces to ensure no gaps for CSC employees are inadvertently created by one partner thinking the other partner is vaccinating. CSC will also need to assure provinces that we will continue to collaborate on reporting of adverse events and information sharing for vaccine registry.
Consult USJE and PIPSC	March 17, 2021 Morning	Meet with USJE and PIPSC consultation team leads to review and discuss plan to vaccinate CSC staff. Discuss plans to ask for volunteers to assist in roll out effort similar to the testing strategy. Plans will vary by region, but discuss common elements including privacy issues.
Health Services	March 17, 2021 EOD	Finalize Draft Vaccination Strategy
Consult UCCO	March 18, 2021 Afternoon	Meet with UCCO and review vaccination strategy.
Press Release	March 19, 2021	Issue Press Release
Internal Gen-Comm	March 19, 2021	Vaccine update message to all staff including plans to vaccinate congregate living staff in collaboration with the provinces.
Regional Public Health Meetings	March 19, 2021 And ongoing	RDs/Regional Managers public health to review plan and discuss ongoing collaboration to ensure no gaps unintentionally created and thereby delaying vaccination for non-congregate living staff.
Workplace and WorkForce WG	March 24, 2021	Review vaccination plans and discuss key issues including privacy.
NJOSH	March 26, 2021	Review vaccination plans and discuss key issues including privacy
Advisory Committee	March 30, 2021	Review vaccination plans and discuss key issues including privacy
Steering Committee	March 31, 2021	Approval of vaccination plans.
Regional IJOSH	March 31 -April 2	Regional IJOSH Review regional plans for feedback.